



Village of Carbon Cliff, Illinois  
1001 Mansur Avenue  
Carbon Cliff, Illinois 61239  
(309) 792-8235  
[www.Carbon-Cliff.com](http://www.Carbon-Cliff.com)

**Meeting of the Carbon Cliff Board of Trustees  
1001 Mansur Avenue, Carbon Cliff, Illinois  
December 6, 2022 @ 6:00 p.m.**

**MINUTES**

Members Present: Trustees: Wendi Alonzo, Robert Dreher, LeeVon Harris, and Alma Neels. Village President Bill Hintz  
Members Absent: Trustees: Todd Cantrell and Dan Clark  
Others Present: Village Director Nick Gottwalt

1. Call to Order – 6:00 p.m.
2. Roll Call – [See Above](#)
3. Pledge
4. Open Public Hearing for presentation of the Tentative Annual Budget for Fiscal Year beginning January 1, 2023 and ending December 31, 2023.
  - A. Conduct Hearing on the Proposed Budget for 2023.
    - i. The Board of Trustees will now hear any testimonies from the public for or against the tentative annual budget. [There were no residents in attendance for the public hearing.](#)
  - B. Motion to close Public Hearing on Proposed Budget for 2023. (***Vote on separately***)

[Motion by Trustee Dreher to close the Public Hearing on the Proposed Budget for 2023. Second by Trustee Harris.](#)

[Motion carried with the following roll call vote:](#)

[Alonzo, yes | Cantrell, absent | Clark, absent | Dreher, yes | Harris, yes | Neels, yes](#)

[4-yes, 0-no, 2-absent](#)

5. **Village President's Agenda**
  - A. Motion to amend individual line-item figures, if any, on the Annual Budget for Fiscal Year 2023 as discussed during the public hearing on the Tentative Annual Budget for 2023, and to attach a list of the amended line-item figures to the minutes as exhibit "A". – [No amendments were made.](#)
  - B. Motion to adopt Ordinance 2022-13, "An Ordinance Adopting the Annual Budget for All Corporate Purposes Of The Village Of Carbon Cliff, Illinois, In Lieu Of The Appropriation Ordinance For The Fiscal Year Commencing On The First Day Of January, 2023, And Ending On The Thirty-First Day Of December, 2023". – [Added to Consent Agenda.](#)
  - C. Motion to adopt Ordinance No. 2022-14 "An Ordinance Providing for The Levy and Assessment of Taxes for The Fiscal Year Beginning January 1, 2022 And Ending December 31, 2022 Of The Village Of Carbon Cliff, County Of Rock Island And State Of Illinois." – [Added to Consent Agenda.](#)

- D. Motion to adopt Ordinance No. 2022-15 "An Ordinance Setting Salaries and Wages Beginning December 17, 2022, And Ending December 31, 2023, For Part-Time Village Officers and Employees." – [Added to Consent Agenda](#).
- E. Motion to adopt Ordinance No. 2022-16 "An Ordinance Setting Salaries and Wages for Full Time Village Officers and Employees Beginning December 17, 2022 And Ending December 31, 2023." – [Added to Consent Agenda](#).
- F. Motion to adopt Ordinance No. 2022-17 "An Ordinance Establishing Title 1, Article 5, Section 17 of the Village Code for the Village of Carbon Cliff." (*Creation of the office of the Administrative Assistant*) – [Added to Consent Agenda](#).
- G. Motion to adopt Ordinance No. 2022-18 "An Ordinance Amending Title 1, Article 5, Section 12 of the Village Code for the Village of Carbon Cliff." (*Maintenance Operator*) – [Added to Consent Agenda](#).
- H. The Village President recommends the appointments of the following officers for 2023:  
  - Meagan McIntire, *Village Clerk*
  - Nick Gottwalt, *Director of Community & Administrative Services*
- I. Motion to approve the Village President's appointments of Village Officers as recommended in item 5.H. – [Added to Consent Agenda](#).
- J. Motion to approve the following salaries / wages for the named employees/offices in 2023 as discussed at the November 15, 2022, Village Board Meeting:
 

Mitch Ellison – Maintenance Operator .....	\$ 46,280.00	Hourly rate \$ 22.25
Marcus Martin – Maintenance Operator.....	\$ 52,000.00	Hourly rate \$ 25.00
Meagan McIntire – Administrative Assistant .....	\$ 37,232.00	Hourly rate \$ 17.90
Nick Gottwalt – Director of Community & Administrative Services .....	\$ 70,720.00	Hourly rate \$ 34.00

 – [Added to Consent Agenda](#)
- K. Review Memorandum from Village Attorney regarding MetroNet.

6. **Correspondence:**

- A. Letter dated November 28, 2022, from the Illinois Department of Transportation notifying the Village that they will be replacing the highway lighting at the interchange of IL 92/IL 5 with IL 84 near Carbon Cliff with a scheduled contract letting on January 20, 2023.
- B. Letter dated November 16, 2022, from resident Tracy Golden regarding the condemnation of her property.

7. **Meetings / Conferences:**

- A. Illinois Association for Floodplain and Stormwater Management (IAFSM) Annual Conference, March 14-15, 2023, in Tinley Park, Illinois. – Nick will attend.

8. **Committee Meetings:**

- A. *Public Properties & Works Committee:*
  - 1. Next Meeting, Monday, December 12, 2022, 3:30 P.M. At the Village Hall.
- B. *Public Safety & Administration Committee:*
  - 1. Next Meeting, Tuesday, December 13, 2022, 5:30 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- A. Minutes of the November 15, 2022, Carbon Cliff Board of Trustees Meeting as Presented. Approved & filed– [Added to Consent Agenda](#).

10. **Old Business:**

- A. Barron Equipment will be installing the maintenance garage door on Wednesday, December 7<sup>th</sup>.

- B. Director Gottwalt shared with the Board the conversation he had with Lone Tree Land & Development regarding the potential land development in Carbon Cliff. Developer will be letting the Village know if they plan to proceed or pull out by the end of the week.

11. **New Business:**

- A. Discuss security at the Village Hall. – Director Gottwalt shared an incident that recently occurred at the Village Hall and further discussion will be held at the Public Properties & Works Committee next week about making the building more secure.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- A. Motion to Approve Bills / Payroll / Transfers / Voided Checks – Added to Consent Agenda.
  - Accounts Payable (Bills) and Associated Transfers for December 7, 2022.
  - Payroll and Associated Transfers for November 23 and December 7, 2022.
  - Bank Balances as of December 6, 2022.

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. A., B., C., D., E., F., G., I., J. (Village President's Agenda)
- 8. (Committee Meetings)
- 9. A. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. A. (Bills, Payroll, Transfers and Voided Checks)

Motion by Trustee Neels to Establish the Consent agenda. Seconded by Trustee Alonzo

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, absent | Dreher, yes | Harris, yes | Neels, yes

4-yes, 0-no, 2-absent

14. **Motion to Approve the Consent Agenda as Established:**

- 5. A., B., C., D., E., F., G., I., J. (Village President's Agenda)
- 8. (Committee Meetings)
- 9. A. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. A. (Bills, Payroll, Transfers and Voided Checks)

Motion by Trustee Harris to approve the consent agenda as established. Seconded by Trustee Dreher.

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, absent | Dreher, yes | Harris, yes | Neels, yes

4-yes, 0-no, 2-absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion by Trustee Neels to adjourn the meeting. Seconded by Trustee Harris.

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, absent | Dreher, yes | Harris, yes | Neels, yes

4-yes, 0-no, 2-absent

Meeting Adjourned At: 6:56 p.m.

  
Submitted by Director Nick Gottwalt