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ADMINISTRATION COMMITTEE MEETING
(FINANCE, INSURANCE, POLICY, ORDINANCES, AND LICENSE)

Tuesday, April 10, 2017

7:00 P.M.

Village Hall – 1001 Mansur Avenue, Carbon Cliff

Todd Cantrell
Trustee

Keith Curry
Trustee

Leevon Harris
Chairman

AGENDA

1. Minutes of the Regular Board Meeting of March 20, 2018 and April 3, 2018.
2. Discuss and go over the 1st quarter of 2018 Budget.
3. Discuss quote from Continental Research Corporation for 4 containers of Whack Non-Selective Weed Killer Concentrate. This product replaces WSA-6 which the Village has purchased from CRC in the past. Current promotion is \$87.10 per gallon or \$522.60 per container. So four, 6-gallon, containers would cost \$2,090.40.
4. Authorize Maintenance Operator Dan Clark to purchase Round Up Extended Control Week and Grass Killer Plus Week Preventer (concentrate) Product #5705010 – makes 5 gallons at cost of \$31.99 each. Purchase total of 12 bottles x \$31.99/each = \$383.33 total. (This is the weed and grass killer to be used on Paver Streets)
5. Discuss the need for opening a Utility Account at Blackhawk Bank.
6. Discuss use of MFT funds for road work on 10th Avenue & 6th Street versing General Funds Street Funds.
7. The Church on 2nd Street would like to have 2 handicapped parking places in the angle parking. There was one old sign. When Clerk checked Code Book the old sign was not legal or in the Code Book. If the Committee would like an Ordinance can be drafted and adopted to allow for the 2 handicapped parking places.
8. Maintenance Operators are ready to get their permit for the CLD Class B Driver's license, as required by Village Code.
 - Requesting permission to send the maintenance operators to have a DOT Physical at Genesis that is set up for Village drug testing, work comp, etc.

- Requesting that the Village pays for the maintenance operator permit and then the CDL endorsement, via issuing a Village written check to the Secretary of State, for them to take at time of applying for permit and then again when apply for the CDL endorsement. Does not include the Haz Mat endorsement.
9. Look over VSP Vision Insurance renewal.
 10. Sign Vendor checks that are due before next Board Meeting, etc.
 11. Monthly Treasurer's Report – March 2018.
 12. Discuss email from Jeffrey Uddin, IMEG about bike trail.
 13. Monthly Maintenance Comp Time Report – March 2018.
 14. Monthly Clerk's Report – March 2018.
 15. Metrolink has contacted the Village and invited the Mayor and Trustees to a “Roll Out Electric Buses” to be held at South Park by the JC Penney South Lot. On Monday April 16, 2018 at 2:00 p.m.
 16. New Business / Other.

Next Meeting – Tuesday, May 8, 2018 – 7:00 P.M. at 1001 Mansur Avenue