

**The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Conducted Via Telephone Conference Meeting
Dial 1-650-419-1505 – Meeting ID: 690606487#
Tuesday, May 5, 2020**

Village President Hintz called the meeting to order at 7:00 p.m.

Members Present: Robert Dreher, LeeVon Harris, Alma Neels, Larry Scott

Members Absent: Todd Cantrell, Keith Curry

Others Present: Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); and Karen L. Hopkins, Village Clerk.

Hearing of the Citizens – no citizens joined the telephone conference meeting.

Motion 1: Motion by Scott to acknowledge & ratify the following:

5. Acknowledged & Ratified:

- a. Village President Bill Hintz has approved an estimate from Cummins Sales and Service in the amount of \$471.64 to replace the Hot Start Block Heater at Pump House A. This will be installed the next time they come out to perform the preventative maintenance check.
- b. Village President Bill Hintz has approved an estimate from Cummins Sales and Service in the amount of \$229.10 to replace Battery at Pump House B. This will be installed the next time they come out to perform the preventative maintenance check.
- c. Village President Bill Hintz approved and authorized purchasing Annual Software and Hardware from Ferguson Water Works at a total cost of \$3,887.99 (this was recommended at the Public Works Committee Meeting on March 10, 2020 – This will be done and billed in three phases – 1st – Annual Fee for the 1-R900 Belt Clip used for reading water meters – this is a current cost each year. 2nd – Annual Fee for the Neptune 360 Cloud Based Software (Neptune will be using Amazon Cloud for the storage and will hold more information that we currently have. The Cloud storage is paid for by Neptune out of these annual fees.) 3rd – Neptune System implementation and Training (one-time fee) \$1,500.00.
- d. Village President Bill Hintz has approved a Memorandum of Understanding between the Village of Carbon Cliff and Rock Island County Emergency Management Agency. This allows the Rock Island County Emergency Management Agency (EMA) to use the bays located on the Rock Island County Sheriff's Office side of the building in the event they need to hold an outreach event for flood victims, or other natural disasters, etc. This is like the event they held last year where residents came down to obtain flood victim information and apply for assistance.
- e. Village President Bill Hintz has authorized Clerk Hopkins to pay invoices from attorney's "Ottosen, Dinolfo, Hasenbalg, & Castaldo, Ltd" for legal services. Kathleen Field Orr who is our Village Attorney, has joined the above-mentioned firm. Kathy Orr has always invoiced us herself for any work she has done for the Village, these invoices came from Kathleen Field Orr & Associates. If Kathy requires assistance from the firm "Ottosen, Dinolfo, Hasenbalg, & Castaldo, Ltd", we will be invoiced by the firm and not Kathleen Field Orr & Associates. Neither Kathy or the firm will invoice for the same work. We will only be billed from one or the other.

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- f. DOCAS Nick Gottwalt was authorized by Village President Bill Hintz to have Mutual Wheel Company repair Truck #2. Work done consisted of cam bushing, ball joints, tie rod ends, drag link, steering stabilizer at a total price of \$2,241.95 (\$1,216.95 parts and \$1,025.00 labor), repairs done on Tuesday March 24, 2020.
- g. Village President Bill Hintz has executed the IL EPA Compliance Statement and the IL EPA Compliance Commitment Agreement – both these forms are updating IL EPA on the progress and time frame of the new water treatment plant.
- h. Resolution No. 2020-01 “A Resolution for Maintenance Under the Illinois Highway Code for Calendar Year 2020” (\$133,173.75) *This needed to be submitted to IDOT prior to March 31, 2020. The Village has passed the same resolution for several years. Funds could not have been utilized by the Village.*
- i. Village President Bill Hintz has authorized Clerk Hopkins to purchase a Panini Check Scanner for depositing checks into the bank. Total cost after incentives paid is \$414.99. *(This was purchased and implemented to avoid contact with the bank for the safety of the COVID-19 virus.)*

Second by Neels. Motion carried by the following roll call vote:
Dreher-yes; Harris-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent.

Motion 2: Motion by Neels to adopt Ordinance No. 2020-05, “An Ordinance Granting Emergency Powers To The Village President Of The Village Of Carbon Cliff, Rock Island County, Illinois”.
Second by Harris. Motion carried by the following roll call vote:
Dreher-yes; Harris-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent.

Motion 3: Motion by Harris Approval of Committee Meetings:

a. Approve Committee Meetings as presented:
9. d. 1. Adopt Ordinance No. 2020-01, “An Ordinance Providing For The Regulation Of Deposits in Ditches; Firewood Stacks; Cluttered, Discarded, Or Abandoned items; And Landscape Waste, Which Amends The Code Of Ordinances Of The Village Of Carbon Cliff, Rock Island County, Illinois”.

