



Village of Carbon Cliff, Illinois
1001 Mansur Avenue
Carbon Cliff, Illinois 61239
(309) 792-8235
www.Carbon-Cliff.com

**Meeting of the Carbon Cliff Board of Trustees
1001 Mansur Avenue, Carbon Cliff, Illinois
September 20, 2022 @ 6:00 p.m.**

MINUTES

Members Present: Trustees: Wendi Alonzo, Dan Clark, Robert Dreher, Leevon Harris, Alma Neels, and Village President Bill Hintz
Members Absent: Todd Cantrell
Others Present: Director of Community & Administrative Services Nick Gottwalt, Village Engineer Loren Rains, Meagan McIntire, Kim Ewing, and Tracy Warren

Meeting was called to order at 6:00 p.m.

5. Village President's Agenda

- A. Discuss potential variance request for the Carbon Cliff Church located on 2nd Street.
Kim Ewing & Tracy Warren are interested in purchasing the old church located on 2nd Street. Currently this property is zoned Residential, however, the prospective buyers were curious about running a dog daycare on this property. Under the current zoning, this is not allowed. The Village Board suggested Mrs. Ewing & Mrs. Warren talk to the surrounding neighbors and gain their support before putting in an offer on the property. Changes in zoning will have to go to the Planning Commission for further review.
- B. Discuss the Maintenance Department.
The Village Board discussed the current status of the maintenance department and they felt it was in the best interest of the Village at this time to make both maintenance employees responsible for the day-to-day activities and all major projects will be administered through the Public Properties & Works Committee or Village Director Nick Gottwalt.
- C. *Discussed & approved the Motion to hire Meagan McIntire for the Administrative Assistant position with a starting salary of \$35,000.00. There will be a three-month review with the option to increase the salary to \$37,000 should the Board so choose. Meagan's first day will be Monday, September 26, 2022.*

6. Correspondence:

- A. Thank You card from the family of Trustee Larry Scott.
- B. Rock island County Soil and Water Conservation District - Summer-Fall 2022 Newsletter.

7. Meetings / Conferences:

- A. October 19-20, 2022, Upper Mississippi River Conference in Moline, Illinois – Nick will attend

8. **Committee Meetings:**

A. *Public Properties & Works Committee:*

1. Nick has reached out to Ace Tree Service to see about cutting back the canopy on Valley View Drive Hill, waiting for a response. *Nick will also be reaching out to Timberline Clearing*
2. Nick has reached out to Laud's to square cut approximately 7 manholes in town and concrete around them to help with snowplowing this winter season.
3. Next Meeting, Wednesday, October 12, 2022, 3:30 P.M. At the Village Hall.

B. *Public Safety & Administration Committee:*

1. Next Meeting, Tuesday, October 11, 2022, 5:30 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- A. Minutes of the August 9, 2022, Administration Committee meeting as Presented. Approved & filed
- B. Minutes of the September 6, 2022, Carbon Cliff Board of Trustees Meeting as Presented. Approved & filed
- C. Minutes of the September 12, 2022, Public Properties & Works Committee meeting as Presented. Approved & filed
- D. Minutes of the September 13, 2022, Public Safety & Administration Committee meeting as Presented. Approved & filed

10. **Old Business:**

- A. Iowa Interstate Railroad stopped in on Wednesday, September 14, 2022, they will be closing and replacing the crossing on N. 1st Avenue, tentatively September 28 – 30th. While they were in my office, I asked them about installing a culvert underneath the railroad where the creek takes a bend. Jeremiah, our local roadmaster, didn't have a problem with this at all, although he gave us a higher ups information so we can contact him directly. Nick spoke with Loren, Village Engineer, and Loren will make contact on our behalf.
- B. Lakewood Electric will begin running the interior electrical for our generator starting Thursday, September 15th and the current ship date of our generator shows October 3rd. We still need to get the gas line ran from the meter.

11. **New Business:**

- A. Republic Services will be switching Yard Waste collection from Wednesdays to Tuesdays beginning the week of October 3rd. Nick will be sending out a letter to residents informing them of the change the week of September 26th.
- B. *Budget Officer, Liane DeVore, submitted her resignation to the Village President on Tuesday, September 20, 2022 effective immediately.*
- C. *The Rock Island County Sheriff's Department informed the Village that there will be a shift change occurring on October 3, 2022. The Village will keep Deputy Brooks as our 1st shift deputy, but we will be getting a new 2nd shift deputy.*
- D. *The Village will be receiving our second payment from the American Rescue Plan Act in the amount of \$133,158.83.*

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

A. Motion to Approve Bills / Payroll / Transfers / Voided Checks

- Accounts Payable (Bills) and Associated Transfers for September 21, 2022.
- Payroll and Associated Transfers for September 14, 2022.
- Bank Balances as of September 20, 2022.

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. C. (Village President's Agenda)
- 8. (Committee Meetings)
- 9. A., B., C., D. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. A. (Bills, Payroll, Transfers and Voided Checks)

Motion by Trustee Dreher to establish the Consent Agenda. 2nd by Trustee Clark.

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, yes | Dreher, yes | Harris, yes | Neels, yes

5-yes, 0-no, 1-absent

14. **Motion to Approve the Consent Agenda as Established:**

- 5. C. (Village President's Agenda)
- 8. (Committee Meetings)
- 9. A., B., C., D. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. A. (Bills, Payroll, Transfers and Voided Checks)

Motion by Trustee Harris to establish the Consent Agenda. 2nd by Trustee Neels.

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, yes | Dreher, yes | Harris, yes | Neels, yes

5-yes, 0-no, 1-absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion by Trustee Neels to establish the Consent Agenda. 2nd by Trustee Alonzo.

Motion carried with the following roll call vote:

Alonzo, yes | Cantrell, absent | Clark, yes | Dreher, yes | Harris, yes | Neels, yes

5-yes, 0-no, 1-absent

Meeting Adjourned At 7:37 p.m.

APPROVED AS PRESENTED / AMENDED on October 4, 2022



Village President



Village Director