

Carbon Cliff Board of Trustees Meeting
 Carbon Cliff Village Hall
 1001 Mansur Avenue, Carbon Cliff, Illinois 61239
 Tuesday, March 17, 2020 – 7:00 PM

AGENDA

- 1. Call To Order V.P. Bill Hintz Todd Cantrell Leevon Harris
- 2. Roll Call Keith Curry Alma Neels
- 3. Pledge Robert Dreher Larry Scott
- 4. Hearing of the Citizens
 - a. Dan Bruce (village resident) would like to address the Village Board regarding questions about the village’s water.

5. **Village President’s Agenda:**

- a. Gena McCollough with Bi-State Regional Commission will be providing a presentation on services that Bi-State can provide the village as well as answer any questions they may have about the organization.
- b. Motion to approve an estimate from Cummins Sales and Service in the amount of \$471.64 to replace Hot Start Block Heater at Pump House A.
- c. Motion to approve an estimate from Cummins Sales and Service in the amount of \$229.10 to replace Battery at Pump House B.

6. **Correspondence:**

- a. Review – Illinois Municipal League – March 2020
- b. Invitation to the Quad Cities Henry Farnam Dinner on March 19, 2020. The U.S. Army Corps of Engineers: Understanding and Living with the Mississippi River. \$45.00 per person.
- c. “Tax & Business Alert” – Carpentier, Mitchell, Goddard & Co., LLC – March 2020
- d. Letter dated February 25, 2020 from Mediacom Communications Corporation. On or around March 31, 2020, Mediacom will be making changes to the channel lineup in your community. For your convenience, you can find the channel changes outlined below:

Station Name	Channel Number	Tier	Action
El Rey	865	Family TV	Remove
Fusion	238	Sports & Info Pak	Remove
SEC Alt. 2	190	Sports & Info Pak	Remove
NBC Sports Chicago Plus 2	129	Family TV	Remove
TUDN	194	Family TV	Add
Revolt	276	Sports & Info Pak	Add
Ride TV	167	Sports & Info Pak	Add
Viceland	253	Family TV	Display Change

7. **Meetings / Conferences:**

- a. Illinois Municipal League “Not-So-Newly Elected Officials Workshop” – Tuesday, April 7, 2020 from 8:30 a.m. to 12:00 p.m. at the Radisson Hotel & Conference Center in Rockford, Illinois. Trustee Neels & Trustee Scott will be attending.
- b. 2020 Illinois Tax Increment Association (T.I.F.) Annual Spring Conference being held April 15-17, 2020 at the President Abraham Lincoln Springfield – a DoubleTree by Hilton Hotel. – D.C.A.S. Nick Gottwalt will be attending as Village Treasurer.

- c. Illinois Municipal League presents the Municipal Regulation of Adult-Use Cannabis Seminar – on May 13, 2020 from 12:30 to 4:30 p.m. at the Radisson Hotel in Rockford, Illinois. D.C.A.S. Nick Gottwalt will be attending.

8. Committee Meetings:

a. **Public Properties Committee:**

- 1. Next Meeting, Monday, April 13, 2020, 6:00 p.m. at the Village Hall.

b. **Public Safety Committee:**

- 1. Next Meeting, Monday, April 13, 2020, 7:00 p.m. at the Village Hall.

c. **Public Works Committee:**

- 1. Motion to approve a quote for Annual Software & Hardware from Ferguson Water Works

Item	Time Frame	Cost			
1– Neptune 360 Cloud Based Software (Annual Fee)	Annual Fee	\$2,866.25	30% Discount 1 st Year	-\$859.88	\$2,006.37
1– Neptune 360 Cloud Based Software	1 st Year	\$2,006.37	Amount 1 st year after 30% Disc.		
1– Neptune 360 Set-up Fee (One-Time Fee)	One Time Fee	\$1,910.82	Fee waived since we are Customer	-\$1,910.82	\$0.00
1– Neptune System Implementation & Training	One Time Fee	\$1,500.00	Pay one time – 1 st year for training	\$0.00	\$1,500.00
1– R900 Belt Clip Annual Maintenance	Annual Fee	\$ 381.62	We currently pay this amount	\$0.00	\$ 381.62
TOTAL FOR 1ST YEAR				\$2,770.70	\$3,887.99
1– Neptune 360 Cloud Based Software	2 nd Year	\$2,436.31	Est. after 30% Discount 2 nd Year		\$2,436.31

- 2. Next Meeting, Tuesday, April 13, 2020, 6:00 p.m. at the Village Hall.

