

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
January 2, 2018

Village President Bill Hintz called the meeting to order at 7:05 p.m.

Members Present: Keith Curry (arrived at 7:07 p.m.), Robert Dreher, Leevon Harris, Alma Neels

Members Absent: Cantrell, Scott

Others Present: Chris Hicks, Dispatch / Argus Reporter; Loren Rains, Village Engineer with McClure Engineer Associates, Inc.; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda item discussed:

- Discussed the boiler problems here at the New Village Hall:
 - D.O.C.A.S. Gottwalt had called Peterson Plumbing to check over boiler and furnace, prior to the Village staff moving to the building.
 - D.O.C.A.S. was with Peterson Plumbing while they were cleaning the boiler and starting it up, he then had to leave to meet another vendor. D.O.C.A.S. believes all they did was clean them and start them up.
 - Trustees feel we need to call Peterson Plumbing and get their work order or report on the findings.
 - Call Kale Heating & Air Condition to type up the proposal.
 - Call another heating company to have them look at boiler and give a proposal.
- Discussed the disposal of Christmas Trees.
 - Christmas Tree disposal is not included in the garbage disposal contract with East Moline, Carbon Cliff, & Republic Service.
 - Republic Services would do it but bill the Village directly for the service, they verbally quoted \$85.00 per hour plus a cost per tree picked up, and the landfill charges. It is felt this could be expensive and not cap for charges, etc.
 - Millennium Waste quoted the Village \$196.00 per haul and a little over \$36.00 per ton with a minimum of one ton due to the bulkiness of the trees. Maintenance Department will pick them up the week of January 22, 2018 thru January 26, 2018.

Old Business Items discussed:

- The automatic transfer switch from Cummins was delivered to Pump House A today, Tuesday January 2, 2018.
- Discussed the McClure Engineering Associates, Inc, Preliminary Opinion of Probable Construction Cost for the Grand Illinois Trail. Carbon Cliff's portion of the 20% match portion for Construction is \$395,123.19 and projected 20% Portion for Construction Engineering is \$53,880.00.
 - Explain the high cost arises from having to build retaining wall along the trail coming down off the hill. May build the retaining walls from a different barrier material to cut cost.
 - Village Engineer Loren Rains and Village staff will start looking for alternatives that would save cost.

Motion 1: Motion by Neels to establish the consent agenda as follows.

5. Village President’s Agenda:

- a. Adopt Ordinance No. 2018-01, “An Ordinance Of The Village Of Carbon Cliff, Illinois, Establishing A Recycling Program” (Section 20.5 Title II, Article 7)
- b. Approve DOCAS Nick Gottwalt’s conference and hotel registration for the 2018 Illinois Association of Floodplain Management Conference, March 14-15, 2018 at the Tinley Park Convention Center “Holiday Inn”, 18451 Convention Center Drive, Tinley Park, Illinois.

12. Approval of Bills / Payroll / Transfers / Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks

| Date | Description | Amount | | |
|---|---|-------------------------|---|--|
| 12/27/17 | Payroll - Bi-Weekly & Monthly | \$ 10,229.43 | | |
| 12/27/17 | Board Liab. | \$ 2,371.19 | | |
| 12/21/17 | Bills - after BM | \$ 14,086.37 | | |
| 12/20/17 | Bills | \$ 43,094.90 | | |
| 12/27/17 | Blue Cross Blue Shield | web payment \$ 5,389.80 | * Corp. General check - web payment payment due by 1/1/18 | |
| 01/02/18 | Blackhawk Bank & Trust | auto payment \$ 43.81 | * W/S/G - Credit Card account - for credit card services | |
| 01/02/18 | Nick Gottwalt | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/02/18 | Ben Allen | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/02/18 | Karen Hopkins | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/02/18 | Dan Clark | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/02/18 | Ronald "Banks" Murphy | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/02/18 | Brandt Schultz | ACH \$ 2,600.00 | * Corp. General Check - H.S.A. deposit | |
| 01/03/18 | Sage 50 US Edition | Echeck \$ 4,117.78 | * Corp. General Check - Accounting software (Peachtree) renewal for 2 years ending 2/20/20 | |
| | Total bills & Transfers | \$ 69,781.89 | | |
| * Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc. | | | | |
| TRANSFERS: | | | | |
| INTERFUND TRANSFERS: | | | | |
| N/A | Blackhawk Bank w/s/g to Sewer Capital Reserve Fund | N/A | Interfund Operating Trans to Capital Res Acct. for Oct. 2017 collected revenues | |
| N/A | Blackhawk Bank w/s/g to Water Capital Reserve Fund | N/A | Interfund Operating Trans to Capital Res Acct. for Oct. 2017 collected revenues | |
| 01/03/18 | Blackhawk Bank Non Utility to Corp Gen Capital Fund | \$ 1,250.00 | Interfund Operating Trans to Capital Res Acct. | |
| 01/03/18 | Blackhawk Bank Non Utility to Building Capital Reserve | \$ 500.00 | | |
| 01/03/18 | Blackhawk Bank Non Utility to Stormwater Capital Reserve | \$ 500.00 | Interfund Operating Trans to Stormwater Capital Reserve | |
| 01/03/18 | Blackhawk Bank Non Utility to Public Safety Capital Reserve | \$ 300.00 | Interfund Operating Trans to Public Safety Capitl Reserve | |
| 01/10/18 | Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH) | NONE | Transfer to East Lawn Water for bills paid in Dec. 2017 (None was collected) | |
| N/A | Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax | N/A | Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC #31672 12/11/17 | |
| ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL: | | | | |
| NONE | | | | |
| VOID CHECK(S): Blackhawk Bank & Trust --- Payroll Fund | | | | |
| Date | Payroll Fund - Payable to: | Check No. | Amount | Remarks for voiding |
| NONE | | | | |
| VOID CHECK(S): Blackhawk Bank & Trust --- Hotel Accommodation Tax Fund | | | | |
| Date | Corporate General Checking | Check No. | Amount | Remarks for voiding |
| 12/6/2017 | Village of Carbon Cliff Non Utility | CK #3523 | \$ 143.90 | Void - duplicate of check #3518 (4% accounting fee of Comfort Inn Oct. 2017) |
| VOID RECEIPT(S): | | | | |
| NONE | | | | |

Second by Curry. Motion carried by the following roll call vote:
 Curry=yes; Dreher=yes; Harris=yes; Neels=yes
 4=yes, 0=no, 2-absent

Motion 2: Motion by Harris to approve Consent Agenda as established:

- 5. a., b. (Village President’s Agenda)
- 12. a. (Bills / Payroll / Transfers & Voided Checks)

Second by Dreher. Motion carried by the following roll call vote:
 Curry=yes; Dreher=yes; Harris=yes; Neels=yes
 4=yes, 0=no, 2-absent

Motion 3: Motion by Curry to adjourn. Second by Harris.

Motion carried by the following roll call vote:
 Curry=yes; Dreher=yes; Harris=yes; Neels=yes
 4=yes, 0=no, 2-absent

Meeting adjourned at 7:47 p.m.

Karen L. Hopkins, Village Clerk

APPROVED AS PRESENTED / AMENDED
On January 16, 2018

 Village President

 Village Clerk