9. d. 2. Adopt Ordinance No. 2020-02, “An Ordinance Providing For Open Burning Restrictions, Which Amends Title 2, Article 3 Of The Code Of Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois”

9. d. 3. Adopt Ordinance No. 2020-04, “An Ordinance Amending The Zoning Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois” (Restrictions on Trailers, Tents, and Boats)

Second by Scott. Motion carried by the following roll call vote:
Dreher-yes; Harris-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent.

Motion 4: Motion by Harris

12. Approval of “Minutes / Reports & Public Notices”

a. Approve the Minutes / Reports & Public Notices As Presented:

11. **Minutes / Reports / Public Notices:**

- a. Minutes of the Regular Village Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, March 3, 2020, Tuesday, March 17, 2020, Tuesday, April 7, 2020 and Tuesday, April 21, 2020 as presented – approved / filed; and
- b. Monthly Clerk’s Report for February 2020 as presented – approved / filed; and
- c. Monthly Clerk’s Report for March 2020 as presented – approved / filed; and
- d. Monthly Collector’s Report for February 2020 as presented – approved / filed; and
- e. Monthly Collector’s Report for March 2020 as presented – approved / filed; and
- f. Monthly Maintenance Comp Time Report for February 2020 as presented – approved / filed; and
- g. Monthly Maintenance Comp Time Report for March 2020 as presented – approved / filed; and
- h. Monthly Maintenance Report for February 2020 as presented – approved / filed; and

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- i. Monthly Treasurer’s Report for February 2020 as presented – approved / filed; and
- j. Monthly Treasurer’s Report for March 2020 as presented – approved / filed; and
- k. Minutes of the March 9, 2020, Public Properties Committee Meeting as presented – approved / filed; and
- l. Minutes of the April 13, 2020, Public Properties Committee Meeting as presented – approved / filed; and
- m. Minutes of the March 9, 2020, Public Safety Committee Meeting as presented – approved / filed; and
- n. Minutes of the April 13, 2020, Public Safety Committee Meeting as presented – approved / filed; and
- o. Minutes of the March 10, 2020, Public Works Committee Meeting as presented – approved / filed; and
- p. Minutes of the April 14, 2020, Public Works Committee Meeting as presented – approved / filed; and
- q. Minutes of the March 10, 2020, Administration Committee Meeting as presented – approved / filed; and
- r. Minutes of the April 14, 2020, Administration Committee Meeting as presented – approved / filed.

Second Neels. Motion carried by the following roll call vote:

Dreher-yes; Harris-yes; Neels-yes; Scott-yes

4-yes, 0-no, 2-absent.

Old Business Items Discussed:

- Village has received back 14 of the 18 appraisals of Village Owned Property by Joel Hansen with Quad City Home Appraisal, Joel stated that he will finish the remaining 4 once the pandemic has eased up a bit.

New Business Items Discussed:

- The 2013 eXmark zero turn lawn mower caught fire on Monday April 27th while Dan Clark, Maintenance Department was mowing. Claim has been filed with the Village’s Insurance for possible reimbursement. Dan Clark was not injured in the incident.
- Comfort Inn did a partial shutdown of their hotel during the pandemic. They informed the Village on April 13, 2020 that they would e closed from April 16-30th. There has been no word as to whether they have extended their closure into May.

Motion 5: Motion by Neels.

15. Approval of Bills / Payroll / Transfers & Voided Checks:

- a. Motion to approve Bills / Payroll / Transfers & Voided Checks as presented: (see below)