d. **Administration Committee:**

- 1. Motion to adopt Ordinance No. 2020-01 “An Ordinance Providing For The Regulation Of Deposits In Ditches; Firewood Stacks; Cluttered, Discarded, Or Abandoned Items; And Landscape Waste, Which Amends The Code Of Ordinances Of The Village Of Carbon Cliff, Rock Island County, Illinois”
- 2. Motion to adopt Ordinance No. 2020-02 “An Ordinance Providing For Open Burning Restrictions, Which Amends Title 2, Article 3 Of The Code Of Ordinances Of The Village Of Carbon Cliff, Rock Island County, Illinois.”
- 3. Motion to adopt Ordinance No. 2020-03 “A Special Ordinance Authorizing The Ceding Of Private Activity Bonding Authority”
- 4. Motion to adopt Ordinance No. 2020-04 “An Ordinance Amending The Zoning Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois” (Restrictions on Trailers, Tents, and Boats)
- 5. Motion to pass Resolution No. 2020-01 “A Resolution for Maintenance Under the Illinois Highway Code for Calendar Year 2020” (\$133,173.75)
- 6. Motion to approve a Memorandum of Understanding between the Village of Carbon Cliff and Rock Island County Emergency Management Agency.
- 7. Next meeting, Tuesday, April 13, 2020, 7:00 p.m. at the Village Hall.

9. Minutes / Reports / Public Notices:

- a. Minutes of the Regular Village Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, March 3, 2020 as presented – approved / filed;
- b. Monthly Clerk’s Report for February 2020 as presented – approved / filed;
- c. Monthly Collector’s Report for February 2020 as presented – approved / filed;
- d. Monthly Maintenance Comp Time Report for February 2020 as presented – approved / filed;
- e. Monthly Maintenance Report for February 2020 as presented – approved / filed;

- f. Monthly Treasurer’s Report for February 2020 as presented – approved / filed;
- g. Minutes of the March 9, 2020, Public Properties Committee Meeting as presented – approved / filed;
- h. Minutes of the March 9, 2020, Public Safety Committee Meeting as presented – approved / filed;
- i. Minutes of the March 10, 2020, Public Works Committee Meeting as presented – approved/ filed; and
- j. Minutes of the March 10, 2020, Administration Committee Meeting as presented – approved / filed.

10. **Old Business:**

- a. Gingerich – Well #2 casing / lining.
- b. Informational – Water usage from the water main break on Mansur Avenue on January 26th and the fire at 201 1st Avenue on March 3, 2020. Water usage during the Water Main break to the water tower: Well #1 pumped 188,900 gallons of water from 1/27/2020 at 18:39 to 1/28/2020 at 03:39 – this was probably the water to fill the tower after repair. Well #2 pumped 439,300 gallons of water from 1/25/2020 at 19:45 to 1/26/2020 at 15:45 – this was probably the water lost during the main break. Water usage during the fire at 201 1st Avenue (garage & part of the house): Well #1 pumped 74,200 gallons of water from 3/4/2020 at 16:39 to 3/4/2020 at 22:39.
- c. Informational – Received for selling of the scrap listed below \$241.60 Receipt #36412 Dated 03/09/2020 check was deposited in Blackhawk Bank & Trust General Fund (Non-Utility Acct). Sold scrap metal signs, metal, guardrails, etc. 2,680# sheet iron \$53.60; 400# unprepared steel \$16.00; 4,300# unprepared steel \$172.00.

11. **New Business:**

- a. Discuss/Motion to approve a temporary change in hours for the Maintenance Department. Village employees Ronald Murphy and Brandt Schultz have put in a change of hours request for March, April & May so that they may assist with coaching baseball for United Township High School. Ronald Murphy has done this since he was hired. This would be the first year that Brandt has also requested the change in hours. Both employees are requesting their hours to be changed from 7:00 a.m. to 3:30 p.m. during the aforementioned months. (*Vote Separately*)
- b. Informational – Spreadsheet from Clerk Hopkins on the breakdown of employee wages by fund.

12. **Approval Of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. **Motion To Establish Consent Agenda, As Follows:**

- 5. b., c. (VILLAGE PRESIDENT’S AGENDA)
- 8. c.1., d.1., d.2., d.3., d.4., d.5., d.6. (COMMITTEE MEETINGS)
- 9. a., b., c., d., e., f., g., h., i., j. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

14. **Motion To Approve The Consent Agenda As Established:**

- 5. b., c. (VILLAGE PRESIDENT’S AGENDA)
- 8. c.1., d.1., d.2., d.3., d.4., d.5., d.6. (COMMITTEE MEETINGS)
- 9. a., b., c., d., e., f., g., h., i., j. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

Meeting adjourned at:

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."