



COVID-19 Pandemic Regulations

Meetings are limited to 50 people or less. Anyone wishing to attend a meeting in person must contact the Village Hall prior to the meeting. Anyone attending this meeting in person must wear a face covering and be able to keep said covering on the entire duration of the meeting. Seating for the meeting will be spaced out to adhere to social distancing regulations. If you have any symptoms of illness, you will not be allowed to attend.

**Carbon Cliff Board of Trustees Meeting
1001 Mansur Avenue, Carbon Cliff, Illinois
April 20, 2021 @ 7:00 p.m.**

AGENDA

TRUSTEES

- Todd Cantrell
- Keith Curry
- Robert Dreher
- Leevon Harris
- Alma Neels
- Larry Scott

VILLAGE PRESIDENT

- Bill Hintz

1. Call to Order.
2. Roll Call
3. Pledge
4. Hearing of the Citizens

5. Village President's Agenda

- a. Motion to adopt Ordinance No. 2021-05 "An Ordinance Deleting Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code, and establishing a new Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code" (No parking on the east side of Mansur Avenue between Charles St. and Valley View Dr.)
- b. Motion to approve our annual software and maintenance agreement with Ferguson Waterworks. Agreement includes 1 year of unlimited technical support, monthly and quarterly automatic software updates, firmware updates to the R900 belt clip unit, no charge loaners and pre-paid freight for repairs, quicker turn around on repaired units, any repairs for any reason to the R900 belt clip unit. Total cost for one year is \$2,674.74.
- c. CY2021-CY2022 State of Illinois Rock Salt Joint Purchasing. The Illinois Department of Central Management is requesting expected salt usage tonnage for the 2021-2022 Winter Season. DOCAS Nick Gottwalt recommends submitting a request for 100 tons of rock salt with a minimum purchase of 80 tons. This has served us well the last couple of years and provides us with enough salt at the end of the season to use at the beginning of the winter the following season. The village renewed this year so we will be under a new price this year.
- d. Motion to approve submitting a request for 100 tons of rock salt to the State of Illinois Rock Salt Joint Purchasing program for the CY2021-CY2022 winter season.
- e. Motion to adopt Ordinance No. 2021-06 "An Ordinance Adopting The ICC International Property Maintenance Code, 2021 Edition As The Property Maintenance Code Of The Village Of Carbon Cliff, Rock Island County, Illinois"

6. **Correspondence:**

- a. IMLRMA Risk Report – Spring 2021
- b. American Water Works Association – Opflow – Volume 47, No. 3 April 2021
- c. American Water Works Association – Journal – April 2021 | Volume 113, Number 3
- d. Government Tech – April/May 2021

7. **Meetings / Conferences:**

- a. Illinois Rural Water Association presents 39th Annual Technical Conference, June 15 & 16, 2021 in Effingham, Illinois.
- b. 2021 Illinois Municipal Treasurers Association Annual Conference, June 27-29, 2021 in Springfield, Illinois.
- c. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
- d. American Water Works Association “Illinois Section” presents WaterCon 2021, August 9-12, 2021.
- e. Illinois Municipal League’s 108th Annual Conference, September 23-25, 2021, Chicago, Illinois.
- f. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.

8. **Committee Meetings:**

- a. *Public Properties Committee:*
 1. Motion to approve a quote from Walter D. Laud Inc., in the amount of \$1,950.00 to replace the two concrete slabs on Rebecca Place from the water service line break on February 26, 2021. *On April 14, 2021, Premier Real Estate Management LLC sent check # 32563 (\$1,950.00) and check # 32554 (\$9,490.88) to cover the cost of the service line repair and the concrete replacement.*
 2. Next Meeting, May 10, 2021, 6:00 P.M. At the Village Hall.
- b. *Public Safety Committee:*
 1. Next Meeting, May 10, 2021, 7:00 P.M. At the Village Hall.
- c. *Administration Committee:*
 1. Motion to approve the criteria for the Carbon Cliff War Memorial. Criteria is as follows:
 - ♦ Any military service member who has more than five (5) years of established residency in the Village of Carbon Cliff, or any military service member that has residence established in Carbon Cliff during active duty.
 - ♦ Must provide a copy of form DD-214, NA form 13038, VA ID Card, or DD Form 2 to the Village of Carbon Cliff.
 - ♦ Each application will be reviewed for accuracy before being placed on the wall.
 - ♦ Veterans are encouraged to contact or visit a local IDVA (Illinois Department of Veterans’ Affairs) office for assistance obtaining any of the above documents.
 2. DOCAS Nick Gottwalt will prepare an Application for Placement on the Carbon Cliff War Memorial to provide criteria and instructions for those military service members or their families requesting a name to be added to the wall.
 3. Motion to set a date and time for the official unveiling of the Carbon Cliff War Memorial. Current suggestions are Saturday May 22, Saturday May 29 (Memorial Day Weekend), or Saturday June 5. Open House will be from 10am to 1pm and the village will provide refreshments.
 4. Motion to approve changing the Village Hall hours from 9:00am to 5:00pm. This is just a change in the hours we are open to the public, not a change in staff hours.
 5. Informational – Adult-Use Cannabis ordinances will go to the planning commission and two public hearings will need to be held before passing this ordinance.
 6. Next Meeting, May 11, 2021, 6:00 P.M. At the Village Hall.
- d. *Public Works Committee:*

