

Carbon Cliff Board of Trustees Meeting
1001 Mansur Avenue, Carbon Cliff, Illinois
July 6, 2021 @ 7:00 p.m.

MINUTES

Village President Bill Hintz called the meeting to order at 7:03 p.m.

Members Present: Keith Curry, Robert Dreher, Leevon Harris, Alma Neels, Larry Scott

Members Absent: Todd Cantrell

Others Present: Nick Gottwalt, D.O.C.A.S

4. **Public Hearing for USDA Generator Grant**

Meeting started at 7:00 p.m.

No public on hand to discuss questions.

Meeting adjourned at 7:03 p.m.

5. **Village President's Agenda**

- a. Approved Motion to increase in salary for Village Employee Carly Neblung from \$46,030.40 to \$51,000.00 annually beginning immediately. (Increase equals \$4,969.60 or roughly 10.8%)
- b. Approved to purchase of gWorks Government Accounting Software as recommended by our Auditors Carpentier, Mitchell, & Goddard in the amount of \$13,010.00 with an annual cost thereafter of \$2,910.00. This software is specifically designed for government entities, whereas the current software is not but we have managed to make it work over the years.
- c. Approved Motion to pass Resolution No. 2021-05 "A Resolution Adopting A Legal Services Agreement Between The Village Of Carbon Cliff, Rock Island County, Illinois And Kathleen Field Orr, Attorney At Law"
- d. Approved Motion to adopt Ordinance No. 2021-08 "An Ordinance Allowing The Operation Of Off-Highway Vehicles In The Village Of Carbon Cliff, Rock Island County, Illinois By Creating Title 2, Article 4, Section 27"
- e. Approved Motion to approve switching our Credit Card Processing Company from Authorize.Net to NCR. This will be a cost savings to the Village on our monthly fees. Due to the contract NCR has with the State of Illinois, we are offered the pricing of \$.03 per transaction and 3bps (.03%) on the dollar volume. This will give us a savings of at least \$238.00 on a high-volume month so that we can still absorb the fee on behalf of the resident but at a lower cost to the Village. This processor also allows for us to maximize our communication and flexibility of payments with our residents.
- f. Reviewed Informational – A letter dated June 23, 2021, was mailed to the Illinois Department of Natural Resources from the following communities: Carbon Cliff, Coal Valley, Colona, Hillsdale, East Moline, Moline, Milan, Rock Island County, Henry County, Rock Island, and Silvis. This letter was in opposition regarding the Lower Rock River Flood Study. (Updates to the current floodplain maps)

6. **Correspondence:**

- a. "Technical Assistance Bulletin" – Illinois Rural Water Association, June 2021
- b. "Tax & Business Alert" – Carpentier, Mitchell, Goddard & Co., LLC, July 2021
- c. Review – Illinois Municipal League, July 2021

7. **Meetings / Conferences:**
- a. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
 - b. American Water Works Association "Illinois Section" presents WaterCon 2021, August 9-12, 2021.
 - c. Illinois Municipal League's 108th Annual Conference, September 23-25, 2021, Chicago, Illinois.
 - d. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.
8. **Committee Meetings:**
- a. Public Properties Committee:
 1. Next Meeting, July 12, 2021, 6:00 P.M. At the Village Hall.
 - b. Public Safety Committee:
 1. Next Meeting, July 12, 2021, 7:00 P.M. At the Village Hall.
 - c. Administration Committee:
 1. Next Meeting, July 13, 2021, 6:00 P.M. At the Village Hall.
 - d. Public Works Committee:
 1. Next Meeting, July 13, 2021, 7:00 P.M. At the Village Hall.
9. **Minutes / Reports / Public Notices:**
- a. Minutes of the June 15, 2021, Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
10. **Old Business:**
- a. Bill Hintz received a letter from the Illinois Department of Transportation regarding FY2014 MFT Audit. The audit has been completed and the Village is in good standing with MFT for FY2014 projects.
 - a. The Village submitted a compliance schedule update to IL EPA on July 1, 2021. EPA is currently reviewing our plans for the Radium Treatment Facility Reverse Osmosis upgrade. Village Engineer, Jack Kusek with IMEG drafted an letter for the Village to review and submit to meet the July 1, 2021 deadline.
11. **New Business:**
- a. Bill Hintz approved McClintok to repair an additional 10 feet by Old Orchard Estates for an additional \$1600.00.
12. **Approval of Bills / Payroll / Transfers / Voided Checks:**
- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
 - Payroll and Associated Transfers for June 23, and July 7, 2021
 - Accounts Payable (Bills) and Associated Transfers for July 7, 2021
13. **Motion to Establish Consent Agenda, As Follows:**
5. a., b., c., d., e. (Village President's Agenda)
 9. a. (Minutes, Reports, Public Notices)
 12. a. (Bills, Payroll, Transfers and Voided Checks)
- Motion Made by Trustee Curry to Establish Consent Agenda as Established:
- #1: Second by Trustee Scott. Motion Carried by The Following Roll Call Vote:
- Cantrell – absent; Curry – yes; Dreher – yes; Harris- yes; Neels – yes; Scott – yes;
- 5 – yes, 0 – no, 1 – absent

14. **Motion to Approve the Consent Agenda as Established:**

5. a., b., c., d., e.

(Village President's Agenda)

9. a.

(Minutes, Reports, Public Notices)

12. a.

(Bills, Payroll, Transfers and Voided Checks)

Motion Made by Trustee Neels to Establish Consent Agenda as Established:

#2: Second by Trustee Harris Motion Carried by The Following Roll Call Vote:

Cantrell – absent; Curry – yes; Dreher – yes; Harris - yes; Neels – yes; Scott – yes;

5 – yes, 0 – no, 1 – absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion Made by Trustee Scott to Establish Consent Agenda as Established:

#3: Second by Trustee Neels Motion Carried by The Following Roll Call Vote:

Cantrell – absent; Curry – yes; Dreher – yes; Harris - yes; Neels – yes; Scott – yes;

5 – yes, 0 – no, 1 – absent

Meeting Adjourned at: 7:44 p.m.

APPROVED AS PRESENTED / AMENDED on July 20, 2021



Village President



Village Clerk