

**The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Tuesday, December 3, 2019**

Village President Hintz called the meeting to order at 7:00 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels, Larry Scott

Members Absent: None

Others Present: Hope Hintz, Village Resident; Michelle David, Village Resident; Andrea Pancrazio, Village Resident; Matthew Behnken, Village Resident; Dan Clark, Village Head Maintenance Operator; Brandt Schultz, Village Maintenance Operator; Ben Allen, Deputy Village Clerk / Village Collector; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); Karen L. Hopkins, Village Clerk; Rock Island County Sheriff's Deputy Chris Work; and Rock Island County Sheriff's Deputy David Grafton

Village President Hintz asked Matthew Behnken if he had anything to discuss under the hearing of the citizens. Matthew stated no, he was just here for the Board Meeting.

Village President Hintz asked Andrea Pancrazio if she had anything to discuss under the hearing of the citizens. Andrea stated she did. She lives at 105 1st Avenue and has concerns on reducing staff in maintenance department, safety of roads, by laying off a maintenance worker and only having two maintenance workers to plow snow. With only two maintenance workers to plow, with this endanger the Village Citizens. Village President Hintz insured everyone that there are things in place to make sure the snow plowing is done.

Village President Hintz asked Michelle David if she had anything to discuss under the hearing of the citizens. Michelle answered by saying she had "absolutely nothing to say".

Village President Hintz asked Hope Hintz, Dan Clark and Brandt Schultz each if they had anything to discuss under the hearing of the citizens. All three stated they did not have anything to discuss under the hearing of the citizens.

Motion 1: Motion by Neels to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), as amended by P.A. 101-31. Second by Curry.
Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes; 0-no; 0-absent

Adjourned to entered closed session at 7:10 p.m. Village President Hintz, Trustees Cantrell, Curry, Dreher, Harris, Neels, and Scott, along with Deputy Village Clerk Ben Allen (to take minutes of the closed session – Trustee at the Board Meeting November 19, 2019 stated they did not want Village Clerk Karen Hopkins in the closed session.)

Minutes – The Regular Meeting of the Carbon Cliff Board of Trustees – December 3, 2019

Returned to Regular Meeting of the Carbon Cliff Board of Trustees at 8:10 pm. (Returned from Closes Session were Village President Hintz; Trustees Cantrell, Curry, Dreher, Harris, Neels, and Scott. Village Deputy Clerk Ben Allen left directly after adjourning in the closed session.) Open session.

No action taken from the Closed Session after returning to the open meeting.

Village President Agenda items discussed:

- TABLED – NO ACTION – on Motion to authorize a staff reduction in the Maintenance Department effective December 31, 2019 at 11:59 p.m.

Correspondence items discussed:

- Letter dated November 21, 2019 from Mediacom Communications Corporation to inform the Village that on December 22, 2019, Mediacom will be implementing the following rate adjustments:

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge	\$ 12.73	\$ 16.12	\$ 3.39
Regional Sports Surcharge	\$ 3.34	\$ 3.41	\$ 0.07
Regional Sports Surcharge Post New RSN Launches	\$ 3.41	\$ 5.46	\$ 2.05
TV Essentials	\$ 59.95	\$ 69.95	\$ 10.00
Family TV	\$ 80.49	\$ 84.99	\$ 4.50
Prime TV	\$ 96.49	\$ 100.99	\$ 4.50
HD DTA	\$ 3.99	\$ 6.00	\$ 2.01
SD DTA	\$ 3.99	\$ 6.00	\$ 2.01
Starz	\$ 11.00	\$ 12.00	\$ 1.00
Xtream Bronze	\$ 169.98	\$ 179.98	\$ 10.00
Xtream Silver	\$ 189.98	\$ 199.98	\$ 10.00
Xtream Gold	\$ 209.98	\$ 219.98	\$ 10.00
Xtream Platinum	\$ 229.98	\$ 239.98	\$ 10.00
TV Essentials 60	\$ 149.98	\$ 159.98	\$ 10.00
Family 60 Plus	\$ 209.98	\$ 219.98	\$ 10.00
Trip Charge	\$ 29.00	\$ 49.00	\$ 20.00

Meetings / Conference items discussed:

- 2020 IAFSM Conference – March 11 & 12, 2020 at the Tinley Park Convention Center – 18451 Convention Center Drive, Tinley Park, Illinois. Registration if \$430.00 – Nick Gottwalt, D.O.C.A.S. plans on attending to keep current Floodplain and Stormwater Management regulations.

New Business items discussed:

- Village President Hintz stated Clerk Hopkins gave him a brief update on the condition of the bridge on Mansur Avenue. IMEG has finished the structural engineering report on the bridge, it is in bad shape and will need replaced within two years. Village Engineer Loren Rains has a meeting scheduled with Clerk Hopkins and D.O.C.A.S. Gottwalt later this week on the report for the bridge, road grading and record keeping for ILDOT.

