

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
March 20, 2018

Village President Bill Hintz called the meeting to order at 7:13 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels

Members Absent: Larry Scott

Others Present: Chris Hicks, Argus / Dispatch reporter; Loren Rains, Village Engineer with IMEG (formerly McClure Engineer); & Karen L. Hopkins, Village Clerk

Village President's Agenda item discussed:

- Trustee Todd Cantrell discussed the need for high flow on the new skid steer. The other Trustees agree and the John Deere Skid Steer to purchase will be Model #325GXT which includes the high flow.
- It was agreed and done as a Motion on the Consent Agenda to purchase a 325GXT Compact Track Loader with option 72" Rotary Cutter, 72" Angle Broom, 60" Frame with 48" Forks and a Severe Duty Door (all hardware included). Motion will be acknowledged and ratified at the next Board Meeting (April 3, 2018).

Meetings / Conference items discussed:

- D.O.C.A.S. Nick Gottwalt will be attending the Illinois Tax Increment Association (ITIA) Spring 2018 Conference, April 4-6, 2018 at the Drury Inn & Suites, Mt. Vernon, Illinois. Registration Fee is \$325, Hotel Rate \$129.00 per night, Fuel Estimate \$325, Food Estimate \$150.

Committee Meeting items discussed:

- ***Public Properties Committee Meeting items discussed:***
 - Did drive around most items will be addressed and repaired by the Village Maintenance Department.
 - Will Contract out the water main break at top of Valley View Drive.
 - Reviewed quotes from Martin Equipment, Ditch Witch & Pillar Equipment for purchase of a Skid Loader (Track Loader) and optional attachments. Committee would like to see a proposal from Bobcat (Rexco Equipment). D.O.C.A.S. Gottwalt has contacted them several times without an answer back.
 - Stated the staggered shifts for the maintenance department seems to be working out good.
 - Corner of 1st Avenue and 5th Street needs, North Side needs to change the way of drainage into the culvert. It has big rock in front. Need to get quotes to put a flared end on culvert.
 - Letter will be sent to Mansur Wood apartments to remove small trees growing in the retention pond.
- ***Public Safety Committee Meeting items discussed:***
 - Update from Rock Island County Sheriff's Sargent Dustin Edwards: 355 total calls for service in January 2018; 406 total calls for service in February 2018; and there was 10 hours spent on Special detail.
 - EPA & Rock Island County Health Department Tire Collection Event is tentatively scheduled for April 10 and 11th. So far there are seven (7) truck loads collected in Carbon Cliff as of Monday March 12.
 - Sheriff's Department did write MUNICES tickets for drug paraphilia during the Special Detail.

- Sheriff's Department has requested C.O.R.A. (Car Owner Responsibility Act) for a Village Code. The City of Rock Island and East Moline currently are using the C.O.R.A. code and it works well with the offences written on MUNICES tickets.
- **Administration Committee Meeting items discussed:**
 - Received the 11% rebate store credit slip from Menard's for purchasing the dug-out material. It will be used when Maintenance returns to Menards for further purchases.
 - Approve the purchase of the Skid Loader (Track Loader) and optional attachments. Approval ending 3rd bid.
 - Approve renewal of our current contract or solicit new bids for the 2018-2019 Winer Season Rock Salt Bid done through Central Management Services / Joint Purchasing Program. If we elect to have CMS solicit new bids on our behalf, we can order as many ton as need.

Old Business items discussed:

- Discussed the Weather Bureau has changed their predication on flood, now they are stating they anticipate moderate flood to occur this year.
- Pump House B is up and running.
- The storm drain on Troy Drive is clogged, maintenance knows about it and are currently working on clearing the drain.
- D.O.C.A.S. Gottwalt gave a brief update on the Ehlers rate structure.
 - Clerk Hopkins had gather most the needs inform for the rate study and emailed the information to Jon Cameron.
 - D.O.C.A.S. Gottwalt, Clerk Hopkins, Jon Cameron and another Ehlers staff member had a conference call on Thursday March 1, 2018 to discuss the rate study. Jon will get back to us with any further information he may need.

