

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Tuesday, February 19, 2019

Village President Hintz called the meeting to order at 7:04 p.m.

Members Present: Keith Curry, Robert Dreher, Leevon Harris, Alma Neels

Members Absent: Todd Cantrell, Larry Scott

Others Present: Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- Village received the contract agreement between the Village and David G. Morrison Attorney at Law, P.C, and Hector Lareau, Attorney at Law, P.C. with the firm Morrison, Marquis, Campbell, Lareau & Weng, Rock Island, IL.
 - Authorize D.O.C.A.S. Nick Gottwalt to sign paperwork for the Village to participate in the 2019 Bi-State Aerial Mapping Project.
 - One of the Sewer Lift Station pumps at 106 1st Avenue went down on February 1, 2019. The other pump was already down, pulled and at Mississippi Valley Pump being repaired. Village President authorized repair of this pump at a price of \$6,990.00. Repairs includes gasket, new impeller, seal, bearings, rewind stator and shop labor. Pump being returned would be a Crane Deming Pump Model #7182, Motor Serial Number DP756502.
 - Acknowledge and ratify Village Clerk, Karen Hopkins submittal of a credit application to Midwest Salt in West Chicago. The Village is going to order road rock salt from Midwest Salt, due to extreme winter and availability under the Illinois Joint Purchasing (Central Management Services (CMS) has already been purchased and delivery taken.)
 - Acknowledge and ratify the emergency expenditure authorized by Village D.O.C.A.S., Nick Gottwalt, to purchase 50 (44.92) ton of bulk rock salt from Midwest Salt, West Chicago. Delivery price per ton was \$128.44 with a total cost of \$5,769.52. (Delivered February 12, 2019)
 - Acknowledge and ratify the emergency expenditure authorized by Village D.O.C.A.S., Nick Gottwalt, to have Engineered Fluid, Inc., (EFI) repair the Scada System at Pump House A for communication to the water tower. Total cost for parts and labor is \$1,550.29. (System went down on January 30, 2019)
 - Requesting the purchase of 36 Water Meters (LF 5/8x3/4 T10 V4 R900I USG) from Ferguson Waterworks, Dekalb, Illinois for a total cost of \$8,455.00. The Village currently is completely out of new water meters. This purchase will start the 2019 Project of replacing water meters that were only fitted with the adapter back in 2015. There are approximately 218 meters that now need updated to new radio read.
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- Requesting authorizing for Village Clerk, Karen Hopkins and D.O.C.A.S., Nick Gottwalt to execute a “Capturis NISC ACH Authorization Form.” (This will allow a third-party company, Capturis, to pay Walmart’s sewer bills directly into the Village’s account using ACH)
- Ordinance No. 2019-01 “An Ordinance Deleting And Replacing Title I, Article 9, Section 7 And Deleting Title I, Article 9, Section 8 Of The Village Code.” That Title I, Article 9, Section 7 of the Village Code is hereby deleted and replaced as follows. This removed position of Fire Chief, the Village back in 2012 disbanded the Village Volunteer Fire Department and merged with Barstow Fire Protection District to form the new Carbon Cliff – Barstow Fire Protection District. Title I, Article 9, Section 8 of the Village code is hereby deleted.

Liquor Commission position was then renumbered in the Section.

(Ordinance Number 2901-01 had already been used. The Ordinance will be renumbered to 2019-11 at the March 5, 2019 Board Meeting.)

- Ordinance No. 2019-12 “An Ordinance Amending Title II, Article 3, Section 27 Of The Village Code.” (Closing Streets) .” That Title II, Article 3, Section 27 of the Village Code is hereby amended as follows: Section 27 Closing Streets: Black Hawk Area Special Education District during the school year shall have permission to close off by means of a barricade extending over a portion of the street, the lower Eastern section of Third Street at the times of the day as the district shall request and the Village Board shall approve. Once times are approved by the Village Board, the times at which Third Street may be closed shall not be changed or altered without prior approval of the Village Board.

(Ordinance Number 2901-02 had already been used. The Ordinance will be renumbered to 2019-12 at the March 5, 2019 Board Meeting.)

- Ordinance No. 2019-03 “An Ordinance Deleting Title II, Article 4, Section 24 And Renumbering The Subsequent Sections Of Title II, Article 4 Of The Village Code.” DUI Emergency Cost Recovery deleted the Village no longer has a Police Department or Fire Department which the DUI Emergency Cost Recovery was used for.
- Illinois EPA Water Division has issued a Noncompliance Advisory to the Village for bacteria samples taken at Pump House A for December 2018 and January 2019 both coming back positive for bacteria. Both months were retested the following week and passed with a negative for bacteria. D.O.C.A.S. Nick Gottwalt and Maintenance Operators Dan Clark and Ronald “Banks” Murphy that took the samples had a conference call with Jack Kusek, IMEG Engineering. It was decided the Village would replace the tap at Pump House A. Jack Kusek will follow up with a response letter to Illinois EPA.
- Discussed the water bill and water shut off for 636 N. 2nd Avenue. It was decided to give information to Village Attorney Kathleen Field Orr for her advice on back billing for water the Village Hall Office was told was off at the curb box, and found it was capped off inside the building only. New radio read water meter was to be installed back in 2016 when the water was shut off at the curb box. The meter is currently just setting in the building on the floor and has never been connected to the piping or installed. Per maintenance workers there is no plumbing in the building all has been removed.

