

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
August 21, 2018

Village President Bill Hintz called the meeting to order at 7:01 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, Alma Neels (arrived at 7:04 p.m.), Larry Scott

Members Absent: LeeVon Harris

Others Present: Andy Richmond, Superintendent of Eagle Ridge School; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- Superintendent Andy Richmond introduced himself and gave a presentation on Carbon Cliff – Barstow School District #36 Eagle Ridge School.
 - Current enrollment is 280 students Pre-K thru 8th grade. Ranges 265 to 310 students.
 - Eagle Ridge was built in 2002, replacing Apollo Elementary School on 3rd Street and 1st Avenue in Carbon Cliff and Aldrin Jr. High School in Barstow.
 - Eagle Ridge was one of the first schools in Rock Island County to receive a grant from the Illinois State Board of Education to provide each student K-8 with an iPad. The grant was approximately 6 years ago and now the school district pays of the technology. Most text books are called e-books and can be viewed on the iPads or computers.
 - Eagle Ridge receives basically three types of funding: Federal Money, State Money, and Local Money. Federal Education Dept. comes in the form of Title Grants, approximately \$953,549 per year; State funds are approximately \$2,096,167 per year; and Local Tax \$868,294.
 - Eagle Ridge is advertising to fill the one vacant seat on the school board.
 - Personnel 32 teaching staff, 10 para-professionals (teacher-aides), 3 cafeteria workers serving morning meal and lunch, 3 playground monitors, 1-day maintenance director and 2 afternoon/evening custodians.
 - Eagle Ridge purchased 2 busses in June 2018, both are 2017's with low mileage. Owning the busses give more flexibility for picking and dropping off students, field trips, and activity/athletic trips.
 - iJag class is offered at Eagle Ridge to help assist students who are not interested in going to College to find out about different labor fields. Guest speakers come into the class room and discuss many trades, apprenticeship or simple beginning at the ground floor and working up through the ranks. Currently serves approximately 60 students each semester.
 - The school works with Quad Cities Food Bank to help feed kids outside of the school hours. They also receive donations from various businesses and private individuals who want to help the kids in need of clothes, shoes, coats, socks and other clothing.
 - Student Council is operated by students, ran like an election, operates the same as a democracy. Students meet on a regular basis and vote on creative activities, fund raisers, and planning of events throughout the school year. During this time, they are also learning about government.

Meetings / Conferences:

- D.O.C.A.S. Gottwalt and Trustee Harris are planning on attending the 2018 IML 105th Annual Conference September 20-22 at Chicago Hilton, cost per person is \$1,200.00 (includes conference, hotel, travel & meal accommodations.)
- Village President Hintz is planning on attending the Quad Cities Flood resiliency Alliance Workshop hosted by River Action, Inc. 2018 Upper Mississippi River Conference. Thursday October 25, 2018 2:30 to 5:00 pm at Stone Creek Hotel, Moline cost is \$25.00 per person. Village President Hintz commented D.O.C.A.S. Gottwalt might want to attend this conference also. The Village of Carbon Cliff Paver Streets are part of this conference field trip.

Committee Meeting items discussed:

- **Public Properties Committee Meeting of August 13, 2018** – read by Village President Hintz for Chairman Larry Scott.
 - Committee meet and went to look at 550 N 2nd Avenue. Burn brush pile, weed eat around trees, cut low hanging branches, clear back of property line, apply weed killer.
 - Baseball diamond large infield to the outfield, it is about a foot higher. D.O.C.A.S. will contact Bush Turf and Scott Laud to get an update on the work that needs done. Discussed rebuilding the dugouts.
 - Briefly discussed Motor Fuel Tax Fund (MFT) projects for 2019.
 - Trustee Neels suggested a horseshoe court across from the pond on N. 1st Avenue. The Neels family is offering to pay for the horseshoe court in honor of Alma’s husband Mike Neels. There is concerns about the railroad track, crossing over the road.
 - Sink holes are appearing on Orchard Court. Maintenance will look into this problem.
 - Discussed the payoff of Mortgage on new Village Hall at 1001 Mansur Avenue.
- **Public Safety Committee Meeting of August 13, 2018** -- Chairman Neels read the minutes.
 - Lieutenant DeSmyter gave update on calls for the month of June and July: 279 calls for June and 282 calls for July.
 - Update on MUNICES: 11 tickets in July total collected \$750.00, 30 issued in August. Village is meeting with Attorney Dave Morrison for council to represent Carbon Cliff here in the Quad Cities and at MUNICES.
 - Discussed the need for “No Parking” at the Tot Park in Mansur Wood addition. Have Ordinance drafted and bring to Board for adoption.
 - Still working on the C.O.R.A. Ordinance.

