

Carbon Cliff Board of Trustees Meeting Minutes

Carbon Cliff Village Hall
1001 Mansur Avenue, Carbon Cliff, Illinois

Tuesday, September 15, 2020

Village President Bill Hintz called the meeting to order at 7:02 p.m.

Members Present: Robert Dreher, Leevon Harris, Alma Neels, and Larry Scott

Members Absent: Todd Cantrell, Keith Curry

Others Present: Director of Community & Administrative Services, Nick Gottwalt

Village President's Agenda items discussed:

- a. Motion to approve an "Agreement For The Establishment Of A Joint Administrative Hearing Officer System Between The Village Of Andalusia, Village Of Carbon Cliff, Village Of Coal Valley, Village Of Hampton, Village Of Milan, Village Of Oak Grove, Village Of Rapids City, City Of East Moline, City Of Moline, City Of Rock Island, City Of Silvis, Rock Island County, Illinois And The Bi-State Regional Commission." (MUNICES – Oak Grove has joined the program)
- b. Motion to approve the spending limits for the following employees: D.O.C.A.S., Nick Gottwalt \$1000.00, Head of Maintenance, Dan Clark \$500.00, and Village Deputy Clerk, Carly Neblung \$500.00. Any items or services purchased must be preapproved and exist within the current year budget. Items outside of the budget will need to be Board approved.
- c. Motion to approve reimbursing the Motor Fuel Tax account by transferring the following funds back into the MFT account at Blackhawk Bank: \$3,318.08 for FY 2012, \$8,636.66 for FY 2013, \$9,470.59 for FY 2014, and \$4,754.42 for FY 2015. Through an audit of our MFT funds, it was found that the Village unknowingly used MFT funds that were not pre-approved and thus said funds must be reimbursed back to the MFT account. Said funds will be pulled from our WSG & Non-Utility Accounts to cover the costs. It was discussed that Cyndi and Loren from IMEG would be willing to come to the meeting October 6th to explain further if board would like them to do so.
- d. Motion to adopt Ordinance No. 2020-16 "An Ordinance Of The Village Board Of The Village Of Carbon Cliff, Illinois Authorizing An Agreement For The Purchase Of Certain Property." (Purchasing of the vacant property known as Out Lot C of Mansur Wood Addition) The Ordinance will be published in the Dispatch-Argus.
- e. Motion to approve the retirement package for Karen L. Hopkins as follows: Continue to pay annual salary only until the end of 2020. Checks will be issued bi-weekly to coincide with bill and payroll schedule with the last check being issued December 23, 2020. The Village will also continue to pay medical, vision and dental insurance through the end of December 2020. All Village property must be returned by October 2, 2020.
- f. Motion to approve and hire Liane Devore Consulting at a rate of \$30.00 per hour.
- g. Motion to approve a quote from River City Sign in the amount of \$684.00 for the purchase of 18 For Sale signs to be placed on the Village Properties for Sale.

Meetings / Conferences:

- a. IMRF Authorized Agent Workshop (Thu, Sept 24 – Tue, Oct 20 – Thu, Nov 19 – Tue, Dec 8) Carly Neblung and Nick Gottwalt will be attending virtually

Committee Meetings:

- a. **Public Properties:** Called to order at 6:02 p.m. Those present were President Hintz, Trustee Cantrell, Trustee Dreher, DOCAS Nick Gottwalt and Head of Maintenance Dan Clark. DOCAS Nick Gottwalt will be sending homeowners copy of the Davey tree report and explain their options going forward as homeowners. Dan Clark has made all necessary repairs to damaged park pavilion that occurred from Derecho storm that came through. Pending review of drawing from

village engineer, 5 hydrants need relocated and emergency shut offs installed. Motion was approved to purchase a DeWalt 20-Volt Max Variable Speed Drive Cordless Impact Wrench and 20-Volt Max Variable Speed Cordless Reciprocating Saw from Lowe's for \$348.00. All reports looked good except for the Clerk's Report which was not available. New business included Village Engineer reviewing drainage near pond and N. 1st Ave. Meeting adjourned at 7:18 p.m. Next meeting Wednesday, October 12, 2020, 6:00 p.m. at the Village Hall.