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PAYABLES				
Date	Corporate General Checking Account & Payroll checking Account	Amount	CK #	Remarks
03/18/20	Payroll - Bi-Weekly & Montly	\$ 11,076.96		Clark cashed out 40 hrs comp & Schultz cashed out 20 hrs comp
03/18/20	Board Liab.	\$ 2,320.62		
03/18/20	Bills	\$ 22,126.10		
NA	VSP	N/A	Web paid	vision insurance premiums
03/20/20	Blackhawk Bank & Trust Visa payment	\$ 758.13	Called in payment	
	GRAND TOTAL BILLS & PAYROLL from General Fund & W/S/G	\$ 36,281.81		
Date	Hotel Accom. Tax Fund	Amount	CK #	Remarks
03/18/20	Mid-American Energy	\$ 78.40	3632	electric for 3 Welcome Signs
	VCC Non Utility - 4% accounting fee of Super 8 Hotel Acom. Tax			4% acct fee Jan. 2020
	VCC Non Utility - 4% accounting fee of Comfort Inn Acom. Tax			4% acct fee Jan. 2020
	Quad Cities Convention & Visitor's Bureau			4th Qtr 2019 Dues 10/1/19-12/31/19
Date	Home Rule Municipal Sales Tax Fund	Amount	CK #	Remarks
03/18/20	Gardiner Koch Weisberg & Wrona	\$ 170.00	6035	Legal - Aaron/Tina Dunn vs VCC
Date	Corporate General Capital Reserve Fund	Amount	CK #	Remarks
Date	Home Rule Roadway Fuel Tax Fund	Amount	CK #	Remarks
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Casey's (paid monthly)
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Molo Oil (BP) Pay quarterly
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Walter D Laud (Pay quarterly)
Date	Interfund Transfers; ACH to Others & Misc Payments &/or Fees	Amount	CK #	Remarks
	Sewer Fund to Sewer Capital Reserve		ACH	10% of Previous Mo. Sewer Revenue
	Water Fund to Water Capital Reserve		ACH	10% of Previous Mo. Water Revenue
	Water Fund to East Lawn Water Assoc.		ACH	East Lawn Funds collected prev mo.
03/09/20	VCC Non-Utility Acct to Home-Rule Municipal Sales Tax	\$ 5,487.28	ACH	IL will not split Tax pymts over accts
	Blackhawk Bank & Trust - VCC W/S/G Credit Card Acct.		ACH	Credit Card fees for Feb. 2020
	Utility Deposit Fund to W/S/G Utility Fund		ACH	
	W/S/G Utility Fund to Utility Deposit Fund		ACH	
	W/S/G Utility Fund (Credit Card Acct) to Utility Deposit Fund		ACH	
Date	Voided or Refunded Transactions needing approved	Amount	CK #	Remarks
	NONE			
Date	Bank Account Balances - all located at Blackhawk Bank & Trust	Balance	Interest for Feb. 2020	Notes
03/17/20	Building Capital Reserve Fund			
03/17/20	W/S/G - Utility - paid by Credit Card			
03/17/20	Corporate General Capital Reserve Fund			
03/17/20	Corporate General Checking Account			
03/17/20	Home-Rule Retailer's Occupation Sales Tax Fund			
03/17/20	Home-Rule Roadway Fuel Tax Fund			
03/17/20	Hotel Accommodation Tax			
03/17/20	Motor Fuel Tax Fund			
03/17/20	Non-Utility Account (General Funds)			
03/17/20	Parks & Trails Capital Reserve Fund			
03/17/20	Payroll Account			
03/17/20	Public Safety Capital Reserves Fund			
03/17/20	Sewer Capital Reserve Fund			
03/17/20	Storm Water Capital Reserve Fund			
03/17/20	Utility Deposit Fund			
03/17/20	Water Capital Reserve Fund			
03/17/20	W/S/G - Utility Fund			
	Total Bank Account Balance - total interest	\$ -	\$ -	
Loan Information - Internal Fund Loans & Blackhawk Bank Loans				
Date	Orchard Court Drainage - Blackhawk Bank Loan refin. 9/24/19	Payment	Estimated Pay Off	Interest paid this year
02/18/20	Payment - Orchard Court Drainage	\$ 3,080.43	\$ 158,138.20	\$ 826.13
Date	2019 Street & Drainage Project - Blackhawk loan 7/8/19 TTL \$55,000	Payment	Estimated Pay Off	Interest paid this year
03/02/20	Monthly payment from General Fund (Non-Utility Acct.)	\$ 4,655.86	\$ 18,509.70	\$ 208.22
Date	Loan to pay off Village Hall from Sewer Fund Ord. 2018-21 8/21/18	Payment	Estimated Pay Off	payment 1/15/20 & end 12/15/25
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 187,616.36	68 mos @ \$2,765.00 / 1 mo. @ \$5,126.36
Date	Loan to pay off Village Hall from Hotel Accom. Tax Fund Ord. 2018-21 8/2	Payment	Estimated Pay Off	payment 1/15/20 & end 6/15/21
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 44,470.00	15 mos. @ \$2,765.00 / 1 mo \$2,995.00
Date	Loan Hotel Accom. Tax to General Fund (Non-Utility Acct.)	Payment	Estimated Pay Off	
10/02/19	Loan necessary to cover Bills and Payroll		\$ 65,000.00	Approved BM 10/01/19
01/15/20				
	Loan Sewer Capital Reserve to General Fund (Non-Utility Acct.)			
12/31/19	Loan necessary to cover Bills and Payroll		\$ 45,000.00	Approve at BM 1/7/20
02/05/20	Loan necessary to cover Bills and Payroll		\$ 5,000.00	Approve at BM 2/4/20
03/04/20	Loan necessary to cover Bills and Payroll		\$ 20,000.00	Approved at BM 3/3/20
	TOTAL LOAN - INTERFUND OPERATING LOAN TO COVER BILLS & PAYROLL		\$ 135,000.00	As of 3/3/2020

