

**MINUTES**  
**The Regular Meeting of the**  
**Carbon Cliff Board of Trustees**  
**Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL**  
**March 6, 2018**

Village President Bill Hintz called the meeting to order at 7:02 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels

Members Absent: Larry Scott

Others Present: Chris Hicks, Argus / Dispatch reporter; Loren Rains, Village Engineer with IMEG (formerly McClure Engineer); Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

**Village President's Agenda item discussed:**

- Village received a letter from T-Mobile stating on January 1, 2018 they acquired the outstanding ownership interest in iWireless. iWireless currently pays the Village their monthly rent payment for cell phone antennas on the water tower using ACH directly into one of the Village accounts.

Since T-Mobile will be changing the payment method, etc. If the Village would like to continue receiving ACH monthly payments for the cell phone antennas, paperwork will need updated with T-Mobile. Requesting approval for Clerk to execute necessary paperwork for the Village to continue receiving the water tower rent for cell antennas as a Direct Deposit (ACH) with Paymode-X, payment processor for T-Mobile.

**Meetings / Conference items discussed:**

- D.O.C.A.S. Nick Gottwalt will be attending the 2018 IL Association of Floodplain and Stormwater Management Conference March 14-15, 2018 in Tinley Park, IL.
- D.O.C.A.S. Nick Gottwalt will be attending the 2018 Spring IL Tax Increment Association (ITIA) Conference April 4-6, 2018 in Mt. Vernon, IL.

**Committee Meeting items discussed:**

- Reminded everyone the drive-around is set for Monday, March 12, 2018 with the Public Property Committee Meeting starting at 4:00 p.m. here at Village Hall.

**Old Business items discussed:**

- Discussed the Weather Bureau has changed their predication on flood, now they are stating they anticipate moderate flood to occur this year.
- Pump House B is up and running.
- The storm drain on Troy Drive is clogged, maintenance knows about it and are currently working on clearing the drain.
- D.O.C.A.S. Gottwalt gave a brief update on the Ehlers rate structure.
  - Clerk Hopkins had gather most the needs inform for the rate study and emailed the information to Jon Cameron.
  - D.O.C.A.S. Gottwalt, Clerk Hopkins, Jon Cameron and another Ehlers staff member had a conference call on Thursday March 1, 2018 to discuss the rate study. Jon will get back to us with any further information he may need.

**New Business items discussed:**

- The Village received a check from Utility Service Partners in the amount of \$892.80 for 2017 Royalties, received March 1, 2018.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

**5. Village President’s Agenda:**

- Authorize Village Clerk Hopkins to execute a Direct Deposit (ACH) with Paymode-X, payment processor for T-Mobile (formerly I-Wireless) for the monthly rent for antennas on water tower.

**12. Approval of Bills / Payroll / Transfers / Voided Checks:**

- Approve Bills / Payroll / Transfers / Voided Checks

<b>BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 03/6/18</b>				
Date	Description		Amount	
03/07/18	Payroll - Bi-Weekly		\$ 12,992.35	
03/07/18	Board Liab.		\$ 2,245.48	
03/07/18	Bills		\$ 51,717.43	
02/23/18	Blackhawk Bank & Trust Visa	web pay	\$ 943.87	* Corp General - Visa payment to Blackhawk Bank & Trust
12/29/17	VSP	web pay	\$ 85.95	* Corp General - Vision Insurance for Dec. 2017
02/01/18	Blackhawk Bank & Trust CC Fees	web pay	\$ 339.67	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card
09/27/17	Blackhawk Bank & Trust	web pay	\$ 2,607.69	* Home Rule Municipal Tax Fund - Orchard Court loan payment
08/02/17	Blackhawk Bank & Trust CC Fees	web pay	\$ 600.10	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card July 2017
09/05/17	Blackhawk Bank & Trust CC Fees	web pay	\$ 224.06	* W/S/G Credit Card account - Credit card fees for payment by credit card or Debit card Aug. 2017
03/07/18	VCC General Fund - Non Utility	CK #	\$ 22.00	* Home Rule Roadway Tax Fund - 4% accounting fee Casey's Jan. 2018 Tax
				*
	<b>Total bills &amp; Transfers</b>	.....	<b>\$ 66,955.26</b>	<b>* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.</b>
<b>TRANSFERS:</b>				
<b>INTERFUND TRANSFERS:</b>				
N/A	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		\$ -	Interfund Operating Trans to Capital Res Acct. for Jan. 2018 collected revenues
N/A	Blackhawk Bank w/s/g to Water Capital Reserve Fund		\$ -	Interfund Operating Trans to Capital Res Acct. for Jan. 2018 collected revenues
02/21/18	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,250.00	Interfund Operating Trans to Capital Res Acct.
02/21/18	Blackhawk Bank Non Utility to Building Capital Reserve		\$ 500.00	Interfund Operating Trans to Building Capital Reserve
02/21/18	Blackhawk Bank Non Utility to Stormwater Capital Reserve		\$ 500.00	Interfund Operating Trans to Stormwater Capital Reserve
02/21/18	Blackhawk Bank Non Utility to Public Safety Capital Reserve		\$ 300.00	Interfund Operating Trans to Public Safety Capital Reserve
03/14/18	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		\$ 590.14	Transfer to East Lawn Water for bills paid in Feb. 2018
02/08/18	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		\$ 4,111.05	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sis Tax REC#31976 2/8/
09/22/17	Triumph Bank to Blackhawk Bank & Trust Hotel Accom. Tax		\$ 5,467.08	Transfer done 9/22/17 looks like never approved part of moving funds to close accounts at Triumph Bank
02/28/18	Blackhawk Bank Non Utility to Blackhawk Bank W/S/G		\$ 643.96	Rec. #31567 Dated 11/17/17 was deposited into Non Utility Fund & should have been W/S/G Fund transferred on 2/28/18
08/02/17	Triumph Bank W/S/G to Triumph Bank W/S/G Credit Card		\$ 700.00	Transfer was not approved did on 8/2/17 to cover Merchant Service Fee for Credit Cards Use at Triumph Credit Card fees
<b>ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:</b>				
NONE				
<b>VOID CHECK(S): Blackhawk Bank &amp; Trust --- Payroll Fund</b>				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
NONE				
<b>VOID CHECK(S): Blackhawk Bank &amp; Trust --- Corporate General Checking Account</b>				
Date	Corporate General Checking	Check No.	Amount	Remarks for voiding
NONE				
<b>VOID RECEIPT(S):</b>				
NONE				

Second by Cantrell. Motion carried by the following roll call vote:  
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes  
 5-yes, 0-no, 1-absent

Motion 2: Motion by Neels to approve the Consent Agenda as established:  
5. a. Village President’s Agenda  
12. a. Approval of Bills / Payroll / Transfers / Voided Checks  
Second by Harris. Motion carried by the following roll call vote:  
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes  
5-yes, 0-no, 1-absent

Motion 3: Motion by Cantrell to adjourn. Second by Neels.  
Motion carried by the following roll call vote:  
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes  
5-yes, 0-no, 1-absent

Adjourn at 7:48 p.m.

Karen L. Hopkins  
Village Clerk