

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
February 7, 2017

Village President Bill Hintz called the meeting to order at 7:00 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels and Larry Scott

Members Absent: None

Others Present: Chris Hicks, Dispatch / Argus Reporter; Nick Gottwalt, Director of Community & Administrative Services; Deputy Justin Schatteman, Rock Island County Sheriff's Department; Mark Reinders, Franchise Manager with Mid-American Energy; Eva Gonzalez, Village Resident; Jackie Gonzalez, Village Resident; Toni Strait, Village Resident; Loren Rains, Village Engineer with McClure Engineering & Associate; & Karen L. Hopkins, Village Clerk

Hearing of the Citizens items discussed:

Village Resident Eva Gonzalez spoke to the Board about five chickens she has at her house on Cliff Drive. The Village had mailed Ms Gonzalez a letter stating the chickens need to be removed that it was again Village Code to have chickens within the Village Limits.

Ms Gonzalez read a presentation on facts and benefits of having urban hen chickens. Two other Village Residents that are neighbors of Ms Gonzalez came to support the benefits of having urban hen chicken and they have never been a bother to them in the neighborhood. Toni Strait handed out information on what other cities in the Illinois Quad Cities are handling the urban hen chicken, with restriction as to number of chickens, no roosters, types of coops allowed, distance from property lines and structures, control of litter restrictions on keeping sealed until proper disposal of the litter.

There was a brief discussion, and the issue will continue to be discussed at the Public Safety Committee Meeting Monday night February 13, 2017 at 7:00 p.m., here at Village Hall. The Board granted Ms Gonzalez an extension from removing her chickens by Friday February 10, 2017 as stated in the letter until after the Committee Meeting next week.

Mark Reinders, Franchise Manager with Mid-American Energy introduced himself and gave out a packet of information on Mid-American Energy. The Franchise Agreement between the Village of Carbon Cliff and Mid-American Energy expires this year and needs to be renewed. The current Franchise Agreement was for 25 years and signed in 1992.

The role of the Utility Franchise is a contract in the form of an ordinance between a city and a utility company. They provide the authority and legal basis for a company to use the streets, alleys and public places within the municipal corporations for the poles, wires, pipes, and other facilities necessary to provide electricity and/or natural gas to customers.

Franchise agreements are the only method of granting a utility the right to occupy and utilize a city's public right of way recognized by the Illinois Commerce Commission.

The authority grants Mid-American Energy the right to install, operate, maintain their facilities, trim trees in public Right Of Way, serve customers by selling and delivering their electricity and/or gas, guarantees right of way restoration, acknowledges Illinois Commerce Commission rules and regulations, and agrees to meet the energy needs of the community.

The Franchise Agreement is important for the Village by covering indemnification, no cost to Village for relocations of Mid-American Energy facilities, franchise fees, helps Mid-American to develop plans to serve the Village's energy requirements, determine where to locate facilities and manpower, make business decisions concerning economic development projects, and allows Mid-American Energy to better deploy its assets and to develop construction and maintenance plans to serve its customer base.

This will be brought back at the Board Meeting on March 7, 2017 to be adopted and voted on.

Village President's Agenda items discussed:

- The furnace at Pump House B was repaired today, instead of needing replaced. The repair parts and labor was \$755.00 and done by Kale Heating & Air Conditioning, Moline, IL.

Meetings / Conferences:

- D.O.C.A.S. Gottwalt will be attending the Illinois Association for Floodplain & Stormwater Management Annual Conference March 8th & 9th, 2017 at the Crown Plaza in Springfield, IL. Registration for the full event is \$410.00 which includes the annual membership renewal for 5/1/2017 to 4/30/2018.
- Maintenance Operator Dan Clark has a free session for the Illinois Section of American Water Works Association – WATERCON 2017 – Crowne Plaza Hotel, March 20-23, 2017. Estimated cost for the Village: Travel cost: \$189.00; Lodging \$129.00+; and Estimated food cost of \$50.00.
- D.O.C.A.S. Gottwalt will be attending the Illinois Tax Increment Association, Spring 2017 Conference in Springfield, IL. April 19-20, 2017 at the President Abraham Lincoln Hotel. Registration cost is \$300.00; hotel cost is \$315.00 and estimated cost for mileage is \$180.00. Total cost to attend \$800.00.

Committee Meeting items discussed:

New Village Hall Committee – Chairman Keith Curry went over the minutes of the meeting from February 1, 2017. Village Clerk/Budget Officer Hopkins & D.O.C.A.S. Gottwalt will be working on RFP (Request For Proposals) for the list of needed work or projects at the new Village Hall. Committee will look them over before they are sent out. Also, a proposed time line was established for dealing with all the necessary construction, cleaning & moving to the new Village Hall.

Ad Hoc Flood Committee Meeting items discussed – Chairman Larry Scott gave an update from the meeting. The Committee went over the minutes from last year's meeting. Currently we have approximately 6,000 usable empty sand bags. On February 16, 2017, the National Weather Bureau will be issuing the first flood predication for 2017.

