



Village of Carbon Cliff, Illinois
1001 Mansur Avenue
Carbon Cliff, Illinois 61239
(309) 792-8235
www.Carbon-Cliff.com

Meeting of the Carbon Cliff Board of Trustees
1001 Mansur Avenue, Carbon Cliff, Illinois
September 6, 2022 @ 6:00 p.m.

Bill Hintz, **Village President**
Wendi Alonzo, Trustee
Todd Cantrell, Trustee
Dan Clark, Trustee
Robert Dreher, Trustee
Leevon Harris, Trustee
Alma Neels, Trustee
Nick Gottwalt, Director

AGENDA

1. Call to Order
2. Roll Call
3. Pledge
4. Hearing of the Citizens
5. **Village President's Agenda**
 - A. Chad McCleary with ION to provide Monthly Report.
 - B. Village President, Bill Hintz appoints Dan Clark to the positions of Village Trustee to fulfill the remaining term left vacant due to the passing of Trustee Keith Curry. Term will expire in May 2025.
 - C. Village President, Bill Hintz appoints Wendi Alonzo to the position of Village Trustee to fulfill the remaining term left vacant due to the passing of Trustee Larry Scott. Term will expire in May 2023.
 - D. Motion to approve the Village Presidents appointment of Dan Clark to the position of Village Trustee with a term expiring in May 2025. **(Vote Separately)**
1st: _____ 2nd: _____
Cantrell: _____ Dreher: _____ Harris: _____ Neels: _____ VP Hintz: _____
Yes = _____ No = _____ Absent = _____
 - E. Motion to approve the Village Presidents appointment of Wendi Alonzo to the position of Village Trustee with a term expiring in May 2023. **(Vote Separately)**
1st: _____ 2nd: _____
Cantrell: _____ Dreher: _____ Harris: _____ Neels: _____ VP Hintz: _____
Yes = _____ No = _____ Absent = _____
 - F. **Swear in Newly appointed Trustees.**
 - G. Motion to combine the Public Properties and Public Works Committee into the Public Properties & Works Committee.
 - H. Motion to combine the Public Safety and Administration Committee into the Public Safety & Administration Committee.
 - I. Motion to approve appointing Robert Dreher as Chairman, Todd Cantrell, and Dan Clark to the Public Properties & Works Committee as recommended by Village President Bill Hintz.
 - J. Motion to approve appointing Leevon Harris as Chairman, Alma Neels, and Wendi Alonzo to the Public Safety & Administration Committee as recommended by Village President Bill Hintz.

- K. Motion to approve an agreement with IMEG to perform topographic survey of the eastern portion of the Village Hall property and site/grading design for the purpose of salt shed building. Will also include fence relocation. Total amount to perform topographic survey and site design is \$9,500.00
- L. Motion to approve an agreement with IMEG to perform topographic survey from the intersection of 1st Avenue & 1st Street to existing box culver under Railroad and grading/drainage design for the proposed drainage system. Total amount to perform survey and grading/drainage design is \$9,750.00.
- M. Motion to acknowledge and ratify DOCAS Nick Gottwalt's emergency change order approval to Miller Excavating for the Mansur Avenue Culvert Replacement Project in the amount of \$5,500.00 estimate for approximately 150-160 tons of reclaimed rock to be used as a base fill. Miller had to remove an additional three feet of subfloor/footings beneath the existing box culvert that was not in the original scope of work. Village will use local funds instead of submitting an additional funds request to MFT.
- N. Motion to approve Ordinance No. 2022-10 "An Ordinance Amending Title V, Article 1, Section 2a of the Village Code. "Rules and Regulations for the Connection of Water Mains of Property"
- O. Motion to approve and publish the following committee meeting dates for the remainder of the 2022 Fiscal/Calendar Year.