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PAYABLES				
Date	Corporate General Checking Account & Payroll checking Account	Amount	CK #	Remarks
04/01/20	Payroll - Bi-Weekly, Montly & Quarterly	\$ 13,296.83		Bi-Weekly, Monthly, & Quarterly
04/01/20	Board Liab.	\$ 2,405.31		
04/08/20	Bills	\$ 99,224.36		
04/02/20	VSP	\$ 80.25	Web paid	vision insurance premiums
03/20/20	Blackhawk Bank & Trust Visa payment	\$ 758.13	Called in payment	
04/10/20	IL Dept of Employment Security (Unemployment)	\$ 2,318.98	Web paid	2020 1st Qtr Unemployment
	GRAND TOTAL BILLS & PAYROLL from General Fund & W/S/G	\$ 118,083.86		
Date	Hotel Accom. Tax Fund	Amount	CK #	Remarks
	Mid-American Energy			electric for 3 Welcome Signs
04/08/20	VCC Non Utility - 4% accounting fee of Super 8 Hotel Acom. Tax	\$ 72.64	3634	4% acct fee Feb. 2020
04/08/20	VCC Non Utility - 4% accounting fee of Comfort Inn Acom. Tax	\$ 50.98	3635	4% acct fee Feb. 2020
04/08/20	City of East Moline	\$ 6,185.77	3633	Grand IL Bike Path Critical Gap Study - 3 invoices from 2018 & 2019 that was never billed to VCC
	Quad Cities Convention & Visitor's Bureau			4th Qtr 2019 Dues 10/1/19-12/31/19
Date	Home Rule Municipal Sales Tax Fund	Amount	CK #	Remarks
Date	Corporate General Capital Reserve Fund	Amount	CK #	Remarks
Date	Home Rule Roadway Fuel Tax Fund	Amount	CK #	Remarks
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Casey's (paid monthly)
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Molo Oil (BP) Pay quarterly
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Walter D Laud (Pay quarterly)
Date	Interfund Transfers; ACH to Others & Misc Payments &/or Fees	Amount	CK #	Remarks
	Sewer Fund to Sewer Capital Reserve		ACH	10% of Previous Mo. Sewer Revenue
	Water Fund to Water Capital Reserve		ACH	10% of Previous Mo. Water Revenue
04/15/20	Water Fund to East Lawn Water Assoc.	\$ 2,048.97	ACH	East Lawn Funds collected prev mo.
	VCC Non-Utility Acct to Home-Rule Municipal Sales Tax		ACH	IL will not split Tax pymts over accts
	Blackhawk Bank & Trust - VCC W/S/G Credit Card Acct.		ACH	Credit Card fees for Feb. 2020
	Utility Deposit Fund to W/S/G Utility Fund		ACH	
	W/S/G Utility Fund to Utility Deposit Fund		ACH	
	W/S/G Utility Fund (Credit Card Acct) to Utility Deposit Fund		ACH	
Date	Voided or Refunded Transactions needing approved	Amount	CK #	Remarks
	NONE			
Date	Bank Account Balances - all located at Blackhawk Bank & Trust	Balance	Interest for Feb. 2021	Notes
04/07/20	Building Capital Reserve Fund	\$ 27,016.54	\$ 4.23	
04/07/20	W/S/G - Utility - paid by Credit Card	\$ 478,213.12	\$ 159.11	
04/07/20	Corporate General Capital Reserve Fund	\$ 26,954.43	\$ 4.16	