Minutes / Reports / Public Notices:

Remove item e. Minutes of the Administration Committee Meeting of January 10, 2017, as presented – approved/filed. Minutes were not presented at the meeting.

Old Business items discussed:

- Republic Services will start picking up Carbon Cliff residential trash collection starting the week of March 6, 2017. The Village has mailed a letter to all residents to inform them about the new 96-gallon trash cans being delivered, how to get their old cans picked up and disposed of if not wanted, and when Republic Service will start.
- Update on Well #4 – Layne has pulled and televised the well, waiting for the report to be sent to Jack Kusek at McClure Engineering. All bacteria tests have come back good.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

5. Village President's Agenda:

- a. Adopt Ordinance No. 2017-02, “An Ordinance Amending Title V, Article I, Section 6 Of The Village Code (Water Bills).
- b. Adopt Ordinance No. 2017-03, “An Ordinance Amending Title V, Article I, Second 3.6 & 3.7, Of The Village Code.” (Disconnection and Reconnection Fees)
- c. Adopt Ordinance No. 2017-04, “An Ordinance Approving The Execution Of An Agreement For Preventative Maintenance For The Standby Generator System With 3E (Electrical Engineering & Equipment Company).”
- d. Approve the “Return to Work Policy”.
- e. Approve the “Drug and Alcohol Testing Policy”.
- f. Approve a quote from 3E (Electrical Engineering & Equipment Company) to purchase a replacement Transfer Switch for Pump House B to be installed during our six-month preventative maintenance inspection in the amount of \$2,092.90.
- g. Approve repair of malfunctioning furnace for Pump House B in the amount of \$755.00 from Kale Heating & Air Conditioning, Moline, Illinois.
- h. Approve sending Village D.O.C.A.S., Nick Gottwalt to the Illinois Tax Increment Association, Spring 2017 Conference in Springfield, Illinois. April 19-21, 2017 at the President Abraham Lincoln Hotel, 701 E. Adams Street, Springfield, Illinois. Registration cost is \$300.00. Hotel Cost is \$315.00 and the estimated Cost for Mileage is \$180.00. Total cost to attend is estimated at \$800.00.
- i. Allow the Carbon Cliff Sports Club to use the Village Hall for the purpose of Little League Registration on the following dates: Saturday, February 25th from 10:00 a.m. to 1:00 p.m. and Saturday, March 4th from 10:00 a.m. to 1:00 p.m.

9. Minutes / Reports / Public Notices:

- a. Illinois Commerce Commission – January 19, 2017; MidAmerican Energy Company – Reconciliation of revenues collected under EECR riders with the actual costs associated with energy efficiency programs. Docket #17-0020. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, on February 8, 2017 at the hour of 10:00 A.M. – Placed on view for Public Comment;
- b. Illinois Commerce Commission – January 26, 2017; MidAmerican Energy Company – Reconciliation of revenues collected under fuel adjustment charges with actual costs prudently incurred. Docket #16-0555. Notice is hereby given by the Administrative Law Judge that the

hearing in the above entitled matter has been continued to April 27, 2017, at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, at the hour of 10:00 A.M. – Placed on view for Public Comment;

- c. Illinois Commerce Commission – January 26, 2017; MidAmerican Energy Company – Reconciliation of revenues collected under gas adjustments charges with actual costs prudently incurred. Docket #16-0561. Notice is hereby given by the Administrative Law Judge that the hearing in the above entitled matter has been continued to April 27, 2017, at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, at the hour of 10:00 A.M. – Placed on view for Public Comment;
- d. I-EPA – Notice of Application for Permit to Manage Waste (LPC-PA16), Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, IL 61244 – IEPA ID #1618100014 – Description of Project: Annual closure and post-closure care cost inflation updated the addition of construction Cell 5C. – Placed on view for Public Comment; and
- f. Minutes of the New Village Hall Committee Meeting of February 1, 2017, as presented – approved/filed.

