



Bill Hintz – Village President

Karen L. Hopkins – Village Clerk

Nick Gottwalt – Village Director

(309) 792-8235

1001 Mansur Avenue - P.O. Box 426 - Carbon Cliff, Illinois 61239

www.Carbon-Cliff.com

Regular Meeting of the Carbon Cliff Board of Trustees

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, December 18, 2018 – 7:00 PM

Trustees

Todd Cantrell

Keith Curry

Robert Dreher

Leevon Harris

Alma Neels

Larry Scott

AGENDA

1. Call To Order
2. Roll Call
3. Pledge
4. Hearing of The Citizens – Rules of Citizen Participation printed on last page of Agenda.
 - a.

5. **Village President’s Agenda:**

- a. Open Public Hearing for presentation of the Tentative Annual Budget for Fiscal Year beginning January 1, 2019 and ending December 31, 2019.
- b. Conduct Hearing on Proposed Budget for 2019 at which time the Village Board of Trustees will hear any testimonies for or against the Tentative Annual Budget.
- c. Motion to close the Public Hearing on Proposed Budget for 2019. (***VOTE ON SEPARATELY***)
- d. Discuss FY 2019 Street Projects with Village Engineer.
- e. Motion to adopt Ordinance #2018-29 “An Ordinance Adopting The Annual Budget For All Corporate Purposes Of The Village Of Carbon Cliff, Illinois, In Lieu Of The Appropriation Ordinance For The Fiscal Year Commencing On The First Day Of January 2019 And Ending On The Thirty-First Day Of December 2019”.
- f. Motion to adopt Ordinance #2018-30 “An Ordinance Approving Revisions To The Annual Budget Ordinance, Ordinance No. 2017-34, Adopted December 19, 2017.”
- g. Motion to approve Bills and Journal Entries needing processed for the end of the year.
- h. Village President recommends the following salaries/wages for the following named employees/offices in 2019:

Village Collector/Deputy Clerk (ANNUAL SALARY)	Ben Allen	\$ 37,793.60
Head Maintenance Operator (ANNUAL SALARY)	Dan Clark	\$ 40,830.40
(HOURLY RATE FOR FIGURING COMP TIME PAYOUT, ETC.).....	Dan Clark	\$ 19.63
Director of Community & Administrative Services (ANNUAL SALARY)	Nick Gottwalt	\$ 44,491.20
Budget Officer (PER WEEK)	Karen Hopkins	\$ 182.07
Village Clerk (PER MEETING)	Karen Hopkins	\$ 59.61
Office Manager/Accountant (ANNUAL SALARY)	Karen Hopkins	\$ 43,576.00
Maintenance Operator (ANNUAL SALARY)	Ronald Murphy	\$ 37,148.80
(HOURLY RATE FOR FIGURING COMP TIME PAYOUT, ETC.).....		\$ 17.86

Maintenance Operator (PROBATIONARY PERIOD ENDING 3/29/2019).....	Brandt Schultz	\$ 9,520.00
(HOURLY RATE FOR FIGURING COMP TIME PAYOUT, ETC.).....		\$ 17.00
Maintenance Operator (ANNUAL SALARY BEGINNING 3/30/2019)	Brandt Schultz	\$ 26,098.40
(HOURLY RATE FOR FIGURING COMP TIME PAYOUT, ETC.).....		\$ 17.17

- i. Motion to set the 2019 salaries/wages for the named employees/officers as recommended by the Village President in item 5.h.
- j. Village President appoints the following officers for 2019:
 - Ben Allen Deputy Clerk
 - Ben Allen Village Collector
 - Nick Gottwalt Director of Community & Administrative Services
 - Karen Hopkins Village Clerk
 - Karen Hopkins Budget Officer
- k. Motion to approve the Village President’s appointments of Village Officers for 2019 as appointed in item 5.j.
- l. Motion to set the interfund transfer amounts for the following Capital Reserve Funds in 2019:

<u>Fund From</u>	<u>Fund To</u>	<u>Dollar Amount</u>	<u>Occurs</u>	<u>Annual Total</u>
General Fund	Corp. General Capital Reserve	\$ 1,000.00	Per Board Meeting	\$ 24,000.00
General Fund (Building & Grounds)	Building Capital Reserve	\$ 500.00	Per Board Meeting	\$12,000.00
Water Fund	Water Capital Reserve	10% Of Previous Months Revenue	2 nd Board Meeting Of The Month	Unavailable
Sewer Fund	Sewer Capital Reserve	10% Of Previous Months Revenue	2 nd Board Meeting Of The Month	Unavailable
General Fund	Public Safety Capital Reserve	\$ 300.00	Per Board Meeting	\$ 7,200.00
General Fund	Stormwater Capital Reserve	\$ 500.00	Per Board Meeting	\$ 12,000.00
General Fund (Parks)	Parks & Trails Capital Reserve	\$ 300.00	Per Board Meeting	\$ 7,200.00

6. **Correspondence:**

- a. “Tax & Business Alert” – December 2018
- b. Pamphlet from River Action celebrating 35 years and requesting donations
- c. Mediacom sent a letter dated November 30, 2018 to inform us that on or about January 1, 2019, Mediacom will be implementing the following rate adjustments:

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge	\$ 11.38	\$ 12.73	\$ 1.35
Regional Sports Surcharge	\$ 2.97	\$ 3.34	\$ 0.37
Family TV	\$ 78.49	\$ 80.49	\$ 2.00
Prime TV	\$ 94.49	\$ 96.49	\$ 2.00

- d. Illinois Department of Transportation expects heavy traffic during the Christmas and New Year’s Holidays. In accordance with Article 107.09 of the Standard Specifications, the holiday period for **Christmas Day** will be from Friday, December 21st at 3:00 p.m. until Tuesday, December 25th at 11:59 p.m. AND for **New Year’s Day** from Friday, December 28th at 3:00 p.m. until Tuesday, January 1st at 11:59 p.m.

