

**MINUTES**  
**The Regular Meeting of the**  
**Carbon Cliff Board of Trustees**  
**Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL**  
**August 7, 2018**

Village President Bill Hintz called the meeting to order at 7:04 p.m.

Members Present: Keith Curry, Robert Dreher, Alma Neels, Larry Scott

Members Absent: Todd Cantrell, LeeVon Harris

Others Present: Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

**Village President’s Agenda items discussed:**

- Discussed the need for acknowledge and ratifying Village President, Bill Hintz’s approval and Village D.O.C.A. Gottwalt authorizing a proposal from G.A. Rich & Sons, Inc. to remove and replace the hatch for the pit containing the 12” Cla-Valve at a cost of \$3,650.00 and remove and install the new existing 12” Cla-Valve, replace kicker and replace bolts and gaskets at a cost of \$7,330.00. Total cost of \$10,980.00. The new Cla-Valve was purchased by the Village from Dornier Company out of Sussex, WI (above quote does not include the cost of the Cla-Valve).

**Correspondence items discussed:**

- Mediacom letter dated July 30, 2018 is informing the Village on or about September 1, 2018, Mediacom will be implementing the following rate adjustments:

<b>Product:</b>	<b>Old Rate:</b>	<b>New Rate:</b>	<b>Net Change:</b>
Xtream Bronze Package	\$155.98	\$169.98	\$10.00
Xtream Silver Package	\$179.58	\$189.98	\$10.00
Xtream Gold with HBO Package	\$199.98	\$209.98	\$10.00
Xtream Gold with Showtime/Starz Package	\$199.98	\$209.98	\$10.00
Xtream Platinum Package	\$219.98	\$229.98	\$10.00
TV Essentials 60 Triple Play Package	\$139.98	\$149.98	\$10.00
Family 60 Triple Play Package	\$159.98	\$169.98	\$10.00
Family 60 Triple Play with HBO Package	\$179.98	\$189.98	\$10.00
Family 60 Triple Play with Showtime/Starz Package	\$179.98	\$189.98	\$10.00
Family 60 Triple Plus Package	\$199.98	\$209.98	\$10.00
Additional TiVo Receiver	\$5.00	\$6.00	\$1.00
Internet 60 with 150 GB Data Allowance	\$34.99	\$39.99	\$5.00
Internet 60 with 250 GB Data Allowance	\$54.99	\$59.99	\$5.00
Late Payment Charge	\$8.50	\$10.00	\$1.50
Local Broadcast Surcharge	\$11.43	\$11.38	-\$0.05

**Meetings / Conferences items discussed:**

- 2018 IML 105<sup>th</sup> Annual Conference, September 20-22 at the Chicago Hilton, 720 Michigan Avenue, Chicago, IL. Total Conference Cost per person \$1,200.00 (includes conference, hotel, travel & meal accommodations). D.O.C.A.S. Nick Gottwalt and Trustee LeeVon Harris are planning on attending.
- Quad Cities Flood Resiliency Alliance Workshop hosted by River Action, Inc. 2018 Upper Mississippi River Conference will be held Thursday October 25, 2018 from 2:30 p.m. – 5:00 p.m. at Stoney Creek Hotel, Moline. Cost is \$25.00 per person. Carbon Cliff will be considered a presenter, River Action will bring a tour out to see the Village’s paver streets and will give a presentation on them. The Village will be giving River Action information on the paver for their presentation.

**Old Business items discussed:**

- Foley Construction plans to start on the re-roofing of the Park Pavilion on July 31, 2018. There is a 10-year warranty on the new roof.
- Update on Radium testing – test taken on June 28, 2018 came back good. Next Radium samples are due to EPA by October 10, 2018. Maintenance will take them on August 27, 2018 and overnight to PDC Labs in Peoria, IL.
- Hoerr Construction should have a quote for slip lining and repair to the sewer mains within the next few weeks.
- Comfort Inn was in on July 30, 2018 and paid their Hotel Tax from December 2017 to current. The late penalty is the only outstanding amount, and he stated that will be paid soon.
- The Carbon Cliff Church is hosting a cook out every Wednesday in the month of August 2018.

