

COVID-19 Pandemic Regulations

Meetings are limited to 50 people or less. Anyone wishing to attend a meeting in person must contact the Village Hall prior to the meeting. Anyone attending this meeting in person must wear a face covering and be able to keep said covering on the entire duration of the meeting. Seating for the meeting will be spaced out to adhere to social distancing regulations. If you have any symptoms of illness, you will not be allowed to attend.

Carbon Cliff Board of Trustees Meeting
1001 Mansur Avenue, Carbon Cliff, Illinois
May 18, 2021 @ 7:00 p.m.

AGENDA

TRUSTEES

Todd Cantrell
Keith Curry
Robert Dreher
Leevon Harris
Alma Neels
Larry Scott

VILLAGE PRESIDENT

Bill Hintz

1. Call to Order.
2. Roll Call
3. Pledge
4. Hearing of the Citizens
5. **Village President's Agenda**
 - a. Motion to pass Resolution No. 2021-04 "A Resolution By The Village Of Carbon Cliff, Illinois To Opposing SB2298 Amending The Tax Increment Allocation Redevelopment Act Of The Illinois Municipal Code."
 - b. Informational - DOCAS Nick Gottwalt has submitted the pre-application for the USDA Facilities Grant in which the village hopes to obtain funding for a backup generator to be housed at the Village Hall. Funding request of \$50,000.00.
 - c. Village Engineer, Loren Rains has provided preliminary construction cost estimates for the 3rd & 4th Street alleyway (\$21,095.35) and 6th Street (\$187,814.19 w/sidewalks, \$129,514.19 w/out sidewalks). Loren also mentioned the cost of the alleyways may increase by an additional \$1,500.00 depending on the going rate of oil at the time of the project. The cost for the 5th & 6th Street alleyways would be around (\$32,000.00). Loren will work on final numbers for this alleyway.
 - d. Motion to hire Marcus Martin as a new Full-Time Maintenance Worker with a starting annual salary of \$40,000.00. DOCAS Nick Gottwalt and Maintenance Lead Brandt Schultz conducted interviews and felt Marcus was the most qualified for the job. Based on his work experience and current skill level, we feel he would be an excellent addition to Carbon Cliff. Marcus would still need to provide notice to his current employer, so we are anticipating a start date of June 7, 2021, which is also the start of a new pay period for the village employees. Marcus would be on a 30-day probationary period for health insurance and retirement benefits, and a 90-day probationary period for sick, vacation, and comp time.
6. **Correspondence:**
 - a. Invitation to the River Action's 19th Annual Friendraiser & Fundraiser. June 25, 2021. Cost is \$50.00 per adult ticket and \$12.00 per ticket (children 8-16). See Nick for details.
 - b. Splash – American Water Works Association, Illinois Section. Spring 2021.

- c. Water Ways – Illinois Rural Water Association, Volume XVIII – Spring 2021.
- d. “American Rescue Plan” – Illinois Municipal League, May 12, 2021.
- e. Journal – American Water Works Association, May 2021 | Volume 113, Number 4

7. **Meetings / Conferences:**

- a. Illinois Rural Water Association presents 39th Annual Technical Conference, June 15 & 16, 2021 in Effingham, Illinois.
- b. 2021 Illinois Municipal Treasurers Association Annual Conference, June 27-29, 2021 in Springfield, Illinois.
- c. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
- d. American Water Works Association “Illinois Section” presents WaterCon 2021, August 9-12, 2021.
- e. Illinois Municipal League’s 108th Annual Conference, September 23-25, 2021, Chicago, Illinois.
- f. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.

8. **Committee Meetings:**

- a. *Public Properties Committee:*
 - 1. DOCAS Nick Gottwalt has contacted EFI regarding the alarms located at the Pump Houses and Water Tower. EFI has checked the programming on their end, and they feel an on-site visit is required to see if any of the sensors have gone bad. They are hoping to make it up here in the next two weeks to do a full system analysis.
 - 2. Next Meeting, June 7, 2021, 6:00 P.M. At the Village Hall.
- b. *Public Safety Committee:*
 - 1. Next Meeting, June 7, 2021, 7:00 P.M. At the Village Hall.
- c. *Administration Committee:*
 - 1. Next Meeting, June 8, 2021, 6:00 P.M. At the Village Hall.
- d. *Public Works Committee:*
 - 1. Next Meeting, June 8, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the May 4, 2021 Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. MUNICES financial report for the period ending March 31, 2021. – Placed on view for public comment.
- c. Maintenance Comp Time Report for the Month of April 2021 as Presented – Approved / filed
- d. Minutes of the May 10, 2021 Public Properties Committee Meeting as Presented – Approved / filed
- e. Minutes of the May 10, 2021 Public Safety Committee Meeting as Presented – Approved / filed
- f. Minutes of the May 11, 2021 Administration Committee Meeting as Presented – Approved / filed
- g. Minutes of the May 11, 2021 Public Works Committee Meeting as Presented – Approved / filed
- h. Balance and Income Statements for April 2021 as Presented – Approved / filed

10. **Old Business:**

- a. PAFCO said the new truck bed for the 2008 Ford F-550 should be done by the end of next week. They will be in contact with Nick to arrange a date and time to drop off the truck to have the new bed installed.
- b. DOCAS Nick Gottwalt met with Tom Crimmins of Simpleray on Thursday, May 13th. Tom felt the Village Hall would be an excellent candidate for solar panels. Tom is currently putting together a quote for the Village along with rebates, incentives, and grants that are available.

11. **New Business:**

- a. Carbon Cliff’s projected allocation of the American Rescue Plan Act of 2021 is \$241,000.00 as of April 8, 2021. These figures are preliminary and may be subject to change. Based on the guidelines of the ARP non-metropolitan municipalities, the amount for funding they may receive is capped at 75% of the municipality’s pre-pandemic budget as of January 27, 2020. As a reminder, the allotted amount will be disbursed in two payments, the first will happen within the next few months of 2021 and the second will be no later than 12 months after the distribution of the first allotment.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
 - Payroll and Associated Transfers for May 12, 2021
 - Accounts Payable (Bills) and Associated Transfers for May 19, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. a., d. (Village President’s Agenda)
- 8. (Committee Meetings)
- 9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. a. (Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

14. **Motion to Approve the Consent Agenda as Established:**

- 5. a., d. (Village President’s Agenda)
- 8. (Committee Meetings)
- 9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. a. (Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

Meeting Adjourned At:

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.

12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g., board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."