- b. **Public Safety:** Called to order at 7:18 p.m. Those present were President Hintz, Trustee Neels, Trustee Dreher and DOCAS Nick Gottwalt. Update on monthly call from Rock Island County Sheriff's Office was cut short due to Deputy getting a call – was presented with 375 total calls for month of August. All reports looked good except for Clerk's report which was not available. New business included Mansur Woods – Rock River Complex talking about things they can do to make it safer for the community up there. Meeting adjourned at 7:31 p.m. Next Meeting, Wednesday, October 12, 2020, 7:00 p.m. at the Village Hall.
- c. **Public Works:** Called to order at 6:02 p.m. Those present were President Hintz, Trustee Curry, Trustee Harris, Trustee Neels and DOCAS Nick Gottwalt. Discussed spacing out hydrant replacements due to discovering we will need shut off valves installed as well. The project became bigger than originally planned but will set us up for smoother installs in the future. All reports looked good except for the Monthly Collectors Report which was not available. Meeting adjourned at 6:45 p.m. Next Meeting, Tuesday, October 13, 2020, 6:00 p.m. at the Village Hall.
- d. **Administration:** Called to order at 7:00 pm. Those present where President Hintz, Trustee Harris, Trustee Cantrell, Trustee Curry and DOCAS Nick Gottwalt. The Village Maintenance department made necessary repairs to park pavilion. All reports look good except for the Clerks report which was not available. Meeting adjourned at 7:25 p.m. Next meeting, Tuesday, October 13, 2020, 7:00 p.m. at the Village Hall.

Minute / Reports / Public Notices:

- a. Minutes of the Tuesday, September 1, 2020, Carbon Cliff Board of Trustees Meeting as presented – approved / filed and
- b. Monthly Maintenance Comp Time Report for August 2020 as presented – approved / filed; and
- c. Monthly Maintenance Report for August 2020 as presented – approved / filed; and
- d. Monthly Treasurer's Report for August 2020 as presented – approved / filed; and
- e. Minutes of the September 9, 2020, Public Properties Committee Meeting as presented – approved / filed; and
- f. Minutes of the September 9, 2020, Public Safety Committee Meeting as presented – approved / filed; and
- g. Minutes of the September 8, 2020, Public Works Committee Meeting as presented – amended/approved/filed; and
- h. Minutes of the September 8, 2020, Administration Committee Meeting as presented – approved / filed; and
- i. September 2, 2020; Illinois Commerce Commission, MidAmerican Energy Company – Verified Petition For Reconciliation Of Revenues Collected Under Rider PZE - Illinois Power Agency Purchased Power Zero Emission Resource Recovery Adjustment – Electric Utility Assessment. Docket # 20-0641. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, on September 14, 2020, at the hour of 9:30 A.M. Parties are to participate by telephone at the prehearing conference. – Placed on view for public comment.
- j. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID#1618100014 –Placed on view for public comment.

Approval of Bills / Payroll / Transfers / Voided Checks:

9/15/20 at 15:02:02.17

VILLAGE OF CARBON CLIFF
Check Register

For the Period From Sep 1, 2020 to Sep 30, 2020

Filter Criteria includes: 1) Check Numbers from 87441 to . Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
87441	9/15/20	Bi-State Regional Commis	10-04-1000	3,164.33
87442	9/15/20	Blackhawk Bank & Trust	10-04-1000	75.50
87443	9/15/20	East Moline, City of	10-04-1000	17,058.33
87444	9/15/20	IMEG	10-04-1000	935.00
87445	9/15/20	Lowe's Business Acct/GE	10-04-1000	25.47
87446	9/15/20	McClintock Trucking & E	10-04-1000	5,080.03
87447	9/15/20	Office Depot Business Cre	10-04-1000	219.32
87448	9/15/20	PDC Laboratories, Inc.	10-04-1000	471.00
87449	9/15/20	Riverstone Group, Inc.	10-04-1000	130.08
87450	9/15/20	Millennium Waste, Inc.	10-04-1000	139.24
87451	9/15/20	Kathleca Field Orr & Asso	10-04-1000	294.00
87452	9/15/20	Quill Corp.	10-04-1000	207.10
87453	9/15/20	Republic Services	10-04-1000	171.60
87454	9/15/20	River Valley Turf	10-04-1000	16.52
87455	9/15/20	Blackhawk Bank & Trust	10-04-1000	256.23
87456	9/15/20	Blackhawk Bank & Trust	10-04-1000	225.25
87457	9/15/20	Maria Murguia	10-04-1000	300.00
87458	9/15/20	Anchor Lumber	10-04-1000	121.12
87459	9/15/20	Mideo Diving & Marine S	10-04-1000	4,449.00
87460	9/15/20	Call One	10-04-1000	1,660.27
87461	9/15/20	Carly Neblung	10-04-1000	30.36
87462	9/15/20	Riverstone Group, Inc.	10-04-1000	64.67
87463	9/15/20	Anchor Lumber	10-04-1000	94.74
87464	9/15/20	Gardiner Koch Weisberg	10-04-1000	22.00
87465	9/15/20	East Moline, City of	10-04-1000	6,050.64
87466	9/15/20	Mississippi Valley Pump	10-04-1000	214.00
87467	9/15/20	Mid American Energy	10-04-1000	78.52
87468	9/15/20	BP	10-04-1000	381.84
87469	9/15/20	Gold Star, FS, Inc.	10-04-1000	73.26
87470	9/15/20	Quill Corp.	10-04-1000	47.25
Total				<u>42,056.67</u>

Old Business:

- a. Ace Tree is going to look at the remains of the tree that fell onto the pavilion to see if we need to get it removed due to age and damage

New Business:

- a. Discussed changing Halloween to match with adjoining cities from 5-8 p.m. but it was agreed upon by Board Members that Halloween hours stay from 5-7 p.m.

MOTION #1: Motion Made By Trustee Scott To Establish Consent Agenda As Follows:

- 5. a., b., c., d., e., f., g. (VILLAGE PRESIDENT'S AGENDA)
- 9. a., b., c., d., e., f., g., h., i., j. (MINUTES, REPORTS, PUBLIC NOTICES)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

#1: Second By Trustee Harris. Motion Carried By The Following Roll Call Vote:

Dreher – yes; Harris – yes; Neels – yes; Scott – yes:
4 – yes, 0 – no, 2 – absent

MOTION #2: Motion Made By Trustee Dreher To Approve The Consent Agenda As Established:

- 5. a., b., c., d., e., f., g. (VILLAGE PRESIDENT'S AGENDA)
- 9. a., b., c., d., e., f., g., h., i., j. (MINUTES, REPORTS, PUBLIC NOTICES)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

#2: Second By Trustee Harris. Motion Carried By The Following Roll Call Vote:

Dreher – yes; Harris – yes; Neels – yes; Scott – yes:
4 – yes, 0 – no, 2 – absent

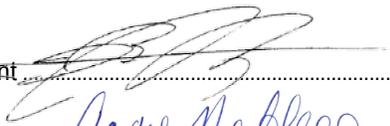
MOTION #3: Motion Made By Trustee Neels to Continue Meeting / Set Special Meeting / Adjourn:

#3: Second By Trustee Scott. Motion Carried By The Following Roll Call Vote:

Dreher – yes; Harris – yes; Neels – yes; Scott – yes:
4 – yes, 0 – no, 2 – absent

Meeting adjourned at 8:00 p.m.

Carly Neblung
Deputy Clerk / Collector

Approved as presented / amended on November 4, 2020	
Village President	
Village Deputy Clerk	