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**Carbon Cliff Board of Trustees Meeting | 1001 Mansur Avenue, Carbon Cliff, Illinois |  
November 16, 2021 @ 7:00 p.m. | MINUTES**

Village President Bill Hintz called the meeting to order at 7:00 p.m.

Members Present: Keith Curry, Robert Dreher, Leevon Harris, Alma Neels and Larry Scott

Members Absent: Todd Cantrell

Others Present: Nick Gottwalt Director of Community and Administrative Services, Village Clerk Carly Neblung.

5. **Village President's Agenda**

- a. Tabled Presentation of tentative 2021 levy figures (*2021 taxes paid in 2022*). Determination of truth in taxation act, and setting of truth in taxation hearing, if needed.
- b. Tabled Motion to set Public Hearing on the Tax Levy for Fiscal Year January 1, 2022, and ending December 31, 2022, for 7:00 p.m. on December 7, 2021, and to give notice of this hearing in publication in the Dispatch at least one week prior to the time of the hearing.
- c. Approved Motion to approve a contract agreement with IMEG to prepare and record drainage easements and ROW for the Neubauer property on 1<sup>st</sup> Avenue and on 6<sup>th</sup> Street. Scope of work not to exceed \$10,000.00 and shall be completed within 45 days of approval.
- d. Tabled Motion to approve a Second Amendment to Option and Site Lease Agreement with AT&T Wireless, d/b/a New Cingular Wireless to install an emergency generator at the Carbon Cliff Water Tower to be maintained and operated by AT&T. Under the agreement, the Village will increase the monthly rent by \$500.00. Dreher brought up the contract and stated that in paragraph 5 it states that within 120 days after termination, anything they don't move is deemed abandoned. We will look at amending the contract to clarify that all equipment identified by landlord will need to be removed.
- e. Approved Motion to adopt Ordinance No. 2021-14 "An Ordinance Deleting Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code, and establishing a new Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code." (*Adds no parking on school days between 7:00 a.m. to 8:00 a.m. and 2:00 p.m. and 3:00 p.m. on Valley View Drive and Pleasant Avenue*)
- f. Informational - PDC Laboratories have announced new Courier Rate will increase to \$50.00 effective January 1, 2022. Will see if this impacts us with having ION on board. If we need to use PDC for any reason, this new fee will affect us. The increase was up from \$35.00 a trip.

6. **Correspondence:**

- a. "Tax & Business Alert" – Carpentier, Mitchell, Goddard, & Co. – November 2021

7. **Meetings / Conferences:**

- a. 8<sup>th</sup> Annual Stormwater Conference, Tuesday, February 22, 2022, at the Stardust in Davenport, Iowa.
- b. Illinois Association for Floodplain and Stormwater Management, Annual Conference. Tuesday and Wednesday, March 8 & 9, 2022 at the Bloomington-Normal Marriott Hotel & Conference Center. – Nick will attend

8. **Committee Meetings:**

- a. *Public Properties Committee:*
  1. Next Meeting, Monday, December 13, 2021, 6:00 P.M. At the Village Hall.

- b. *Public Safety Committee:*
  - 1. Next Meeting, Monday, December 13, 2021, 7:00 P.M. At the Village Hall.
- c. *Administration Committee:*
  - 1. Approved Motion to approve our renewal with Lohman Companies for Employee Health Insurance coverage from December 1, 2021, to November 30, 2022. Rate increased 3.54% (\$2,103.60), this is Lohman's lowest client increase in the Quad Cities. New Annual Premium is \$61,516.56 (4 employees and one retired employee).
  - 2. Committee wanted to discuss with the full Board changing the village zoning ordinance to allow for chickens in residential neighborhoods. We will move forward by drafting an ordinance and it will be reviewed with the board before we get the planning/zoning commission together.
  - 3. Next Meeting, Tuesday, December 14, 2021, 6:00 P.M. At the Village Hall.
- d. *Public Works Committee:*
  - 1. Next Meeting, Tuesday, December 14, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the November 2, 2021, Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. Monthly Comp Time Report for October 2021 as Presented – Approved / filed
- c. Monthly Maintenance Report for October 2021 as Presented – Approved / filed
- d. Minutes of the November 8, 2021, Public Properties Committee Meeting as Presented – Amended / Approved / filed
- e. Minutes of the November 8, 2021, Public Safety Committee Meeting as Presented – Approved / filed
- f. Minutes of the November 9, 2021, Administration Committee Meeting as Presented – Approved / filed
- g. Minutes of the November 9, 2021, Public Works Committee Meeting as Presented – Approved / filed
- h. Financial reports for the Month of October 2021 as Presented – Approved / filed
- i. MUNICES quarterly report for the months of July, August, and September 2021 as Present – Approved / filed
- j. November 6<sup>th</sup> special meeting approved and amended

10. **Old Business:**

- a. DOCAS Nick Gottwalt has requested updated quotes from Lakewood and Tri-City on the purchase and installation of a generator at the Village Hall. Currently generators are 14-15 weeks out due to COVID. Dreher brought up contacting MidAmerican about running gas out to the back of the building. Gottwalt will be in contact with them to possibly put a third meter in.

11. **New Business:**

- a. Chad with ION contacted Nick Friday, November 12<sup>th</sup> to let us know the Furnace is out in Pump House B and that they have contacted Kale to come out. Kale will be out to look at it on Monday, they last repaired the furnace in 2017. Kale stated that the furnace looks around ten years old and would cost around \$800.00 to repair and \$2000.00 to replace the furnace.
- b. Nick Gottwalt filed a tax exemption request on our new acquired property. Will keep us up to date on when the application finalized.
- c. Trustee Neels counted five total lights put around the East Side of park.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
  - Payroll and Associated Transfers for November 10, 2021
  - Accounts Payable (Bills) and Associated Transfers for November 17, 2021
  - Bank Balances as of November 16, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. c., e.

9. a., b., c., d., e., f., g., h., i., j.

(Minutes, Reports, Public Notices)

12. a.

(Bills, Payroll, Transfers and Voided Checks)

Motion made by Trustee Curry to Establish Consent Agenda As Follows:

#1: Second by Trustee Neels. Motion Carried by the following roll call vote:

Cantrell – absent, Curry – yes , Dreher – yes, Harris – yes, Neels – yes, and Scott – yes.

5 – yes, 0 – no, and 1 – absent

14. **Motion to Approve the Consent Agenda as Established:**

5. c., e.

(Village President's Agenda)

9. a., b., c., d., e., f., g., h., i., j.

(Minutes, Reports, Public Notices)

12. a.

(Bills, Payroll, Transfers and Voided Checks)

Motion made by Trustee Dreher to Approved Consent Agenda As Follows:

#2: Second by Trustee Scott. Motion Carried by the following roll call vote:

Cantrell – absent, Curry – yes, Dreher – yes, Harris – yes, Neels – yes, and Scott – yes.

5 – yes, 0 – no, and 1 – absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion made by Trustee Neels to Adjourn Meeting:

#3: Second by Trustee Harris. Motion Carried by the following roll call vote:

Cantrell – absent, Curry – yes, Dreher – yes, Harris – yes, Neels – yes, and Scott – yes.

5 – yes, 0 – no, and 1 – absent

**Meeting Adjourned At: 8:17 p.m.**

Submitted by Village Clerk, Carly Neblung

APPROVED AS PRESENTED / AMENDED on December 7, 2021



Village President



Village Clerk