

Carbon Cliff Board of Trustees Meeting Minutes

Carbon Cliff Village Hall
1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, June 16, 2020

Village President Bill Hintz called the meeting to order at 7:15 p.m.

Members Present: Keith Curry, Leevon Harris, Alma Neels, and Larry Scott

Members Absent: Todd Cantrell and Robert Dreher

Others Present: Director of Community & Administrative Services, Nick Gottwalt and Village Clerk, Karen Hopkins

Village President's Agenda Items Discussed:

- a. Ordinance No. 2020-10 "An Ordinance Granting Emergency Powers To The Village President Of The Village Of Carbon Cliff, Rock Island County, Illinois"
- b. Approval of a quote from Walter D. Laud, Inc., to remove and replace 166 Square Yards (18' x 81') of pavement on Mansur Avenue from the water main break on January 25, 2020. Total bid amount of \$17,928.00.
- c. Approve of Village President's hiring of Carly Neblung to the position of Deputy Clerk & Village Collector with an annual salary of \$35,880.00.
- d. Approval of a proposal for Engineering Services from IMEG for Mansur Avenue Culvert Replacement at a total cost of \$29,300.00. Provide construction documents for the removal of the existing box culvert on Mansur Avenue and placing proposed culverts.
- e. Authorized Village President Bill Hintz and Village Clerk Karen Hopkins to execute, on behalf of the Village, an eCorp Worksheet with Blackhawk Bank & Trust to add employee Carly Neblung as a new user with read only access and ability to enter deposits.
- f. DOCAS Nick Gottwalt discussed the claim on our eXmark zero turn that has been reopened after the Village attempted to get the lawn mower repaired. The Village took the lawn mower to B & B Lawn Equipment in Geneseo to get it repaired, they stated it is beyond repair and would create a liability/safety issue if they were to repair it. DOCAS Nick Gottwalt reached out to the insurance company and they have agreed to reopen the claim and further investigate the state of the mower. Currently the Village has received a reimbursement check in the amount of \$4,489.38 for the mower. Nick is now asking for full replacement cost on the mower.

Committee Meetings:

a. **Public Properties Committee:**

The meeting of Monday, June 8, 2020 was not held due to lack of quorum. No minutes were read. The next meeting will be held on Monday, July 13, 2020, 6:00 p.m. at the Village Hall.

b. **Public Safety Committee:**

Trustee Alma Neels read the minutes from the June 8, 2020 Committee Meeting. Meeting was called to order at 7:00 p.m. Members Present were Trustee Robert Dreher and Chairman Alma Neels. Others present were DOCAS Nick Gottwalt, Village President Bill Hintz, and Rock Island County Deputy Tyler Reagan. Deputy Reagan gave a monthly update on call from the Sheriff's Department for the months of March, April, and May of 2020 with a total of 931 calls. Committee discussed and voted against moving forward with the purchase of any speed/radar signs. Committee also voted against moving forward with any traffic engineering study for the Merry Oaks subdivision. Committee felt the 30-mph speed limit in Merry Oaks was appropriate. Reviewed the following reports: Monthly

Maintenance Report for May and Monthly Treasurer's Report for May. Under New Business it was mentioned that the Village will be hiring Carly Neblung as our new Village Collector. Meeting adjourned at 7:24 p.m. Next Meeting will be held on Monday, July 13, 2020, 7:00 p.m. at the Village Hall.

c. **Public Works Committee:**

Trustee Keith Curry read the minutes from the June 9, 2020 Committee Meeting. Meeting was called to order at 6:02 p.m. Members Present were Chairman Keith Curry, Trustee Leevon Harris, and Trustee Alma Neels. Others Present were Village President Bill Hintz and DOCAS Nick Gottwalt. The following Monthly Reports were reviewed: Maintenance Comp Time Report for May and the Treasurer's Report for May. Meeting adjourned at 6:20 p.m. The next Meeting will be held on Tuesday, July 14, 2020, 6:00 p.m. at the Village Hall.

d. **Administration Committee:**

Trustee Leevon Harris read the minutes from the June 9, 2020 Committee Meeting. Meeting was called to order at 7:00 p.m. Members Present were Chairman Leevon Harris and Trustee Keith Curry. Others Present were Village President Hintz and DOCAS Nick Gottwalt. Committee read and approved the minutes of the regular Board Meeting for May 19, 2020. Committee discussed granting a two-month extension to Village Clerk, Karen Hopkins to allow her to use her unused vacation time. Due to the pandemic, the entire staff was on a reduced hourly schedule and no employee was charged for any vacation time during this period. Committee agreed to grant an extension until September 30, 2020. At that time, all vacation time must be used or lost. Committee reviewed the following monthly reports: Maintenance Comp Report, Maintenance Report, and the Treasurer's Report. Meeting adjourned at 7:10 p.m. The next meeting will be held on Tuesday, July 14, 2020, 7:00 p.m. at the Village Hall.