**New Business items discussed:**

- Discussed the recent influx in crime in the Village. Sheriff’s Department is aware of it, and there are some plans to try and help with the problems. Part of the problem is business owners left keys in vehicles and they were stolen.
- Discussed the Village loaning themselves enough money to pay off the New Village Hall Mortgage Payment (1001 Mansur Avenue). This would have over \$37,000.00 in the next four years, plus addition on the 60<sup>th</sup> payment of the mortgage was payment of over \$159,000.00 which was scheduled to be refinanced.
- Discussed briefly of setting up a Capital Reserve Account for Parks for the upcoming 2019 Budget year. This could be used to help match funding for the bike path, major improvements to parks, etc.

Motion 1: Motion by Neels to establish Consent Agenda, as follows:

**5. Village President’s Agenda:**

- a. Acknowledge and ratify Village President, Bill Hintz’s approval and Village D.O.C.A.S., Nick Gottwalt’s authorization for a proposal from G.A. Rich & Sons, Inc., to remove and replace the hatch for the pit containing the 12” Cla-Valve at a cost of \$3,650.00 and remove and install existing 12” Cla-Val, replace kicker and replace bolts and gaskets at a cost of \$7,330.00. Total cost of \$10,980.00 (this does not include the new 12” Cla-Valve the Village purchased that from Donner Company).

**9. Minutes / Reports / Public Notices:**

- a. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Dated July 13, 2018. Site Name: Upper Rock Island County Landfill – 17201 20<sup>th</sup> Avenue North, East Moline, Illinois. EPA ID#1618100014 – Description of Project: Application providing annual gas evaluation in accordance with Condition VII.20 (Permit Modification No. 139). Placed on view for public comment.