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- PAFCO is ready for the Ford F-350, they would like us to drop it off on Friday, February 22, 2019. Trustee Keith Curry volunteered to drive the Village truck down to PAFCO in East Peoria, and D.O.C.A.S. Nick Gottwalt will follow to bring Keith back.

Meetings / Conferences items discussed:

- D.O.C.A.S. Nick Gottwalt plans on attending the two-meeting listed below:
 - ◆ 2019 Illinois Association of Floodplain and Stormwater Management Conference, March 13-14, 2019 at the Embassy Suites; Peoria Riverfront Conference Center, 100 Conference Center Drive, East Peoria, Illinois.
 - ◆ ITIA 2019 Spring Conference being held from April 24th – 26th at the Hyatt Place Bloomington/Normal 200 Broadway Avenue Normal, IL located just across the Amtrak Station. Cost is \$325.00 plus \$109.00 for hotel accommodations.

Committee Meetings items discussed:

➤ **Public Properties Committee items discussed:**

- ◆ Chairman Larry Scott read the minutes of the Monday February 11, 2019 Public Properties Meeting.
- ◆ Ordinance No. 2019-04 “An Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois, Amending Title Ii, Article 3, Section 29 Of The Carbon Cliff Village Code” (Village Park Rules & Regulations)
- ◆ Approve the ordering of 250 tons of Bulk Rock Salt for the 2019-2020 Winter Season from Central Management Services, State of Illinois Joint Purchasing Program. Per the contract the Village must purchase at least 80% (200 ton) of the 250 ton but may also purchase up to 120% (300 ton) if needed. (Each bay can hold approximately 90 ton)
- ◆ Next Meeting, Monday, March 11, 2019, 6:00 p.m. at the Village Hall. Field trip to Maintenance Storage Building and Pump House A & B.

➤ **Public Safety Committee items discussed:**

- ◆ Chairman Alma Neels read the minutes of the Monday February 11, 2019 Public Safety Meeting, that were taken by Temporary Chairman Larry Scott in Alma Neels’ absent that night.
- ◆ Approve the purchase of 1,500 Municipal Ordinance Violation Tickets (60 books) from P.F. Pettibone & Company at a cost of \$699.00. These are a new updated ticket that will be used for Ordinance Violation with MUNICES Court.
- ◆ There was a discussion about flooding from the Rock River. Mayor Hintz suggested to add this topic to the Public Safety Committee. D.O.C.A.S. Gottwalt already has a written plan of action for the Village Employees to follow. The only money in the Budget is for equipment, such as pumps to rent and fuel to run the pumps.

➤ **Public Works Committee:**

- ◆ No meeting held for Public Works Committee on Tuesday February 12, 2019. There was not a quorum, only Village President Bill Hintz and D.O.C.A.S. Nick Gottwalt were here at the Village Hall.

➤ **Administration Committee:**

- ◆ No meeting held for Administration Committee on Tuesday February 12, 2019. There was not a quorum, only Village President Bill Hintz and D.O.C.A.S. Nick Gottwalt were here at the Village Hall.

Old Business items discussed:

- D.O.C.A.S. Nick Gottwalt updated the Board on MUNICES tickets for the Court Hearing Date of Thursday February 21, 2019. There were 30 tickets written for not moving cars during a snow emergency where 2” of snow had fallen. Out of the 30 tickets 17 have already paid the tickets.

New Business items discussed:

- The Village received their 2018 Annual Royalties from Utility Service Partners, Inc. a HomeServe Company, for the Water and Sewer Line Insurance, amount received \$1,064.53.
- D.O.C.A.S. Nick Gottwalt informed everyone he is currently working on update the Village Code Book.
- Clerk Hopkins stated she negotiated the new water meter prices with Ferguson Waterworks and was able to save a little over \$3,000.00 on the total purchase of 100 water meters during calendar year 2019. If the Village decides to install over the 100 water meters this year, the price should still be honored.