Motion 2: Motion by Neels to establish Consent Agenda, as follows:

7. Village President’s Agenda:

- b. Adopt Ordinance No. 2019-32, “An Ordinance Approving Revisions To The Annual Budget Ordinance, Ordinance No. 2018-19, Adopted December 18, 2018”.
- c. Adopt Ordinance No. 2019-33, “An Ordinance Providing For The Levy And Assessment Of Taxes For The Fiscal Year Beginning January 1, 2019, And Ending December 31, 2019, Of The Village of Carbon Cliff, County Of Rock Island And State Of Illinois”.
- d. Approve the final change orders added to the 2019 Street Repairs, Seal Coating and Storm Sewer Project at the request of the Village Board.
 - Ditch Cleaning (1st Street to State Street on 1st Avenue)
222-ft @ \$22.50/ft (includes blanket and seeding) \$4,995.00
 - Ditch Cleaning (State Street to Pond on 1st Avenue)
172-ft @ \$20.00/ft \$3,440.00
 - Driveway Culvert Remove & Replace w/End Sections \$2,106.24
 - Total add on cost: \$ 10,541.24
 - Debit for used material (Prime Coat Credit) -\$ 3,000.00
 - Difference as approved by Village Board \$ 7,541.24
- e. Approve Bills and Journal Entries needing processed for the end of the year.
- f. Set the interfund transfer amount for the following Capital Reserve Funds in 2020:

<u>Fund From</u>	<u>Fund To</u>	<u>Dollar Amount</u>	<u>Occurs</u>	<u>Annual Total</u>
General Fund	Corp. General Capital Reserve	\$ 1,000.00	Per Board Meeting	\$ 24,000.00
General Fund (Building & Grounds)	Building Capital Reserve	\$ 500.00	Per Board Meeting	\$12,000.00
Water Fund	Water Capital Reserve	10% Of Previous Months Revenue	2 nd Board Meeting Of The Month	Unavailable
Sewer Fund	Sewer Capital Reserve	10% Of Previous Months Revenue	2 nd Board Meeting Of The Month	Unavailable
General Fund	Public Safety Capital Reserve	\$ 300.00	Per Board Meeting	\$ 7,200.00
General Fund	Stormwater Capital Reserve	\$ 500.00	Per Board Meeting	\$ 12,000.00
General Fund (Parks)	Parks & Trails Capital Reserve	\$ 300.00	Per Board Meeting	\$ 7,200.00

11. Minutes / Reports / Public Notices:

- a. Minutes of the Regular Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, November 19, 2019, as presented – approved / filed;
- b. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Dated November 14, 2019. Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID#1618100014 – Description of Project: Response to Condition VI.27 which requires an evaluation of dissolved chloride in well G139. – Placed on view for public comment and
- c. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Dated November 21, 2019. Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID#1618100014 – Description of Project: Cell 5E. – Placed on view for public comment.

14. Bills / Payroll / Transfer / Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks:

PAYABLES				
Date	Corporate General Checking Account & Payroll checking Account	Amount	CK #	Remarks
12/03/19	Bills - Signed & present tonight at Board Meeting	\$ 64,657.72		
	GRAND TOTAL BILLS & PAYROLL from General Fund & W/S/G	\$ 64,657.72		
Date	Hotel Accom. Tax Fund	Amount	CK #	Remarks
	Mid-American Energy			electric for 3 Welcome Signs
12/04/19	VCC Non Utility - 4% accounting fee of Super 8 Hotel Acom. Tax	\$ 157.82		4% acct fee Oct. 2019
12/04/19	VCC Non Utility - 4% accounting fee of Comfort Inn Acom. Tax	\$ 113.71		4% acct fee Oct. 2019
	Quad Cities Convention & Visitor's Bureau			4th Qtr 2019 Dues 10/1/19-12/31/19
Date	Home Rule Municipal Sales Tax Fund	Amount	CK #	Remarks
12/02/19	Blackhawk Bank & Trust - ACH payment for Orchard Ct Drainage Lo	\$ 4,655.86	ACH	
	Gardiner Koch Weisberg & Wrona			
Date	Corporate General Capital Reserve Fund	Amount	CK #	Remarks
Date	Home Rule Roadway Fuel Tax Fund	Amount	CK #	Remarks
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Casey's (paid monthly)
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Molo Oil (BP) Pay quarterly
	VCC Non-Utility Acct. General Fund - 4% accounting fee for			from Walter D Laud (Pay quarterly)
Date	Interfund Transfers; ACH to Others & Misc Payments &/or Fees	Amount	CK #	Remarks
12/04/19	Sewer Fund to Sewer Capital Reserve	\$ 2,879.42	ACH	10% of Previous Mo. Sewer Revenue
12/04/19	Water Fund to Water Capital Reserve	\$ 802.65	ACH	10% of Previous Mo. Water Revenue
12/11/19	Water Fund to East Lawn Water Assoc.	\$ 1,867.20	ACH	East Lawn Funds collected prev mo.
	VCC Non-Utility Acct to Home-Rule Municipal Sales Tax			IL will not split Tax pymts over accts
12/02/19	Blackhawk Bank & Trust - VCC W/S/G Credit Card Acct.	\$ 154.87	Auto from acct	Credit Card fees for Nov. 2019
11/26/19	VCC WSG Credit Acct to VCC Non Utility Acct (General Fund)	\$ 25.00	Rec #35484 10/4/19	Floodplain permit pd with credit card
Date	Voided or Refunded Transactions needing approved	Amount	CK #	Remarks
	NONE			

Second by Curry. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 6-yes; 0-no; 0-absent

Motion 3: Motion by Scott to approve the Consent Agenda as established:
 7. b., c., d., e., f. Village President's Agenda;
 11. a., b., c. Minutes / Reports / Public Notices
 14. a. Bills / Payroll / Transfers & Voided Checks

Second by Harris. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes 6-yes; 0-no; 0-absent

Motion 4: Motion by Neels to adjourn. Second by Cantrell. Motion carried with the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 6-yes; 0-no; 0-absent

Meeting adjourned at 8:22 p.m.

Karen L. Hopkins, Village Clerk

APPROVED AS PRESENTED / AMENDED
 On December 17, 2019

 Village President

 Village Clerk