12. Approval of Bills / Payroll / Transfers / Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks

| BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 02/07/17 | | | | |
|---|--|-----------|---------------------|--|
| Date | Description | | Amount | |
| 01/25/17 | Payroll - Bi-Weekly | | \$ 9,226.12 | |
| 01/25/17 | Board Liab. | | \$ 2,132.91 | |
| 02/08/17 | Payroll - Bi-Weekly & Monthly | | \$ 9,677.10 | |
| 02/08/17 | Board Liab. | | \$ 2,240.30 | |
| 02/02/17 | Bills - QP | | \$ 158.69 | |
| 02/08/17 | Bills | | \$ 75,804.22 | Postmaster - Bulk mailing postage for Garbage notices of new cans & vendor |
| 01/25/17 | Mid American Energy | CK #2540 | \$ 78.50 | * Hotel Tax Fund - Utilities for Welcome Signs (3 signs) |
| 01/30/17 | IL State Employment Security | Web Paid | \$ 444.35 | * Corp General Fund - IL Unemployment Tax for 4th quarter of 2016 |
| 02/02/17 | Gardiner Koch Weiberg & Wrona | CK #2342 | \$ 1,614.27 | * Home Rule Municipal Sales Tax Fund - Legal for Aaron & Tina Dunn vs Village of Carbon Cliff |
| 02/08/17 | Quad Cities Convention & Visitor's Bur. | CK #2541 | \$ 1,250.00 | * Hotel Tax Fund - Quarterly Dues 1st quarter of 2017 |
| 02/08/17 | Village of Carbon Cliff Non Utility | CK #2542 | \$ 91.24 | * Hotel Tax Fund - 4% accounting fee of Comfort Inn Dec 2016 Hotel Tax |
| 02/08/17 | Village of Carbon Cliff Non Utility | CK #2543 | \$ 79.68 | * Hotel Tax Fund - 4% accounting fee of Super 8 Dec 2016 Hotel Tax |
| 02/08/17 | Hoerr Construction, Inc. | CK #106 | \$ 7,142.00 | * Sewer Capital Reserve Fund - Maintenance to sewer main, slip lining |
| 02/08/17 | Village of Carbon Cliff Non Utility | CK #446 | \$ 20.13 | * Home Rule Roadway Fuel Tax Fund - 4% accounting fee Casey's Dec. 2016 Fuel Tax |
| 02/08/17 | Village of Carbon Cliff Non Utility | CK #447 | \$ 78.93 | * Home Rule Roadway Fuel Tax Fund - 4% accounting fee Molo Oil 4th quarter of 2016 Fuel Tax |
| 02/07/17 | VSP | Web Paid | \$ 85.95 | * Corp General Fund - Vision insurance payment for Feb. 2017 |
| 02/08/17 | Village of Carbon Cliff Non Utility | CK #2545 | \$ 88.79 | * Hotel Tax Fund - 4% accounting of Super 8 Jan. 2017 Hotel Tax |
| | Total bills & Transfers | | \$ 99,239.34 | * Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc. |
| TRANSFERS: | | | | |
| Transfers from Triumph Community Bank | | | | |
| N/A | Triumph Bank w/s/g to Sewer Capital Reserve Fund | N/A | | Interfund Operating Trans to Capital Res Acct. for Nov. 2016 collected revenues |
| N/A | Triumph Bank w/s/g to Water Capital Reserve Fund | N/A | | Interfund Operating Trans to Capital Res Oct. for Nov. 2016 collected revenues |
| 02/08/17 | Triumph Bank Non Utility to Corp Gen Capital Fund | \$ | 1,130.00 | Interfund Operating Trans to Capital Res Acct. |
| 02/08/17 | Triumph Bank Bldg / Grounds (Non Utility) to Building Capital Res. | \$ | 1,500.00 | Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund |
| 02/08/17 | Triumph Bank Hotel Tax to Building Capital Res. | \$ | 1,500.00 | Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund |
| N/A | Triumph Bank W/S/G to East Lawn Water Assoc. (ACH) | N/A | | Transfer to East Lawn Water for bills paid in Nov. 2016 |
| N/A | Triumph Bank Non Utility to Home Rule Municipal Sales Tax | N/A | | Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC #29918 1/12/17 |
| 02/23/17 | Triumph Bank Credit Card to Triumph Bank Non Utility | \$ | 25.00 | Rec #29937 Dated 1/16/17; Larry Scott paid floodplain permit with Credit Card Transfer to correct fund |
| ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL: | | | | |
| NONE | | | | |
| VOID CHECK(S): Triumph Community Bank --- Home Rule Municipal Sales Tax Fund | | | | |
| Date | Payroll Fund - Payable to: | Check No. | Amount | Remarks for voiding |
| NONE | | | | |
| VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund | | | | |
| Date | HOTEL ACCOM. TAX FUND CHECKING | Check No. | Amount | Remarks for voiding |
| 2/8/2017 | Village of Carbon Cliff Non Utility | CK #2544 | \$ 88.79 | Incorrectly formatted check printed on the preprinted check form. Refer to Check #2545 |
| VOID RECEIPT(S): | | | | |
| NONE | | | | |

Second by Cantrell. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 6-yes, 0-no, 0-absent


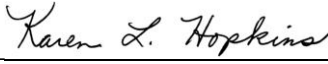
Minutes – The Regular Meeting of the Carbon Cliff Board of Trustees – February 7, 2017

Motion 2: Motion by Scott to approve the Consent Agenda as established:
5. a., b., c., d., e., f., g., h., i. Village President’s Agenda
9. a., b., c., d., f. Minutes / Reports / Public Notices
12. a. Bills / Payroll / Transfers & Voided checks
Second by Neels. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Motion 3: Motion by Cantrell to adjourn. Second by Curry,
Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Meeting adjourned at 8:12 p.m.

Karen L. Hopkins
Village Clerk

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| <p>APPROVED AS PRESENTED / AMENDED On <u>February 21, 2017</u></p> <p> _____ Village President</p> <p> _____ Village Clerk</p> |
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