04/07/20	Corporate General Checking Account	\$ 10,611.97	\$ 1.99	
04/07/20	Home-Rule Retailer's Occupation Sales Tax Fund	\$ 30,058.83	\$ 2.42	
04/07/20	Home-Rule Roadway Fuel Tax Fund	\$ 59,378.76	\$ 9.54	
04/07/20	Hotel Accommodation Tax	\$ 114,740.37		
04/07/20	Motor Fuel Tax Fund	\$ 237,444.67	\$ 79.00	
04/07/20	Non-Utility Account (General Funds)	\$ 23,090.82	\$ 1.95	
04/07/20	Parks & Trails Capital Reserve Fund	\$ 9,005.66	\$ 0.70	
04/07/20	Payroll Account	\$ 1,537.26		
04/07/20	Public Safety Capital Reserves Fund	\$ 16,218.31	\$ 1.27	
04/07/20	Sewer Capital Reserve Fund	\$ 91,945.79	\$ 38.82	
04/07/20	Storm Water Capital Reserve Fund	\$ 12,022.60	\$ 0.92	
04/07/20	Utility Deposit Fund	\$ 24,245.00		
04/07/20	Water Capital Reserve Fund	\$ 83,948.24	\$ 19.65	
04/07/20	W/S/G - Utility Fund	\$ 108,090.27	\$ 15.41	
	Total Bank Account Balance - total interest	\$ 1,354,522.64	\$ 339.17	
Loan Information - Internal Fund Loans & Blackhawk Bank Loans				
Date	Orchard Court Drainage - Blackhawk Bank Loan refin. 9/24/19	Payment	Estimated Pay Off	Interest paid this year
02/18/20	Payment - Orchard Court Drainage	\$ 3,080.43	\$ 158,138.20	\$ 826.13
Date	2019 Street & Drainage Project - Blackhawk loan 7/8/19 TTL \$55,000	Payment	Estimated Pay Off	Interest paid this year
03/02/20	Monthly payment from General Fund (Non-Utility Acct.)	\$ 4,655.86	\$ 18,509.70	\$ 208.22
Date	Loan to pay off Village Hall from Sewer Fund Ord. 2018-21 8/21/18	Payment	Estimated Pay Off	payment 1/15/20 & end 12/15/25
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 187,616.36	68 mos @ \$2,765.00 / 1 mo. @ \$5,126.35
Date	Loan to pay off Village Hall from Hotel Accom. Tax Fund Ord. 2018-21 8/2	Payment	Estimated Pay Off	payment 1/15/20 & end 6/15/21
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 44,470.00	15 mos. @ \$2,765.00 / 1 mo \$2,995.00
Date	Loan Hotel Accom. Tax to General Fund (Non-Utility Acct.)	Payment	Estimated Pay Off	
10/02/19	Loan necessary to cover Bills and Payroll		\$ 65,000.00	Approved BM 10/01/19
01/15/20	Loan Sewer Capital Reserve to General Fund (Non-Utility Acct.)			
12/31/19	Loan necessary to cover Bills and Payroll		\$ 45,000.00	Approve at BM 1/7/20
02/05/20	Loan necessary to cover Bills and Payroll		\$ 5,000.00	Approve at BM 2/4/20
03/04/20	Loan necessary to cover Bills and Payroll		\$ 20,000.00	Approved at BM 3/3/20
04/01/20	Loan necessary to cover Payroll		\$ 20,000.00	Approve at BM 04/07/20
04/10/20	Loan necessary to cover Bills		\$ 25,000.00	Approve at BM 04/07/20
	TOTAL LOAN - INTERFUND OPERATING LOAN TO COVER BILLS & PAYROLL		\$ 180,000.00	As of 3/3/2020