**12. Approval of Bills / Payroll / Transfers / Voided Checks:**

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 08/07/18				
Date	Description		Amount	
07/25/18	Payroll - Bi-Weekly		\$ 9,437.35	
07/25/18	Board Liab.		\$ 2,127.16	
08/08/18	Payroll - Bi-Weekly & Monthly		\$ 9,962.35	
08/08/18	Board Liab.		\$ 2,245.49	
08/18/18	Bills		\$ 53,886.00	
07/05/18	IRS	Web payment	\$ 49.78	* Corp General Fund - Fine for Federal Tax payment returned, went to Triumph Bank closed account
08/08/18	IMEG	CK #2005	\$ 2,250.00	* Water Capital Reserve Fund - Engineering Services
08/08/18	Village of Carbon Cliff Non Utility	CK #25020	\$ 77.62	* Home Rule Roadway Fuel Tax Fund - 4% acctg fee for Molo Oil Q/E 6/30/18
08/08/18	Village of Carbon Cliff Non Utility	CK #25021	\$ 220.37	* Home Rule Roadway Fuel Tax Fund - 4% acctg fee for Casey's June 2018
08/08/18	Kathleen Field Orr & Assoc.	CK #3550	\$ 157.50	* Hotel Tax Fund - Legal Service on bike path trail thru Mansur Wood Tot Park
				*
	<b>Total bills &amp; Transfers</b>		<b>\$ 77,658.35</b>	<b>* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.</b>
<b>TRANSFERS:</b>				
<b>INTERFUND TRANSFERS:</b>				
N/A	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Acct. for May 2018 collected revenues
N/A	Blackhawk Bank w/s/g to Water Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Acct. for May 2018 collected revenues
08/08/18	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,250.00	Interfund Operating Trans to Capital Res Acct.
08/08/18	Blackhawk Bank Non Utility to Building Capital Reserve		\$ 500.00	Interfund Operating Trans to Building Capital Reserve
08/08/18	Blackhawk Bank Non Utility to Stormwater Capital Reserve		\$ 500.00	Interfund Operating Trans to Stormwater Capital Reserve
08/08/18	Blackhawk Bank Non Utility to Public Safety Capital Reserve		\$ 300.00	Interfund Operating Trans to Public Safety Capital Reserve
08/09/18	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		\$ 2,934.23	Transfer to East Lawn Water for bills paid in July 2018
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		N/A	Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Sls Tax REC#32688 7/10/18
07/19/18	Blackhawk Bank Utility Acct to Blackhawk Bank W/S/G Acct		\$ 685.00	orig. deposit was over by \$685.00 software report showed deposited that had been returned
07/26/18	Blackhawk Bank W/S/G to Blackhawk Utility Account		\$ 175.00	Orig. Rec. #32813 was utility deposit for Jonathon Scott - transfer to utility fund account (orig paid with C.C.)
08/03/18	Blackhawk Bank Credit Card W/S/G to Blackhawk Non Utility Account		\$ 175.00	Orig. Rec. #32816 7/26/18 utility deposit for Dan Bruce - 2147 Lincolnwood Dr.
08/03/18	Blackhawk Bank W/S/G to Blackhawk Utility Account		\$ 175.00	Orig. Rec. #32824 7/27/18 utility deposit for Amy Edwards - 214 Cliff Drive
<b>ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:</b>				
NONE				
<b>VOID CHECK(S): Blackhawk Bank &amp; Trust --- Payroll Checking Account</b>				
Date	Payroll Checking - Payable to	Check No.	Amount	Remarks for voiding
05/02/18	Ronald B. Murphy	CK #6110	\$ 1,053.34	Void - Incorrect gross payroll due to \$5.00 on call between Banks & Brandt
05/02/18	Brandt E. Schultz	CK #6111	\$ 973.27	Void - Incorrect gross payroll due to \$5.00 on call between Banks & Brandt
06/27/18	Benny R. Allen	CK #6134	\$ 1,029.51	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Daniel A. Clark	CK #6135	\$ 1,617.54	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Timothy E. Gillette	CK #6136	\$ 108.75	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Nicholas R. Gottwalt	CK #6137	\$ 1,164.48	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Karen L. Hopkins	CK #6138	\$ 1,410.20	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Ronald B. Murphy	CK #6139	\$ 1,495.70	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
06/27/18	Brandt E. Schultz	CK #6140	\$ 1,010.76	Void - payroll printed on checks for Blackhawk Bank account / in Peachtree it saved all this payroll to Triumph closed acct.
<b>VOID CHECK(S): Blackhawk Bank &amp; Trust --- Corporate General Checking Account</b>				
Date	Corp General Checking - Payable to	Check No.	Amount	Remarks for voiding
07/04/18	Ferguson Waterworks / Branch #2516	CK #86104	\$ 436.53	Void see ck #86118 \$395.14; Village had credit with Ferguson, took off this invoice to use credit.
<b>VOID CHECK(S): Blackhawk Bank &amp; Trust --- Hotel Accom. Tax Checking Account</b>				
Date	Hotel Accom. Tax Checking - Payable to	Check No.	Amount	Remarks for voiding
07/04/18	Village of Carbon Cliff - Non Utility	CK #3546	\$ 88.12	Void duplicate of ck #3545

Second by Curry. Motion carried by the following roll call vote:  
 Curry-yes; Dreher-yes; Neels-yes; Scott-yes 4-yes, 0-no, 2-absent

Motion 2: Motion by Scott to approve the Consent Agenda as established:  
 5. a. Village President’s Agenda  
 9. a. Minutes / Reports / Public Notices  
 12. a. Bills / Payroll / Transfer & Voided Checks

Second by Dreher. Motion carried by the following roll call vote:  
 Curry-yes; Dreher-yes; Neels-yes; Scott-yes -- 4-yes, 0-no, 2-absent

Motion 3: Motion by Neels to adjourn. Second by Scott. Motion carried by the following roll call vote:  
 Curry-yes; Dreher-yes; Neels-yes; Scott-yes -- 4-yes; 0-no; 2-absent

Meeting adjourned at 7:49 p.m.

Karen L. Hopkins  
 Village Clerk

**APPROVED AS PRESENTED / AMENDED**  
 On Sept. 4, 2018



Village President

*Karen L. Hopkins*

Village Clerk