1. Motion to approve a quote from Ferguson Waterworks to update the water meters at Pump House A and Pump House B. Total cost of the three meters is \$13,394.93. (Upgrades will allow the village to radio read, graph, and calculate water loss during water main breaks, hydrant flushing, fires, etc.)
2. Next Meeting, May 11, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the April 6, 2021 Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. Maintenance Comp Time Report for the Month of March 2021 as Presented – Approved / filed
- c. Minutes of the April 12, 2021 Public Properties Committee Meeting as Presented – Approved / filed
- d. Minutes of the April 12, 2021 Public Safety Committee Meeting as Presented – Approved / filed
- e. Minutes of the April 13, 2021 Administration Committee Meeting as Presented – Approved / filed
- f. Minutes of the April 13, 2021 Public Works Committee Meeting as Presented – Approved / filed
- g. Balance and Income Statements for March 2021 as Presented – Approved / filed
- h. April 5, 2021; Illinois Commerce Commission, MidAmerican Energy Company – Verified Petition for Reconciliation of Revenues Collected Under Rider TS. Docket # 21-0242. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above-entitled matter will be held on April 28, 2021, in Chicago, Illinois, at the hour of 11:00 a.m. The hearing will be held via WebEx and participants may join the meeting by clicking the link: <https://illinois.webex.com/meet/glennon.dolan> Access Code: 802-950-393. Join by phone: +1-312-535-8110 or +1-415-655-0002 – Placed on view for public comment.

10. **Old Business:**

- a. DOCAS Nick Gottwalt had Sterling roofing come out and look at the roof above the village hall. They came back on April 15, 2021 and resealed where the gutter meets the roof and repaired any noticeable damage. Total cost was \$500.00.
- b. Nick spoke with Randy McClintock on Wednesday, April 14th, Randy said they will begin the 2nd Street culvert within the next few weeks.
- c. On April 14, 2021, Ace Tree Service removed the tree at the park that was damaged during the derecho last year. The village approved the tree to be removed in October of 2020, however they were behind due to the storm and thus just now got to it. Nick is having them quote the removal of the other two.

11. **New Business:**

- a. DOCAS Nick Gottwalt has completed the 2020 Consumer Confidence Report (Water Quality Report) and Water Operator Jeff Welvaert has given his approval. The village will get this published on website, distributed to residents, and submitted to EPA by July 1, 2021.
- b. The village will be mailing off the annual cross connection survey to residents and businesses the end of April, early May. Survey's will be due back by June 1, 2021. This year we are also including a brochure to help explain the survey to residents.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
 - Payroll and Associated Transfers for April 14, 2021
 - Accounts Payable (Bills) and Associated Transfers for April 21, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. a., b., d., e. (Village President's Agenda)
- 8. a.1., c.1., c.3., c.4, d.1. (Committee Meetings)
- 9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. a. (Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

14. **Motion to Approve the Consent Agenda as Established:**

- 5. a., b., d., e. (Village President's Agenda)
- 8. a.1., c.1., c.3., c.4., d.1. (Committee Meetings)
- 9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. a. (Bills, Payroll, Transfers and Voided Checks)

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1st: _____ 2nd: _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

Meeting Adjourned At:

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.
- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
 - b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g., board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
 - c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."