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PAYABLES				
Date	Corporate General Checking Account & Payroll checking Account	Amount	CK #	Remarks
04/15/20	Payroll - Bi-Weekly	\$ 9,911.82		Bi-Weekly
04/15/20	Board Liab.	\$ 2,076.53		
04/29/20	Payroll - Bi-Weekly	\$ 9,911.82		Bi-Weekly
04/29/20	Board Liab.	\$ 2,958.46		
04/22/20	Bills	\$ 20,689.27		
	GRAND TOTAL BILLS & PAYROLL from General Fund & W/S/G	\$ 45,547.90		
Date	Hotel Accom. Tax Fund	Amount	CK #	Remarks
	Mid-American Energy			electric for 3 Welcome Signs
	VCC Non Utility - 4% accounting fee of Super 8 Hotel Accom. Tax			4% acct fee Feb. 2020
	VCC Non Utility - 4% accounting fee of Comfort Inn Accom. Tax			4% acct fee Feb. 2020
	Quad Cities Convention & Visitor's Bureau			4th Qtr 2019 Dues 10/1/19-12/31/19
Date	Home Rule Municipal Sales Tax Fund	Amount	CK #	Remarks
Date	Corporate General Capital Reserve Fund	Amount	CK #	Remarks
Date	Home Rule Roadway Fuel Tax Fund	Amount	CK #	Remarks
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Casey's (paid monthly)
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Molo Oil (BP) Pay quarterly
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Walter D Laud (Pay quarterly)
Date	Interfund Transfers; ACH to Others & Misc Payments &/or Fees	Amount	CK #	Remarks
04/22/20	Sewer Fund to Sewer Capital Reserve	\$ 1,438.63	ACH	10% of Previous Mo. Sewer Revenue
04/22/20	Water Fund to Water Capital Reserve	\$ 544.62	ACH	10% of Previous Mo. Water Revenue
04/15/20	Water Fund to East Lawn Water Assoc.	\$ 2,048.97	ACH	East Lawn Funds collected prev mo.
04/14/20	Water / Sewer / Garbage Fund to VCC Home Rule Roadway Sls Tax	\$ 6.81	ACH	Walter D Laud pd w/s/g bill & Quarterly Home Rule Roadway Tax on 1 check need deposited into 2 accounts
	VCC Non-Utility Acct to Home-Rule Municipal Sales Tax		ACH	IL will not split Tax pymts over accts
	Blackhawk Bank & Trust - VCC W/S/G Credit Card Acct.		ACH	Credit Card fees for Feb. 2020
	Utility Deposit Fund to W/S/G Utility Fund		ACH	
	W/S/G Utility Fund to Utility Deposit Fund		ACH	
	W/S/G Utility Fund (Credit Card Acct) to Utility Deposit Fund		ACH	
Date	Voided or Refunded Transactions needing approved	Amount	CK #	Remarks
	NONE			
Date	Bank Account Balances - all located at Blackhawk Bank & Trust	Balance	Interest for Feb. 2020	Notes
04/22/20	Building Capital Reserve Fund	\$ 28,016.54		
04/22/20	W/S/G - Utility - paid by Credit Card	\$ 493,922.10		
04/22/20	Corporate General Capital Reserve Fund	\$ 28,954.43		
04/22/20	Corporate General Checking Account	\$ 2,211.14		
04/22/20	Home-Rule Retailer's Occupation Sales Tax Fund	\$ 31,554.06		
04/22/20	Home-Rule Roadway Fuel Tax Fund	\$ 65,521.53		
04/22/20	Hotel Accommodation Tax	\$ 113,012.00		
04/22/20	Motor Fuel Tax Fund	\$ 244,242.55		
04/22/20	Non-Utility Account (General Funds)	\$ 35,969.44		
04/22/20	Parks & Trails Capital Reserve Fund	\$ 9,605.66		
04/22/20	Payroll Account	\$ 929.91		
04/22/20	Public Safety Capital Reserves Fund	\$ 16,818.31		
04/22/20	Sewer Capital Reserve Fund	\$ 68,384.42		
04/22/20	Storm Water Capital Reserve Fund	\$ 13,022.60		
04/22/20	Utility Deposit Fund	\$ 24,120.00		
04/22/20	Water Capital Reserve Fund	\$ 84,492.86		
04/22/20	W/S/G - Utility Fund	\$ 82,027.02		
	Total Bank Account Balance - total interest	\$ 1,342,804.57	\$ -	
Loan Information - Internal Fund Loans & Blackhawk Bank Loans				
Date	Orchard Court Drainage - Blackhawk Bank Loan refin. 9/24/19	Payment	Estimated Pay Off	Interest paid this year
02/18/20	Payment - Orchard Court Drainage	\$ 3,080.43	\$ 158,138.20	\$ 826.13
Date	2019 Street & Drainage Project - Blackhawk loan 7/8/19 TTL \$55,000	Payment	Estimated Pay Off	Interest paid this year
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Date	Loan to pay off Village Hall from Sewer Fund Ord. 2018-21 8/21/18	Payment	Estimated Pay Off	payment 1/15/20 & end 12/15/25
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 187,616.36	68 mos @ \$2,765.00 / 1 mo. @ \$5,126.36
Date	Loan to pay off Village Hall from Hotel Accom. Tax Fund Ord. 2018-21 8/2	Payment	Estimated Pay Off	payment 1/15/20 & end 6/15/21
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 44,470.00	15 mos. @ \$2,765.00 / 1 mo \$2,995.00
Date	Loan Hotel Accom. Tax to General Fund (Non-Utility Acct.)	Payment	Estimated Pay Off	
10/02/19	Loan necessary to cover Bills and Payroll		\$ 65,000.00	Approved BM 10/01/19
01/15/20				
	Loan Sewer Capital Reserve to General Fund (Non-Utility Acct.)			
12/31/19	Loan necessary to cover Bills and Payroll	\$ 45,000.00		Approve at BM 1/7/20
02/05/20	Loan necessary to cover Bills and Payroll	\$ 5,000.00		Approve at BM 2/4/20
03/04/20	Loan necessary to cover Bills and Payroll	\$ 20,000.00		Approved at BM 3/3/20
04/01/20	Loan necessary to cover Payroll	\$ 20,000.00		Approve at BM 04/07/20
04/10/20	Loan necessary to cover Bills	\$ 25,000.00		Approve at BM 04/07/20
	TOTAL LOAN - INTERFUND OPERATING LOAN TO COVER BILLS & PAYROLL		\$ 180,000.00	As of 3/3/2020

