

Carbon Cliff Board of Trustees Meeting

1001 Mansur Avenue

Carbon Cliff, Illinois 61239

Tuesday, September 1, 2020 at 7:00 PM

The Village of Carbon Cliff will be following the guidelines as outlined by the IDPH and the IL Governor's Office. Anyone attending this meeting must wear a face covering and be able to keep said covering on the entire duration of the meeting. Seating for the meeting will be spaced out to adhere to social distancing regulations. If you have any symptoms of illness you will not be allowed to attend.

AGENDA

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1. Call To Order
V.P. Bill Hintz Todd Cantrell Leevon Harris
 2. Roll Call
Keith Curry Alma Neels
 3. Pledge
Robert Dreher Larry Scott
 4. Hearing of the Citizens (Please see Rules of Citizen Participation on last page)
 - a.
 5. VILLAGE PRESIDENT'S AGENDA:
 - a. Motion to approve a quote from Mississippi Valley Pump (MVP) for one of the following options: **(A)** To repair one Crane Deming Pump Model #7182, Serial #7432, 10HP, 230 Volt, Single Phase to include the following: Gasket, new impeller, bearings, seal, rotor repair, start and run capacitor for a total price of #5,845.00 (*Delivery time on parts is 2-3 weeks*) or **(B)** To replace with one New Crane Deming Model #7182, 10HP, 230 Volt, Single Phase at a total price of \$12,250.00 plus freight (*Delivery time is 6-8 weeks*). This pump is for the North 1st Avenue Lift Station.
 - b. Motion to acknowledge and ratify the transfer of \$20,000.00 from the Corporate General Capital Reserve Account to the Corporate General Fund by Treasurer Nick Gottwalt as authorized by Village President Bill Hintz.
 - c. Motion to acknowledge and ratify the transfer of \$900.00 from the Village to Carly Neblung for her remaining portion of the Health Savings Account through December 2020 as authorized by Village President Bill Hintz.
 - d. Discuss Village Clerk, Office Manager, and Budget Officer position(s).
 - e. Motion to approve the following changes pertaining to the Village Clerk, Office Manager and Budget Officer's position(s): _____
 - f. Motion to approve Treasurer Nick Gottwalt and Deputy Clerk Carly Neblung to fill out a Direct Deposit Application and Service Agreement with SAGE 50 (Peachtree) which would allow the Village to add the option of Direct Deposit to our accounting software.
 - g. Motion to authorize Treasurer Nick Gottwalt to contact Blackhawk Bank & Trust to grant Deputy Clerk, Carly Neblung increased access to our online banking system to help perform needed accounting tasks.
 - h. Motion to approve additional training for Deputy Clerk Carly Neblung associated with or pertaining to the Illinois Municipal Clerk's Association, Accounting, Municipal Government, etc.
 - i. Motion to adopt Ordinance No. 2020-15 "An Ordinance Authorizing The Director of Community & Administrative Services To Execute The Rock Island County Waste Management Agency Solid Waste Assistance Grant FY21 Application"
 6. Correspondence:
 - a. Journal – AWWA August 2020 | Volume 112, Number 8

- b. Opflow – AWWA, Volume 46. No. 8 August 2020
- c. Review – Illinois Municipal League September 2020

7. Meetings / Conferences:

- a. Crime Free Multi-Housing Program. Bloomington Police Department. September 17 & 18, 2020. Cost is \$210.00.

8. Committee Meetings:

- a. **Public Properties Committee:**
 - 1. Next Meeting, Wednesday, September 9, 2020, 6:00 p.m. at the Village Hall.
- b. **Public Safety Committee:**
 - 1. Next Meeting, Wednesday, September 9, 2020, 7:00 p.m. at the Village Hall.
- c. **Public Works Committee:**
 - 1. Next Meeting, Tuesday, September 8, 2020, 6:00 p.m. at the Village Hall.
- d. **Administration Committee:**
 - 1. Next meeting, Tuesday, September 8, 2020, 7:00 p.m. at the Village Hall.

9. Minutes / Reports / Public Notices:

- a. Minutes of the Board of Trustees Meeting held on Tuesday, August 18, 2020 and the continued meeting held on Tuesday, August 25, 2020.

10. Old Business:

- a.

11. New Business:

- a.

12. Approval Of Bills / Payroll / Transfers / Voided Checks:

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. Motion To Establish Consent Agenda, As Follows:

- 5. a., b., c., e., f., g., h., i. (VILLAGE PRESIDENT'S AGENDA)
- 8. (COMMITTEE MEETINGS)
- 9. a. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

14. Motion To Approve The Consent Agenda As Established:

5. a., b., c., e., f., g., h., i.

(VILLAGE PRESIDENT'S AGENDA)

8.

(COMMITTEE MEETINGS)

9. a.

(MINUTES, REPORTS, PUBLIC NOTICES)

10.

(OLD BUSINESS)

11.

(NEW BUSINESS)

12. a.

(BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

15. Motion to Continue Meeting / Set Special Meeting / Adjourn.

1st. _____ 2nd. _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

Meeting adjourned at:

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.

12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."