Minutes / Reports / Public Notices:

- a. Minutes of the Tuesday, May 19, 2020, Carbon Cliff Board of Trustees Meeting as presented – approved / filed; and
- b. Monthly Clerk's Report for May 2020 as presented – approved / filed; and (Not Available)
- c. Monthly Collector's Report for May 2020 as presented – approved / filed; and
- d. Monthly Maintenance Comp Time Report for May 2020 as presented – approved / filed; and
- e. Monthly Maintenance Report for May 2020 as presented – approved / filed; and
- f. Monthly Treasurer's Report for May 2020 as presented – approved / filed; and
- g. Minutes of the June 8, 2020, Public Properties Committee Meeting as presented – approved / filed; and
- h. Minutes of the June 8, 2020, Public Safety Committee Meeting as presented – approved / filed; and
- i. Minutes of the June 9, 2020, Public Works Committee Meeting as presented – approved/filed; and
- j. Minutes of the June 9, 2020, Administration Committee Meeting as presented – approved / filed; and
- k. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID#1618100004 – Description of Project: Application providing the annual closure and post-closure care cost update in accordance with Condition VIII.8 of Permit Modification No. 152 and a response to Condition VI.27. – Placed on view for public comment.

New Business:

- a. DOCAS Nick Gottwalt has contacted Lt. Mindy Meyers with the R.I.C. Emergency Management Agency requesting some additional face mask for the Village Hall. Masks will be used for employees or will be available if anyone attending a meeting at the village hall needs one.
- b. DOCAS Nick Gottwalt has reached out to the Bi-State Regional Commission to inquire more about the Rebuild Illinois Grant. Bi-State has helped several surrounding communities apply for funding and would assist the Village in applying for funding should we meet the criteria and make the deadline.

Approval Of Bills / Payroll / Transfers / Voided Checks:

VILLAGE OF CARBON CLIFF
 Check Register
 For the Period From Jun 17, 2020 to Jun 17, 2020

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
87322	6/17/20	East Moline, City of	10-04-1000	6,050.64
87323	6/17/20	IMEG	10-04-1000	704.00
87324	6/17/20	Kathleen Field Orr & Asso	10-04-1000	105.00
87325	6/17/20	Maria Murguia	10-04-1000	300.00
87326	6/17/20	Millennium Waste, Inc.	10-04-1000	124.32
87327	6/17/20	Notary Public Assoc. of IL	10-04-1000	54.00
87328	6/17/20	PDC Laboratories, Inc.	10-04-1000	216.00
87329	6/17/20	Republic Services	10-04-1000	171.60
87330	6/17/20	Thymet Pest Control	10-04-1000	65.00
87331	6/17/20	Jeff Welvaert d/b/a Safe	10-04-1000	640.00
87332	6/17/20	Gold Star, FS, Inc.	10-04-1000	280.08
Total				8,710.64

Motion #1: Motion by Trustee Curry To Establish Consent Agenda, As Follows:

- 5. a., b., c., d., e. (VILLAGE PRESIDENT'S AGENDA)
- 9. a., c., d., e., f., g., h., i., j., k. (MINUTES, REPORTS, PUBLIC NOTICES)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

#1: Second By Trustee Harris. Motion Carried By The Following Roll Call Vote:
 Curry – yes; Harris – yes; Neels – yes; Scott – yes:
 4 – yes, 0 – no, 2 – absent

Motion #2: Motion by Trustee Scott To Approve The Consent Agenda As Established:

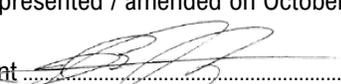
- 5. a., b., c., d., e. (VILLAGE PRESIDENT'S AGENDA)
- 9. a., c., d., e., f., g., h., i., j., k. (MINUTES, REPORTS, PUBLIC NOTICES)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

#2: Second By Trustee Neels. Motion Carried By The Following Roll Call Vote:
 Curry – yes; Harris – yes; Neels – yes; Scott – yes:
 4 – yes, 0 – no, 2 – absent

Motion #3: Motion by Trustee Neels to Adjourn.

#3: Second By Trustee Scott. Motion Carried By The Following Roll Call Vote:
 Curry – yes; Harris – yes; Neels – yes; Scott – yes:
 4 – yes, 0 – no, 2 – absent

Meeting adjourned at 7:45 p.m.
 Nick Gottwalt
 Director of Community & Administrative Services
 On behalf of Village Clerk, Karen L. Hopkins

Approved as presented / amended on October 6, 2020	
Village President	
Village Deputy Clerk	