

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Wednesday, January 2, 2019

Village President Hintz called the meeting to order at 7:06 p.m.

Members Present: Todd Cantrell, LeeVon Harris, Larry Scott

Members Absent: Keith Curry, Robert Dreher, Alma Neels

Others Present: Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- MUNICES Agreement needs updated to add Rapids City. Will need to be executed by Bill Hintz, Village President and attested by Karen Hopkins.
- Discussed Dorner Company report on what is needed and quotes for valves at 1st Street and 2nd Avenue (Hwy 84) (pressure reducing valve); and 10th Street and 2nd Avenue (Hwy 84) (connecting the two Village water systems – Pump House A Wells 1&2 with Pump House B Wells 3&4). Dorner Notes below:
 - CVS Vault, after investigation and conferring with EFI and Cla-Val it has been determined the correct valve application should be a Model 93-01 Pressure Reducing with Solenoid Shut off option (diagrams attached to Trustees at Meeting, copy attached to minutes).
 - Village current configuration is a 210-03 Altitude Valve that is used primarily in elevated tanks.
 - Since a Solenoid leads me to believe you require some type of control override close or open depending on your needs.
 - Good news Cla-Val's are basically all the same valve and the only difference being the Pilot Controls.
 - By removing Village current Pilot system and upgrading to the new configuration would allow Village to reduce the incoming pressure from up the hill to your valve from approximately 100psi to an outgoing pressure of your required 55psi or whatever Village feel is needed.
 - The solenoid control option would allow the ability to close the valve when your demand did not require it.
 - Also attached and given to Trustees at Board Meeting – schematic of the proposed pilot modification FYI. Copy attached to minutes
 - Cost for this modification of valve would include a complete rebuild of the valve would be \$2,150.00 for the new Pilot Controls and rebuild kit and \$1,500.00 for the labor.

(FOOTNOTE: Village Clerk Karen Hopkins called Jerry West with Dorner Company on Thursday January 3, 2019 to ask which valve information was for which location, etc. To make sure the minutes would reflect the correct information for each of the two valve pits. Then more questions came up. First, the above described is for the CVS Valve Pit at 10th Street and 2nd Avenue connecting the two Village water systems.

The cost and above information was typed directly into an email to Nick Gottwalt, Village Director of Community and Administrative Services. It was taken that the dollar amounts of \$2,150.00 for rebuild kit and \$1,500.00 was included on the actual Dorner Quotation For attached with email. Quotation dated 11/6/18 Proposal No. Q1694occa with descriptions of pressure reducing valve repair and the labor at \$1,500.00 with total for the Quotation of \$4,287.00 was the total quote for both valve pit work. That was a miss understanding by the Village.

10th Street and 2nd Avenue is \$3,650.00 ... with the Quotation Form being for 1st Street and 2nd Avenue Pressure Pit at a total cost of \$4,287.00.... Total for all work needed and at two different pit locations should be \$7,937.00)

- Donner Quotation information is below: This is for the pressure pit located at 1st Street and 2nd Avenue (Highway 84).
 - The valves currently in the Pressure Pit (water) on 1st Street and 2nd Avenue are not the Cla-Val Brand, they are OCV Control Valves.
 - The Dorner Quotation is for parts on a
 - 2" OCV Model 127-3 Pressure reducing Valve Repair. Includes complete Pilot Assembly Replacement and Main Valve Repair Kit. Cost for repair kit is \$1,315.00
 - 6" OCV Model 127-3 Pressure reducing Valve Repair. Includes complete Pilot Assembly Replacement and Main Valve Repair Kit. Cost for repair kit is \$1,472.00
 - Technician for (1 man – 1 day) of Field Service to Repair Existing 2" and 6" OCV Control Valves. Cost for one man, one day labor is \$1,500.00
 - Total cost of Quotation for 1st Street and 2nd Avenue is \$4,287.00

(FOOTNOTE: Village Clerk Hopkins in talking with Jerry West of Dorner Company went over quotes and information as stated above. Jerry West had said this quote included for 2 Technician for 1 Day due to confined space and OSHA Regulations. Jerry West said, he talked to Dan Clark while out here inspecting the pit before writing the quote. There was a brief discussion between Jerry West and maintenance operator Dan Clark, Jerry said if we had a guy set above ground the complete time, they would only use 1 technician. Clerk Hopkins will request Dorner to requote with 2 Technicians for Village to decide the best course of action on the labor.)

- The price on Agenda for Total Cost of \$4,287.00 for the repairs to both valve pits, was above at Board Meeting. *(FOOTNOTE: By Clerk Hopkins: It was found after meeting that the \$4,287.00, this will be discussed at Committee Meeting and then taken back to the January 15, 2019 Board Meeting.)*

Minutes / Reports / Public Notices items discussed:

- Trustee Keith Curry, Chairman of the Public Works Committee Meeting of December 11, 2018 was above at the December 18, 2018 Board Meeting and tonight's Board Meeting, no Minutes presented to approve.