<u>Public Properties & Works:</u>	<u>Public Safety & Administration:</u>
Monday, September 12 @ 3:30 p.m.	Tuesday, September 13 @ 3:30 p.m.
Wednesday, October 12 @ 3:30 p.m.	Tuesday, October 11 @ 3:30 p.m.
Monday, November 7 @ 3:30 p.m.	Wednesday, November 9 @ 3:30 p.m.
Monday, December 12 @ 3:30 p.m.	Tuesday, December 13 @ 3:30 p.m.
- P. Motion to appoint Nick Gottwalt acting Village Deputy Clerk until the Village President appoints a Village Clerk.
- Q. Motion to remove Todd Cantrell, Keith Curry, and Lawrence Scott as signers from all Blackhawk Bank & Trust accounts.
- R. Motion to add Robert Dreher, Alma Neels, and Nick Gottwalt as signers to all Blackhawk Bank & Trust accounts.
- S. Motion to adopt Resolution No. 2022-06 "A Resolution of Lodge, Association or Other Similar Organization between Blackhawk Bank & Trust and the Village of Carbon Cliff to update signers on Village Accounts"
- T. Motion to cancel Carly Neblung's credit card and remove her from all accounts with Blackhawk Bank & Trust.
- U. Motion to approve a Client Service Agreement between Hammar & Associates and the Village to provide Full-Service Payroll for the Village.
- V. Discuss Open Office Positions:
Administrative Assistant (formerly Office Manager)
Village Collector
- W. Review/Discuss incentives requested from a potential business looking to relocate to Carbon Cliff.

6. **Correspondence:**

- A. Tax & Business Alert – Carpentier, Mitchell, Goddard & Co., LLC – September 2022.
- B. Review – Illinois Municipal League – September 2022.

7. **Meetings / Conferences:**

- A. September 15-17, 2022, Illinois Municipal League Annual Conference in Chicago, Illinois – Bill, Leevon, & Nick have registered and will attend. Nick has cancelled the hotel and conference registration for Carly.
- B. October 19-20, 2022, Upper Mississippi River Conference in Moline, Illinois – Nick will attend

8. **Committee Meetings:**

- A. *Public Properties & Works Committee:*
 - 1. Next Meeting, Monday, September 12, 2022, 3:30 P.M. At the Village Hall. *(Meeting will be held earlier to accommodate our trustees change in work schedules)*

B. *Public Safety & Administration Committee:*

- 1. Next Meeting, Tuesday, September 13, 2022, 3:30 P.M. At the Village Hall. (Meeting will be held earlier to accommodate our trustees change in work schedules)

9. **Minutes / Reports / Public Notices:**

- A. Minutes of the August 2, 2022, Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
B. Minutes of the August 25, 2022, Carbon Cliff Special Board of Trustees Meeting as Presented – Approved / filed
C. Minutes of the August 8, 2022, Public Properties Committee meeting as Presented – Approved / filed
D. Minutes of the August 8, 2022, Public Safety Committee meeting as Presented – Approved / filed
E. Minutes of the August 9, 2022, Administration Committee meeting as Presented – Approved / filed
F. Minutes of the August 9, 2022, Public Works Committee meeting as Presented – Approved / filed
G. Minutes of the July 12, 2022, Public Works Committee meeting as Presented – Approved / filed

10. **Old Business:**

- A. Blomquist Property – Waiting for seller’s attorney to review and sign so that we may set a closing date.
B. East Moline Water – Waiting for East Moline’s attorney to review draft agreement.

11. **New Business:**

- A.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- A. Motion to Approve Bills / Payroll / Transfers / Voided Checks
• Accounts Payable (Bills) and Associated Transfers for August 17, 2022.
• Payroll and Associated Transfers for August 17, 2022 & August 31, 2022.
• Bank Balances as of September 6, 2022.

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. G., H., I., J., K., L., M., N., O., P., Q., R., S., T., U. (Village President’s Agenda)
8. (Committee Meetings)
9. A., B., C., D., E., F., G. (Minutes, Reports, Public Notices)
10. (Old Business)
11. (New Business)
12. A. (Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

Alonzo: _____ Cantrell: _____ Clark: _____ Dreher: _____ Harris: _____ Neels: _____

Yes = _____ No = _____ Absent = _____

14. **Motion to Approve the Consent Agenda as Established:**

- 5. G., H., I., J., K., L., M., N., O., P., Q., R., S., T., U. (Village President’s Agenda)
8. (Committee Meetings)
9. A., B., C., D., E., F., G. (Minutes, Reports, Public Notices)
10. (Old Business)
11. (New Business)

12. A.

(Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

Alonzo: _____ Cantrell: _____ Clark: _____ Dreher: _____ Harris: _____ Neels: _____

Yes = _____ No = _____ Absent = _____

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1st: _____ 2nd: _____

Alonzo: _____ Cantrell: _____ Clark: _____ Dreher: _____ Harris: _____ Neels: _____

Yes = _____ No = _____ Absent = _____

Meeting Adjourned At:

Next Meeting: Tuesday, September 20, 2022 @ 6:00 p.m.