7. **Meetings / Conferences:**

- a. 2019 Illinois Association of Floodplain and Stormwater Management Conference, March 13-14, 2019 at the Embassy Suites; Peoria Riverfront Conference Center, 100 Conference Center Drive, East Peoria, Illinois. – Nick will attend.

8. **Committee Meetings:**
- a. **Public Properties Committee:**
 - 1. Motion to adopt Ordinance No. 2018-31 “An Ordinance Adding Section 32 To Title II, Article 3 Of The Village Code” (Snow removal from adjoining public sidewalks).
 - 2. Next Meeting, Monday, January 7, 2019, 6:00 p.m. at the Village Hall.
 - b. **Public Safety Committee:**
 - 1. Next Meeting, Monday, January 7, 2019, 7:00 p.m. at the Village Hall.
 - c. **Public Works Committee:**
 - 1. Motion to approve a quote from Mississippi Valley Pump dated December 10, 2018 in the amount of \$6,990.00 to repair one (1) Crane Deming Pump, Model #7182, Motor Serial #B1530295 to include the following: gaskets, new impeller, seal, bearings, rewind stator and shop labor. *(90-day warranty and MVP stated there is still good life left in the pump)*
 - 2. Next Meeting, Tuesday, January 8, 2019, 6:00 p.m. at the Village Hall.
 - d. **Administration Committee:**
 - 1. Motion to adopt Ordinance No. 2018-28 “An Ordinance Deleting And Replacing Title III, Article 5, Section 1 Of The Village Code” (Solicitors and Canvassers)
 - 2. Discuss / Motion to approve the purchase of a replacement truck bed for the 2008 Ford Super Duty F-350 in the amount of \$_____ from _____.
 - 3. Next meeting, Tuesday, January 8, 2019, 7:00 p.m. at the Village Hall.
9. **Minutes / Reports / Public Notices:**
- a. Minutes of the Regular Board Meetings of the Carbon Cliff Board of Trustees for Tuesday, November 20, 2018 and Tuesday, December 4, 2018 as presented – approved / filed;
 - b. Monthly Clerk’s Report for November 2018 as presented – approved / filed;
 - c. Monthly Collector’s Report for November 2018 as presented – approved / filed;
 - d. Monthly Maintenance Comp Time Report for November 2018 as presented – approved / filed;
 - e. Monthly Treasurer’s Report for November 2018 as presented – approved / filed;
 - f. Minutes of the Public Properties Committee Meeting of December 10, 2018 as presented – approved / filed;
 - g. Minutes of the Public Safety Committee Meeting of December 10, 2018 as presented – approved / filed;
 - h. Minutes of the Public Works Committee Meeting of December 11, 2018 as presented – approved / filed;
 - i. Minutes of the Administration Committee Meeting of December 11, 2018 as presented – approved / filed;
 - j. December 7, 2018; Illinois Commerce Commission, MidAmerican Energy Company – Reconciliation of revenues collected under fuel adjustment charges with actual costs prudently incurred. Docket # 18-1730. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, on January 15, 2019, at the hour of 10:00 A.M. – Placed on view for Public Comment;
 - k. December 7, 2018; Illinois Commerce Commission, MidAmerican Energy Company – Reconciliation of revenues collected under gas adjustment charges with actual costs prudently incurred. Docket # 18-1736. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, on January 15, 2019, at the hour of 10:30 A.M. – Placed on view for Public Comment.
10. **Old Business:**
- a. Car Owner Responsibility Assignment (C.O.R.A.) – after discussion with Kathleen Field Orr’s office, the Village will not be adopting an ordinance for C.O.R.A.

11. **New Business:**
 - a.

12. **Approval Of Bills / Payroll / Transfers / Voided Checks:**
 - a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. **Motion To Establish Consent Agenda, As Follows:**

5. e., f., g., h., i., k., l.	(Village President’s Agenda)
8. a.1., c.1., d.1., d.2.	(Committee Meetings)
9. a., b., c., d., e., f., g., h., i., j., k.	(Minutes, Reports, Public Notices)
10.	(Old Business)
11.	(New Business)
12. a.	(Bills, Payroll, Transfers and Voided Checks)

14. **Motion To Approve The Consent Agenda As Established:**

5. e., f., g., h., i., k., l.	(Village President’s Agenda)
8. a.1., c.1., d.1., d.2.	(Committee Meetings)
9. a., b., c., d., e., f., g., h., i., j., k.	(Minutes, Reports, Public Notices)
10.	(Old Business)
11.	(New Business)
12. a.	(Bills, Payroll, Transfers and Voided Checks)

15. **Motion to Adjourn.**

