

## **The Village of Carbon Cliff**

### **Culvert Removal & Replacement Policy**

Approved by the Carbon Cliff Board of Trustees on December 20, 2022

#### **Purpose:**

To give residents within the Village of Carbon Cliff an affordable means of replacing the culvert under their driveway while improving the flow of stormwater away from their property.

#### **Scope:**

- Residential properties with concrete will need to hire an outside source to have the concrete removed before the culvert replacement can begin. It will also be the property owner's responsibility to have replacement concrete poured upon completion of the project.
- The Village will remove the old culvert and flared end sections (gravel or blacktop driveways only).
- The Village will supply and install a 12" Poly Coated CMP culvert, flared end sections, and backfill rock (up to 10 tons).
- The Village will take pictures before and after the installation has occurred.
- The Village will contact JULIE locate services to ensure that all utility lines are correctly marked before construction begins.
- The Village shall not be held liable should any damage occur to the driveway adjacent to the project area.

#### **Cost:**

- Driveways with culverts ranging from 12' to 20' will cost \$900.00
- Driveways over 20' will range between \$900 and \$1,400.00 depending on the width of the required culvert.
- Culverts should extend one foot (1') past the edge of the driveway on both sides. The Village will measure the width of the driveway to determine the correct length of the culvert.
- The residential property owner is responsible for reimbursing the Village for the rock used, culvert pipe, and end flared sections.
- The Village will not charge for man hours worked or equipment used during the construction project.

#### **Payment:**

- Residents will be billed within 2 weeks of completion of the project and payment will be expected within 30 days of invoice.
- Should a resident not have the funds to pay for the culvert, they may request a payment plan from the Village.
- The Village requires a down payment when setting up a payment plan. (Between \$75.00 and \$115.00 depending on the cost of your culvert)
- Residents will have one year to pay for the culvert installation.
- There will be no interest accrued for anyone who utilizes a payment plan.
- Payments will appear as a line-item charge on their utility bill from the Village. Residents may choose to make weekly, bi-weekly, or monthly payments.
- Should a resident fail to payoff their culvert replacement, the Village reserves the right to file a lien on the property or discontinue water services to the property until the amount is paid in full.

Village of Carbon Cliff  
**Culvert Removal & Replacement Inquiry Form**

If you are interested in having the Village of Carbon Cliff (“Village”) remove and replace your existing culvert, please fill out the top portion of this form and return it to the Village Hall at 1001 Mansur Avenue, Carbon Cliff, Illinois 61239. A representative from the Village will reach out to you to discuss culvert length, project cost, and estimated start date.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

ANTICIPATED START DATE \_\_\_\_\_

The Village will take your anticipated start date into consideration, however, factors such as previously scheduled projects and weather may impact the exact project date. The Village will come out to your property to measure your driveway and culvert and notify you of the cost of the project. If you decide to have the Village perform this work for you, we will schedule a project date for you and have you sign below on or before the project is started.

If you have any questions, please contact the Village at 309-792-3169.

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**Culvert Removal & Replacement Approval Form**

COST OF PROJECT \_\_\_\_\_

SCHEDULED PROJECT DATE \_\_\_\_\_

I, \_\_\_\_\_, have read and understand the Village’s Culvert Removal & Replacement Policy. I agree to have the work outlined in said policy performed on my property and understand that I must reimburse the above-stated project cost to the Village in accordance with said policy.

PROJECT COMPLETED. SEND INVOICE