New Business items discussed:

- D.O.C.A.S. Gottwalt and Clerk Hopkins met with David Morrison, today. He is currently Rock Island City Attorney, he works closely with MUNICES, Drug Ordinances, C.O.R.A. and many other issues the Village would or could come up with for needing local representation. The Village Board would like to meet Attorney David Morrison, Nick Gottwalt will arrange a Board Meeting that would work.

Old Business items discussed:

- Received quote for Miscellaneous Sanitary Sewer Rehabilitation from Hoerr Construction, Inc. dated 8/21/18. Total cost of project is \$79,347.70 this covers
 - Clearing and televising of sanitary sewer pipe per Village direction or in preparation for sanitary sewer lining.
 - Cured in Place Pipe (CIPP) point repairs and MH to MH for 8” sanitary sewer.
 - All necessary equipment and labor for liner installation, cure & lateral reinstatements
 - Post-lining televising with digital video record and reports.
 - MH grouting, as requested.
 - Notices to residents in the cleaning & lining area to be passed on day prior to work by Hoerr Construction, Inc.

Verbally the Board accept the quote and scope of work from Hoerr Construction and this will be acknowledged and ratified at the next Board Meeting. It is ok for D.O.C.A.S. Gottwalt to sign the proposal so we can be put on the schedule to have done before the end of 2018.

- D.O.C.A.S. Gottwalt spoke with Scott Laud of Walter D. Laud, Inc. and had him look at a few items and give his opinion and quote.
 - One area was along Valley View Drive where it is washing out on the side of the roadway all the way down to intersection of Valley View Drive and Pleasant Avenue. Scott’s suggestion is to replace culvert under resident’s driveway, as it is too small and clogged, allowing the water to run down driveway pick up rock and overflow alongside of roadway. This is causing major erosion problems. Briefly discussed possibly split the cost to replace the culver with the homeowner.
 - Storm drains in Mansur Wood Addition are all wrong. No center beam to hold casting, no two drains are the same size. Scott suggest we fix a couple every year. Single drain would cost approximately \$1,500.00 to \$2,000.00 and each double drain approximately \$7,000.00. Board would like to get a quote on the worse three storm drains and get quote, then take to Committee.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

8. Committee Meetings:

a. Public Properties Committee:

1. Adopt Ordinance No. 2018-20, “An Ordinance Authorizing The Director of Community & Administrative Services To Execute The Rock Island County Waste Management Agency (R.I.C.W.M.A.) Solid Waste Assistance Grant (S.W.A.G.) FY19 Application”

b. Public Safety Committee:

1. Adopt Ordinance No. 2018-19, “An Ordinance Amending Title II, Article 4, Section 15, ‘Parking Rule’, of the Village Code, By Establishing Subsection 15.30 And 15.31” (Parking At Tot Park)

c. Public Works Committee:

1. Approve the purchase of concrete sewer manhole donut risers from Zimmer & Francescon, Inc., Moline, IL by Maintenance Operator Dan Clark on an as needed basis but not to exceed \$1,500.00.
2. Approve the hiring of a plumber to dig up and repair broken curb boxes or shut off valves at properties where the Village has attempted to shut the water off for non-payment.

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d. Administration Committee:

1. Adopt Ordinance No. 2018-21, “An Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois, Providing For The Repayment Of Certain Obligations Incurred In The Purchase Of 1001 Mansur Avenue.”

9. Minutes / Reports / Public Notices:

- b. Monthly Clerk’s Report for July 2018, as presented – approved/filed;
- c. Monthly Collector’s Report for July 2018, as presented – approved/filed;
- d. Monthly Maintenance Comp Time Report for July 2018, as presented – approved/filed;
- e. Monthly Treasurer’s Report for July 2018, as presented – approved/filed;
- f. Minutes of the Public Properties Committee Meeting of August 13, 2018, as presented / amended – approved/filed;
- g. Minutes of the Public Safety Committee Meeting of August 13, 2018, as presented / amended – approved/filed; and
- j. Municipal Code Enforcement System (MUNICES) Financial Report ending June 30, 2018 – placed on view for public comment.