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PAYABLES				
Date	Corporate General Checking Account & Payroll checking Account	Amount	CK #	Remarks
05/06/20	Bills	\$ 48,367.58		
	GRAND TOTAL BILLS & PAYROLL from General Fund & W/S/G	\$ 48,367.58		
Date	Hotel Accom. Tax Fund	Amount	CK #	Remarks
	Mid-American Energy			electric for 3 Welcome Signs
05/06/20	VCC Non Utility - 4% accounting fee of Super 8 Hotel Accom. Tax	\$ 79.94		4% acct fee March 2020
	VCC Non Utility - 4% accounting fee of Comfort Inn Accom. Tax			4% acct fee Feb. 2020
	Quad Cities Convention & Visitor's Bureau			4th Qtr 2019 Dues 10/1/19-12/31/19
Date	Home Rule Municipal Sales Tax Fund	Amount	CK #	Remarks
Date	Corporate General Capital Reserve Fund	Amount	CK #	Remarks
Date	Home Rule Roadway Fuel Tax Fund	Amount	CK #	Remarks
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Casey's (paid monthly)
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Molo Oil (BP) Pay quarterly
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Walter D Laud (Pay quarterly)
Date	Interfund Transfers; ACH to Others & Misc Payments &/or Fees	Amount	CK #	Remarks
N/A	Sewer Fund to Sewer Capital Reserve	N/A		10% of Previous Mo. Sewer Revenue
N/A	Water Fund to Water Capital Reserve	N/A		10% of Previous Mo. Water Revenue
N/A	Water Fund to East Lawn Water Assoc.	N/A		East Lawn Funds collected prev mo.
	Water / Sewer / Garbage Fund to VCC Home Rule Roadway Sls Tax	N/A		
N/A	VCC Non-Utility Acct to Home-Rule Municipal Sales Tax	N/A	ACH	IL will not split Tax pymts over accts
	Blackhawk Bank & Trust - VCC W/S/G Credit Card Acct.		ACH	Credit Card fees for Feb. 2020
04/17/20	Utility Deposit Fund to W/S/G Utility Fund	\$ 125.00	ACH	Acct #4805 - Return deposit on file house sold - return
04/17/20	Utility Deposit Fund to W/S/G Utility Fund	\$ 175.00	ACH	Acct #2280 - Return deposit apply to w/s/g bill - return
04/17/20	Utility Deposit Fund to W/S/G Utility Fund	\$ 175.00	ACH	Acct #3510 - Return deposit apply to W/S/G Bill - return
04/17/20	W/S/G CC Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #4175 - Rec #36373 Water Bill Deposit
04/17/20	W/S/G CC Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #4645 - Rec #36363 Water Bill Deposit
04/17/20	W/S/G Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #4175 - Rec #36373 Water Bill Deposit
04/17/20	Utility Deposit Fund to W/S/G Utility Fund	\$ 175.00	ACH	Acct #2360 - Rec #36576 Water Bill Deposit - return
04/17/20	W/S/G Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #1010 - Rec #36577 Water Bill Deposit
04/23/20	W/S/G Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #4240 - Rec #36592 Water Bill Deposit
04/27/20	W/S/G Utility Fund to Utility Deposit Fund	\$ 175.00	ACH	Acct #3165 - Rec #36628 Water Bill Deposit
Date	Voided or Refunded Transactions needing approved	Amount	CK #	Remarks
	NONE			
Date	Bank Account Balances - all located at Blackhawk Bank & Trust	Balance	Interest for Feb. 2020	Notes
05/01/20	Building Capital Reserve Fund	\$ 28,018.80	\$ 2.26	
05/01/20	W/S/G - Utility - paid by Credit Card	\$ 514,322.75	\$ 157.96	
05/01/20	Corporate General Capital Reserve Fund	\$ 28,956.73	\$ 2.30	
05/01/20	Corporate General Checking Account	\$ 6,344.09	\$ 1.03	