Motion 1: Motion by Curry to establish the Consent Agenda as follows:

5. **Village President’s Agenda:**

- a. Approve a contract agreement between the Village of Carbon Cliff and, David G. Morrison, Attorney at Law, P.C., and Hector Lareau, Attorney at Law, P.C. with the firm Morrison, Marquis, Campbell, Lareau & Weng, Rock Island, Illinois.
- b. Authorize Village Director of Community & Administrative Services, Nick Gottwalt to sign any required paperwork pertaining to the 2019 Bi-State Aerial Mapping Project.
- c. Acknowledge and ratify Village President’s authorization to repair the Crane Deming Pump from the Sewer Lift Station next to 106 1st Avenue. (Pump went down on February 1, 2019)
- d. Acknowledge and ratify Village Clerk, Karen Hopkins submittal of a credit application to Midwest Salt in West Chicago.
- e. Acknowledge and ratify the emergency expenditure authorized by Village D.O.C.A.S., Nick Gottwalt, to purchase 50 (44.92) ton of bulk rock salt from Midwest Salt, West Chicago. Delivery price per ton was \$128.44 with a total cost of \$5,769.52. (Delivered February 12, 2019)
- f. Acknowledge and ratify the emergency expenditure authorized by Village D.O.C.A.S., Nick Gottwalt, to have Engineered Fluid, Inc., (EFI) repair the Scada System at Pump House A for communication to the water tower. Total cost for parts and labor is \$1,550.29. (System went down on January 30, 2019)
- g. Approve the purchase of 36 Water Meters (LF 5/8x3/4 T10 V4 R900I USG) from Ferguson Waterworks, Dekalb, Illinois for a total cost of \$8,455.00.
- h. Approve authorizing Village Clerk, Karen Hopkins and D.O.C.A.S., Nick Gottwalt to execute a “Capturis NISC ACH Authorization Form.” (This will allow a third-party company, Capturis, to pay Walmart’s sewer bills directly into the Village’s account using ACH)
- i. Adopt Ordinance No. ~~2019-01~~ **2019-11** “An Ordinance Deleting And Replacing Title I, Article 9, Section 7 And Deleting Title I, Article 9, Section 8 Of The Village Code.” (**Ordinance Number on Agenda is Ordinance number 2019-01 that has already been assigned to an Ordinance and adopted. Approve at March 5, 2019 Board Meeting to renumber this Ordinance to Number 2019-11.**)
- j. Adopt Ordinance No. ~~2019-02~~ **2019-12** “An Ordinance Amending Title II, Article 3, Section 27 Of The Village Code.” (Closing Streets).” (**Ordinance Number on Agenda is Ordinance number 2019-02, that has already been assigned to an Ordinance and adopted. Approve at March 5, 2019 Board Meeting to renumber this Ordinance to Number 2019-11.**)

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- k. Ordinance No. 2019-03 “An Ordinance Deleting Title II, Article 4, Section 24 And Renumbering The Subsequent Sections Of Title II, Article 4 Of The Village Code.” (DUI Emergency Cost Recovery)

9. **Minutes / Reports / Public Notices:**

- b. January 16, 2019; Illinois Commerce Commission, MidAmerican Energy Company – Reconciliation of revenues collected under power procurement riders with actual costs associated with power procurement expenditures. Docket # 19-0032. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Chicago, Illinois, Michael A. Bilandic Building, 160 North LaSalle, Suite C-800, on February 7, 2019, at the hour of 10:00 A.M. – Placed on view for public comment;
- c. January 24, 2019; Illinois Commerce Commission, MidAmerican Energy Company – Reconciliation of revenues collected under EECR riders with actual costs associated with energy efficiency programs. Docket # 19-0029. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above entitled matter will be held at the offices of the Commission, Springfield, Illinois, Leland Building, 527 East Capitol Avenue, on February 6, 2019, at the hour of 9:30 A.M. – Placed on view for public comment;
- d. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Dated December 21, 2018. Site Name: John Deere Foundry Landfill – Route 84 and 14th Avenue, East Moline, Illinois. IEPA ID#1618100017 – Description of Project: Renewal Application for Supplemental Permit 2017-030-SP for allowing experimental agricultural equipment testing on top of the landfill, primarily tilling and seeding. A post-closure care cost estimate is included with the submittal. – Placed on view for public comment;
- e. Minutes of the Regular Board Meetings of the Carbon Cliff Board of Trustees for Tuesday, January 15, 2018 and Tuesday, February 5, 2019 as presented – approved / filed;
- f. Monthly Clerk’s Report for January 2018 as presented – approved / filed;
- g. Monthly Collector’s Report for January 2018 as presented – approved / filed;
- h. Monthly Maintenance Comp Time Report for January 2018 as presented – approved / filed;
- i. Monthly Treasurer’s Report for January 2018 as presented – approved / filed;
- j. Minutes of the February 11, 2019, Public Properties Committee Meeting as presented – approved / filed;
- k. Minutes of the February 11, 2019, Public Safety Committee Meeting as presented – approved / filed;
- l. Minutes of the February 12, 2018, Public Works Committee Meeting as presented – approved/ filed; and
- m. Minutes of the February 12, 2019, Administration Committee Meeting as presented – approved/ filed.