New Business Items discussed:

- Village President Hintz and D.O.C.A.S updated the Trustees on talking to and meeting with two Certified Water Operators. This will be discussed further at the Committee Meetings next week.
- Discussed an East Lawn resident that rents a house, and payment on her water bill. That we will only talk to the owner of the property. Resident/Rent we have had multiple dealing with her that have not gone well.
- Discussed a resident that had been given warning of abandoned car, resident was not happy but then did say it had not been moved in a year.

The Minutes of the Regular Meeting of the Carbon Cliff Board of Trustees – January 2, 2019 (Wednesday)

Motion 1: Motion by Larry Scott to establish Consent Agenda, as follows:

5. Village President’s Agenda:

- a. Authorize Village President, Bill Hintz and Village Clerk, Karen Hopkins to execute and attest an “Agreement for the Establishment of a Joint Administrative Hearing Office System Between the Village of Andalusia, Village of Carbon Cliff, Village of Coal Valley, Village of Hampton, Village of Milan, the City of East Moline, the City of Moline, the Village of Rapids City, the City of Rock Island, the City of Silvis, Rock Island County, Illinois and the Bi-State Regional Commission.”
- b. Approve quote from Dorner Company for the following: (1) 2” OCV Model 127-3 Pressure Reducing Valve Repair (Includes Complete Pilot Assembly Replacement and Main Valve Repair Kit), (1) 6” OCV Model 127-3 Pressure Reducing Valve Repair (Includes Complete Pilot Assembly Replacement and Main Valve Repair Kit), and (1) Technician for (1) Day of Field Service to Repair Existing 2” and 6” OCV Control Valves. Total cost \$4,287.00

12. Approval of Bills / Payroll / Transfers / Voided Checks:

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 01/02/19				
Date	Description		Amount	
01/02/19	Bills		\$ 89,519.45	(includes Capital Reserve Transfers)
05/08/18	Village of Carbon Cliff Non Utility	Ck #3539	\$ 70.79	* Hotel Accom. Tax Fund - 4% accounting fee Super 8 April 2018 pd 5/8/18; not approved
12/20/18	Village of Carbon Cliff Utility	bank transfer	\$ 275.00	* Utility Deposit Fund to W/S/G Fund for return of Water Bill Deposit Acct #4455; 4555 & 6248
12/20/18	Blackhawk Bank & Trust (Orchard Ct payment)	bank transfer	\$ 2,607.69	* Home Rule Municipal Tax Fund to Orchard Court Loan payment for Dec. 2018
12/31/18	Rock Island County Sheriff's	CK #86431	\$ 1,575.00	* Corp. General Checking - payment for the last 21 hours of special detail in 2018
12/31/18	VCC Non Utility	bank transfer	\$ 101.36	* Hotel Accom. Tax Fund - 4% accounting fee Comfort Inn for Nov 2018
01/02/19	Gardiner Koch Weisberg & Wrona	CK #6018	\$ 88.00	* Home Rule Municipal Tax Fund - Legal service Aaron & Tina Dunn vs Village of Carbon Cliff
01/02/19	Hoerr Construction, Inc.	CK #1117	\$ 9,868.79	* Sewer Capital Reserve Fund - slip lining on sewer mains Pay Estimate #1
	Total bills & Transfers	\$ 89,519.45	* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
N/A	BLACKHAWK BANK & TRUST - INTERFUND TRA			
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)	N/A		Transfer to East Lawn Water for bills paid in Nov. 2018
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax	N/A		Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Sls Tax REC#33539 11/15
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Payroll Checking Account				
Date	Payroll Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
Date	Corp General Checking - Payable to	Check No.	Amount	Remarks for voiding
12/19/18	Blue Cross Blue Shield of IL	CK #86414	\$ 6,217.25	Void - before mailing it was found a transaction had went thru for online payment.
VOID CHECK(S): Blackhawk Bank & Trust --- Hotel Accom. Tax Checking Account				
Date	Hotel Accom. Tax Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
12/05/18	Village Collector	Rec #33661	\$ 122.79	Voided - duplicate of rec #33660 dated 12/5/18

Second by Cantrell. Motion passed by the following roll call vote:
 Cantrell-yes; Harris-yes; Scott-yes; Village President Hintz-yes
 4-yes, 0-no, 3- absent

Motion 2: Motion by Cantrell to approve the Consent Agenda, as established:
5. a., b. Village President’s Agenda
12. a. Bill / Payroll / Transfers / Voided Checks
Second by Harris. Motion carried by the following roll call vote:
Cantrell-yes; Harris-yes; Scott-yes; Village President Hintz-yes
4-yes, 0-no, 3- absent

Motion 3: Motion by Scott to adjourn. Second by Harris. Motion carried by following roll call vote:
Cantrell-yes; Harris-yes; Scott-yes; Village President Hintz-yes
4-yes, 0-no, 3- absent

Meeting adjourned at 7:45 p.m.

Karen L. Hopkins,
Village Clerk

APPROVED AS PRESENTED / AMENDED
On January 15, 2019


Village President


Village Clerk