05/01/20	Home-Rule Retailer's Occupation Sales Tax Fund	\$ 31,505.38	\$ 1.32	
05/01/20	Home-Rule Roadway Fuel Tax Fund	\$ 65,510.24	\$ 5.15	
05/01/20	Hotel Accommodation Tax	\$ 114,932.28	\$ 9.20	
05/01/20	Motor Fuel Tax Fund	\$ 244,321.03	\$ 78.48	
05/01/20	Non-Utility Account (General Funds)	\$ 19,286.74	\$ 0.38	
05/01/20	Parks & Trails Capital Reserve Fund	\$ 9,606.04	\$ 0.38	
05/01/20	Payroll Account	\$ 900.90	\$ 0.07	
05/01/20	Public Safety Capital Reserves Fund	\$ 16,818.99	\$ 0.68	
05/01/20	Sewer Capital Reserve Fund	\$ 68,402.51	\$ 18.09	
05/01/20	Storm Water Capital Reserve Fund	\$ 13,023.12	\$ 0.52	
05/01/20	Utility Deposit Fund	\$ 24,470.00	\$ 1.95	
05/01/20	Water Capital Reserve Fund	\$ 84,513.25	\$ 20.39	
05/01/20	W/S/G - Utility Fund	\$ 99,471.81	\$ 6.46	
	Total Bank Account Balance - total interest	\$ 1,370,404.66	\$ 295.40	
Loan Information - Internal Fund Loans & Blackhawk Bank Loans				
Date	Orchard Court Drainage - Blackhawk Bank Loan refin. 9/24/19	Payment	Estimated Pay Off	Interest paid this year
04/20/20	Payment - Orchard Court Drainage	\$ 3,080.43	\$ 152,744.18	\$ 1,623.78
Date	2019 Street & Drainage Project - Blackhawk loan 7/8/19 TTL \$55,000	Payment	Estimated Pay Off	Interest paid this year
05/01/20	Monthly payment from General Fund (Non-Utility Acct.)	\$ 4,655.86	\$ 9,276.35	\$ 253.85
Date	Loan to pay off Village Hall from Sewer Fund Ord. 2018-21 8/21/18	Payment	Estimated Pay Off	payment 1/15/20 & end 12/15/25
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 187,616.36	68 mos @ \$2,765.00 / 1 mo. @ \$5,126.36
Date	Loan to pay off Village Hall from Hotel Accom.Tax Fund Ord. 2018-21 8/2	Payment	Estimated Pay Off	payment 1/15/20 & end 6/15/21
02/15/20	Monthly payment from General Fund (Non Utility Acct.)	\$ 2,765.00	\$ 44,470.00	15 mos. @ \$2,765.00 / 1 mo \$2,995.00
Date	Loan Hotel Accom. Tax to General Fund (Non-Utility Acct.)	Payment	Estimated Pay Off	
10/02/19	Loan necessary to cover Bills and Payroll		\$ 65,000.00	Approved BM 10/01/19
01/15/20	Loan Sewer Capital Reserve to General Fund (Non-Utility Acct.)			
12/31/19	Loan necessary to cover Bills and Payroll		\$ 45,000.00	Approve at BM 1/7/20
02/05/20	Loan necessary to cover Bills and Payroll		\$ 5,000.00	Approve at BM 2/4/20
03/04/20	Loan necessary to cover Bills and Payroll		\$ 20,000.00	Approved at BM 3/3/20
04/01/20	Loan necessary to cover Payroll		\$ 20,000.00	Approve at BM 04/07/20
04/10/20	Loan necessary to cover Bills		\$ 25,000.00	Approve at BM 04/07/20
	TOTAL LOAN - INTERFUND OPERATING LOAN TO COVER BILLS & PAYROLL		\$ 180,000.00	As of 3/3/2020

Minutes – The Regular Meeting of the Carbon Cliff Board of Trustees – May 5, 2020

Second by Scott. Motion carried by the following roll call vote:
Dreher-yes; Harris-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent.

Motion 6: Motion by Dreher to adjourn. Second by Harris.
Motion carried by the following roll call vote:
Dreher-yes; Harris-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent.

Meeting adjourned at 7:27p.m. via Telephone Conference

Karen Hopkins
Village Clerk

APPROVED AS PRESENTED / AMENDED
On May 19, 2020


Village President


Village Deputy Clerk on behalf of Village Clerk