8. **Committee Meetings:**

a. **Public Properties Committee:**

- 1. Adopt Ordinance No. 2019-04 “An Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois, Amending Title II, Article 3, Section 29 Of The Carbon Cliff Village Code” (Village Park Rules & Regulations)
- 2. Approve the ordering of 250 tons of Bulk Rock Salt for the 2019-2020 Winter Season from Central Management Services, State of Illinois Joint Purchasing Program. Per the contract the Village must purchase at least 80% (200 ton) of the 250 ton but may also purchase up to 120% (300 ton) if needed. (Each bay can hold approximately 90 ton)

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c. Motion to approve Bills / Payroll / Transfers / Voided Checks for February 19, 2019

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 02/19/19				
Date	Description		Amount	
02/20/19	Bills		\$ 35,717.82	
02/20/19	Payroll		\$ 9,693.75	Bi-weekly payroll
02/20/19	Board Liab		\$ 1,925.18	
02/20/19	Mid-American Energy Co.	CK # 3581	\$ 79.80	* Hotel Tax Fund - Electric for the 3 Welcome Signs
02/20/19	Village of Carbon Cliff Non-Utility	CK # 3582	\$ 47.10	* Hotel Tax Fund - 4% accounting for Super 8 Jan. 2019
02/20/19	Gardiner Koch Weisberg & Wrona	CK # 6019	\$ 22.00	* Home Rule Municipal Sales Tax - Legal Service Aaron & Tina Dunn vs VCC
02/20/19	Village of Carbon Cliff Non-Utility	CK # 25033	\$ 21.96	* Home Rule Roadway Fuel Tax Fund - 4% accounting fee for Casey's Jan. 2019
02/19/19	VSP	web payment	\$ 95.78	* Corp. General - vision insurance for March 2019
	Total bills & Transfers		\$ 47,336.75	
* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.				
TRANSFERS:				
BLACKHAWK BANK & TRUST - INTERFUND TRA				
02/13/19	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		\$ 1,832.47	Transfer to East Lawn Water for bills paid in Jan. 2019
02/09/19	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		\$ 5,329.37	Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Sls Tax REC#34097 2/8/1
02/20/19	Blackhawk Bank Utility Deposit to W/S/G Utility		\$ 900.00	Transfer to cover return water bill deposits being credited to W/S/G dated 03/31/19
02/20/19				
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Payroll Checking Account				
Date	Payroll Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
Date	Corp General Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Hotel Accom. Tax Checking Account				
Date	Hotel Accom. Tax Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
NONE				
REFUND CREDIT CARD TRANSACTION:				
12/18/18	Unknown name, fraud payment to Village on Credit Card issued by US Bank		\$ 700.00	VISA FRAUD DEPOSIT TO VCC IN NOV. 2018 --- Someone attempted on the Village website to use 28 credit cards to make W/S/G payments. All but one was declined or errored, the one that was accepted was for \$700.00. This was processed to the Village through Authorize.Net credit card processing and deposited into Village account for W/S/G Credit Cards. Police report was made with the Sheriff's Office, owner of card call Village Clerk, then reported the card activity to her bank. Faud report issued at US Bank, the bank issuing the card used.

Second by Neels. Motion carried by the following roll call vote:

Curry-yes; Dreher-yes; Harris-yes; Neels-yes
4-yes; 0-no; 2-absent

Motion 2: Motion by Neels to Approve The Consent Agenda As Established:

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| 5. | a., b., c., d., e., f., g., h., i., j., k. | Village President's Agenda |
| 8. | a.1., a.2., b.1. | Committee Meetings |
| 9. | b., c., d., e., f., g., h., i., j., k., l., m. | Minutes, Reports, Public Notices |
| 12. | a., b., c. | Bills, Payroll, Transfers and Voided Checks |

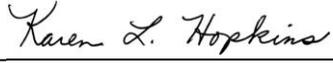
Second by Harris. Motion carried by the following roll call vote:

Curry-yes; Dreher-yes; Harris-yes; Neels-yes
4-yes; 0-no; 2-absent

Motion 3: Motion by Curry to Adjourn. Second by Harris.

Motion carried by the following roll call vote:
Curry-yes; Dreher-yes; Harris-yes; Neels-yes
4-yes; 0-no; 2-absent

Meeting adjourned at 8:17 p.m.
Karen L. Hopkins, Village Clerk

<p>APPROVED AS PRESENTED / AMENDED On <u>March 19, 2019</u></p>  <p>_____ Village President</p>  <p>_____ Village Clerk</p>