12. Approval of Bills / Payroll / Transfers / Voided Checks:

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 08/21/18				
Date	Description		Amount	
08/22/18	Payroll - Bi-Weekly		\$ 9,552.19	
08/22/18	Board Liab.		\$ 2,135.95	
08/15/18	Bills - paid at Admin. Comm. Mtg		\$ 2,015.24	
08/22/18	Bills		\$ 18,373.69	
08/22/18	Mid American Energy	CK #3551	\$ 79.01	* Hotel Tax Fund - Electric for 3 Welcome Signs
08/22/18	VCC Non Utility	CK #3552	\$ 50,000.00	* Hotel Tax Fund - Loan to pay off New Village Hall 1001 Mansur Ave. - reference Ord. 2018-21
08/22/18	VCC Non Utility	CK #3553	\$ 69.52	* Hotel Tax Fund - 4% accounting Comfort Inn Feb. 2018
08/22/18	VCC Non Utility	CK #3554	\$ 104.27	* Hotel Tax Fund - 4% accounting Comfort Inn March 2018
08/22/18	VCC Non Utility	CK #3555	\$ 95.39	* Hotel Tax Fund - 4% accounting Comfort Inn April 2018
08/22/18	VCC Non Utility	CK #3556	\$ 138.07	* Hotel Tax Fund - 4% accounting Comfort Inn May 2018
08/22/18	VCC Non Utility	CK #3557	\$ 174.15	* Hotel Tax Fund - 4% accounting Comfort Inn June 2018
08/22/18	VCC Non Utility	CK #3558	\$ 69.15	* Hotel Tax Fund - 4% accounting Comfort Inn Jan. 2018
08/22/18	VCC Non Utility	CK #3559	\$ 82.91	* Hotel Tax Fund - 4% accounting Comfort Inn Dec. 2017
08/22/18	VCC Non Utility	CK #3560	\$ 156.95	* Hotel Tax Fund - 4% accounting Super 8 July 2018
08/22/18	VCC Corp. General Non Utility	CK #30001	\$ 88,480.00	* W/S/G Credit Card Acct - Water Fund loan to pay off NVH 1001 Mansur Ave - reference Ord. 2018-21
08/22/18	VCC Corp. General Non Utility	CK #30002	\$ 193,146.36	* W/S/G Credit Card Acct - Sewer Fund loan to pay off NVH 1001 Mansur Ave - reference Ord. 2018-21
08/22/18	Blackhawk Bank & Trust	CK #40001	\$ 331,626.36	* Non Utility - pay off payment for NVH 1001 Mansur Ave - reference Ord. 2018-21
08/22/18	Gardiner Koch Weisberg & Wrona	CK #6015	\$ 1,199.00	* Home Rule Munc. Tax Fund - legal fees Durans vs VCC
08/17/18	VSP	Web payment	\$ 95.78	* Corp. General Fund - vision insurance
	Total bills & Transfers		\$ 32,077.07	
* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.				
TRANSFERS:				
INTERFUND TRANSFERS:				
08/22/18	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		\$ 7,521.10	Interfund Operating Trans to Capital Res Acct. for July 2018 collected revenues
08/22/18	Blackhawk Bank w/s/g to Water Capital Reserve Fund		\$ 4,371.49	Interfund Operating Trans to Capital Res Acct. for July 2018 collected revenues
08/22/18	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,250.00	Interfund Operating Trans to Capital Res Acct.
08/22/18	Blackhawk Bank Non Utility to Building Capital Reserve		\$ 500.00	Interfund Operating Trans to Building Capital Reserve
08/22/18	Blackhawk Bank Non Utility to Stormwater Capital Reserve		\$ 500.00	Interfund Operating Trans to Stormwater Capital Reserve
08/22/18	Blackhawk Bank Non Utility to Public Safety Capital Reserve		\$ 300.00	Interfund Operating Trans to Public Safety Capitl Reserve
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		N/A	Transfer to East Lawn Water for bills paid in July 2018
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		N/A	Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Slx Tax REC#32926 8/09/
08/09/18	Blackhawk Bank W/S/G to Blackhawk Utility Account		\$ 175.00	Orig. Rec. #32930 was utility deposit for Jeffery or Jeanette Orr - transfer to utility fund account
N/A	Blackhawk Bank Credit Card W/S/G to Blackhawk Non Utility Account		N/A	Orig. Rec. #32816 7/26/18 utility deposit for Dan Bruce - 2147 Lincolnwood Dr.
N/A	Blackhawk Bank W/S/G to Blackhawk Utility Account		N/A	Orig. Rec. #32824 7/27/18 utility deposit for Amy Edwards - 214 Cliff Drive
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Payroll Checking Account				
Date	Payroll Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
Date	Corp General Checking - Payable to	Check No.	Amount	Remarks for voiding
VOID CHECK(S): Blackhawk Bank & Trust --- Hotel Accom. Tax Checking Account				
Date	Hotel Accom. Tax Checking - Payable to	Check No.	Amount	Remarks for voiding

Second by Cantrell. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
 5-yes, 0-no, 1-absent

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Motion 2: Motion by Scott to approve the Consent Agenda as established:
8. a.1., b.1., c.1., c. 2., d.1. Committee Meetings
9. b., c., d., e., f. (as amended), g. (as amended),j. Minutes/Reports/Public Notices
12. a. Bills / Payroll / Public Notices
Second by Neels. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
5-yes, 0-no, 1-absent

Motion 3: Motion by Cantrell to adjourn. Second by Neels.
Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
5-yes, 0-no, 1-absent

Meeting adjourned at 8:39 p.m.

Karen L. Hopkins
Village Clerk

<p>APPROVED AS PRESENTED / AMENDED On <u>Sept.18, 2018</u>  _____ Village President  _____ Village Clerk</p>