New Business items discussed:

- The Village received a check from Utility Service Partners in the amount of \$892.80 for 2017 Royalties, received March 1, 2018.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

5. Village President's Agenda:

- a. Authorize Village Clerk Hopkins to execute a Direct Deposit (ACH) with Paymode-X, payment processor for T-Mobile (formerly I-Wireless) for the monthly rent for antennas on water tower.

12. Approval of Bills / Payroll / Transfers / Voided Checks:

- a. Approve Bills / Payroll / Transfers / Voided Checks

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BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 03/6/18				
Date	Description		Amount	
03/07/18	Payroll - Bi-Weekly		\$ 12,992.35	
03/07/18	Board Liab.		\$ 2,245.48	
03/07/18	Bills		\$ 51,717.43	
02/23/18	Blackhawk Bank & Trust Visa	web pay	\$ 943.87	* Corp General - Visa payment to Blackhawk Bank & Trust
12/29/17	VSP	web pay	\$ 85.95	* Corp General - Vision Insurance for Dec. 2017
02/01/18	Blackhawk Bank & Trust CC Fees	web pay	\$ 339.67	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card
09/27/17	Blackhawk Bank & Trust	web pay	\$ 2,607.69	* Home Rule Municipal Tax Fund - Orchard Court loan payment
08/02/17	Blackhawk Bank & Trust CC Fees	web pay	\$ 600.10	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card July 2017
09/05/17	Blackhawk Bank & Trust CC Fees	web pay	\$ 224.06	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card Aug. 2017
03/07/18	VCC General Fund - Non Utility	CK #	\$ 22.00	* Home Rule Roadway Tax Fund - 4% accounting fee Casey's Jan. 2018 Tax
	Total bills & Transfers	\$ 66,955.26	* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
INTERFUND TRANSFERS:				
N/A	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		\$ -	Interfund Operating Trans to Capital Res Acct. for Jan. 2018 collected revenues
N/A	Blackhawk Bank w/s/g to Water Capital Reserve Fund		\$ -	Interfund Operating Trans to Capital Res Acct. for Jan. 2018 collected revenues
02/21/18	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,250.00	Interfund Operating Trans to Capital Res Acct.
02/21/18	Blackhawk Bank Non Utility to Building Capital Reserve		\$ 500.00	Interfund Operating Trans to Building Capital Reserve
02/21/18	Blackhawk Bank Non Utility to Stormwater Capital Reserve		\$ 500.00	Interfund Operating Trans to Stormwater Capital Reserve
02/21/18	Blackhawk Bank Non Utility to Public Safety Capital Reserve		\$ 300.00	Interfund Operating Trans to Public Safety Capitl Reserve
03/14/18	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		\$ 590.14	Transfer to East Lawn Water for bills paid in Feb. 2018
02/08/18	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		\$ 4,111.05	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC#31976 2/8/
09/22/17	Triumph Bank to Blackhawk Bank & Trust Hotel Accom. Tax		\$ 5,467.08	Transfer done 9/22/17 looks like never approved part of moving funds to close accounts at Triumph Bank
02/28/18	Blackhawk Bank Non Utility to Blackhawk Bank W/S/G		\$ 643.96	Rec. #31567 Dated 11/17/17 was deposited into Non Utility Fund & should have been W/S/G Fund transferred on 2/28/18
08/02/17	Triumph Bank W/S/G to Triumph Bank W/S/G Credit Card		\$ 700.00	Transfer was not approved did on 8/2/17 to cover Merchant Service Fee for Credit Cards Use at Triumph Credit Card fees
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Payroll Fund				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
Date	Corporate General Checking	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
NONE				

Second by Cantrell. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes
 5-yes, 0-no, 1-absent

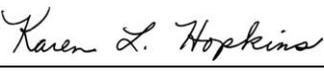
Motion 2: Motion by Neels to approve the Consent Agenda as established:
 5. a. Village President’s Agenda
 12. a. Approval of Bills / Payroll / Transfers / Voided Checks
 Second by Harris. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes
 5-yes, 0-no, 1-absent

Motion 3: Motion by Cantrell to adjourn. Second by Neels.
 Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes
 5-yes, 0-no, 1-absent

Adjourn at 7:48 p.m.

Karen L. Hopkins
 Village Clerk

APPROVED AS PRESENTED / AMENDED
 On July 3, 2018


 Village President


 Village Clerk