

**MINUTES**  
**The Regular Meeting of the**  
**Carbon Cliff Board of Trustees**  
**Village Hall – 106 1<sup>st</sup> Avenue – Carbon Cliff, IL**  
**September 19, 2017**

Village President Bill Hintz called the meeting to order at 7:06 p.m.

Members Present: Todd Cantrell, LeeVon Harris, and Alma Neels

Members Absent: None

Others Present: Chris Hicks, Dispatch/Argus Reporter; Loren Rains, Village Engineer (McClure Engineering & Assoc.); & Karen L. Hopkins, Village Clerk

**Village President's Agenda items discussed:**

- It was decided to remove item a. and take no action and discuss again in the Spring. Nature Scape Lawn Care had submitted a proposal for the amount of \$1,529.00 to aerate and seed 149k square feet of property located at the Carbon Cliff Park, Baseball Fields. NO ACTION TAKEN – WILL DISCUSS AGAIN IN THE SPRING OF 2018.
- It was decided to remove item b. and take no action at this time, to approve a Contract Agreement with McClure Engineering Associates, Inc., to provide a preliminary design for the detention ponds of Argillo Creek drainage-way west of IL Route 84 to be used for the submittal of grant applications. Estimated engineering cost of \$6,200.00, to be done under a Time & Material contract. NO ACTION TAKEN AT THIS TIME.

**Committee Meeting items discussed:**

**Public Works Committee:**

Remove item 8. c. 1. Approval of Contract Agreement with Republic Services for a Curbside Recycling Program. This still has items that need rewritten to protect Village Residents, service, cost, etc. NO ACTION TAKEN WILL ADDRESS AT LATER DATE.

**New Village Hall Committee:**

All items for approve on the Agenda were removed from the Consent Agenda. The trustees present felt there needed more explanation before approving the items. No members of the New Village Hall Committee were present to explain and D.O.C.A.S. Nick Gottwalt was also not present at the meeting. NO ACTION TAKEN ON 8.c.1. VentPro to clean, sanitize, and perform a video camera inspection on the air system at 1001 Mansur Avenue for \$2,250.00. 8.c.2. Edrman Construction LLC construction of the Board Room at the New Village Hall, for \$31,650.00. 8.c.3. PipeCo for electrical work to be done inside the new Village Hall Board Room at 1001 Mansur Avenue at time and material. NO ACTION TAKEN ON THE THREE ITEMS UNDER NEW VILLAGE HALL COMMITTEE AGENDA.

**Minutes / Reports / Public Notices:**

- Remove item g. Minutes of the Public Works Committee Meeting of September 12, 2017. Minutes were not present at the time of the meeting.

**New Business items discussion:**

- Rock Island County Waste Management has awarded the SWAG Grants (Solid Waste Assistant Grant). The Village of Carbon Cliff will be receiving \$1,640.50. Half will be received in October 2017 & the other half will be sent out in Spring 2018.

Item 12, the money sheet for approval of bills and transfers, etc. was not ready at Meeting time, it will be approved at a later date with a copy attached to these minutes as exhibit show what and when it was approved.

Motion 1: Motion by Neels to establish the Consent Agenda, as follows:

**5. Village President's Agenda:**

- c. Adopt Ordinance No. 2017-21 “An Ordinance Authorizing Village President And One Village Trustee That Is A Signor At The Bank To Execute Fed Transaction EDI Notification Agreement With Blackhawk Bank And Trust, Between The Village Of Carbon Cliff And Blackhawk Bank & Trust.”  
(Ordinance adds Ben Allen as a Village Representative to receive email notices of EDI “Electronic Data Interchange” & ACH notices for Village account activity from the Federal Reserve Bank.)
- d. Adopt Ordinance No. 2017-22 “An Ordinance Authorizing Execution Of A Proposal For Professional Engineering Services – Argillo Creek Detention Ponds Preliminary Design, With McClure Engineering Associates, Inc., East Moline, IL”
- e. Authorize Village Director, Nick Gottwalt, DOCAS, to execute Illinois Department of Revenue Form PTAX-300 “Application for Non-Homestead Property Tax Exemption – County Board of Review Statement of Facts”. Allowing the tax exemption on 1001 Mansur Avenue, Carbon Cliff, effective October 1, 2017.
- f. Authorize execution of a letter, signed by two authorized bank signors, to Triumph Community Bank to close the following accounts and transfer the current balances to the corresponding account funds at Blackhawk Bank & Trust: Non-Utility Fund; W/S/G Utility Fund; Special Service Area #3 Bond & Interest; Corporate General Capital Reserve Fund; Water Capital Reserve Fund; Sewer Capital Reserve Fund; Building Capital Reserve Fund, Hotel Accommodation Tax Fund; Home- Rule Municipal Tax Fund; Home-Rule Roadway Tax Fund; Motor Fuel Tax Fund and W/S/G Utility Fund for Credit Card Payments.

**8. Committee Meetings:**

**d. Administration Committee:**

- 1. Approve the hiring of 4 Deputies & 1 Supervisor, at a rate of \$35.00 per hour and to pay them directly as independent contractors. A 1099 form will need to be completed by each. Each deputy will work a 5-hour shift.

**9. Minutes / Reports / Public Notices:**

- a. Monthly Clerk's Report for August 2017 as presented – approved / filed;
- b. Monthly Collector's Report for August 2017 as presented – approved / filed;
- c. Monthly Maintenance Comp Time Report for August 2017 as presented – approved / filed;
- d. Monthly Treasurer's Report for August 2017 as presented – approved / filed;
- e. Minutes of the Public Properties Committee Meeting of September 11, 2017 as presented – approved / filed;
- f. Minutes of the Public Safety Committee Meeting of September 11, 2017 as presented – approved / filed;
- h. Minutes of the Administration Committee Meeting of September 12, 2017 as presented – approved / filed;
- i. Minutes of the Regular Meetings of the Carbon Cliff Board of Trustees for August 15, 2017 and September 5, 2017, as presented – approved / filed and
- j. Minutes of the Holiday Food Basket Program Committee of September 6, 2017 as presented – approved / filed.

**10. Old Business:**

- b. Authorize Village Director, Nick Gottwalt, D.O.C.A.S., and Village Clerk Karen Hopkins, to proceed with the short-term repairs, turn necessary paperwork into insurance claim, and look into available credits from Mid-American Energy, etc.

Second by Harris. Motion carried by the following roll call vote:

Cantrell-yes; Harris-yes; Neels-yes; Village President Hintz-yes  
4-yes, 0-no, 3-absent

Motion 2: Motion by Neels to approve the Consent Agenda as established:

- 5. c., d., e., f. (Village President’s Agenda)
- 8. d.1., e.1., e.2., e.3. (Committee Meetings)
- 9. a., b., c., d., e., f., h., i., j. (Minutes, Reports, Public Notices)
- 10. b. (Old Business)

Second by Harris. Motion carried by the following roll call vote:


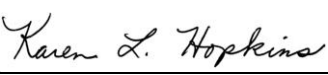
Cantrell-yes; Harris-yes; Neels-yes; Village President Hintz-yes  
4-yes, 0-no, 3-absent

Motion 3: Motion by Cantrell to adjourn. Second by Neels. Motion carried by the following roll call vote:

Cantrell-yes; Harris-yes; Neels-yes; Village President Hintz-yes  
4-yes, 0-no, 3-absent

Meeting adjourned at 8:35 p.m.

Karen L. Hopkins  
Village Clerk

**APPROVED AS PRESENTED / AMENDED**  
On November 7, 2017  
  
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Village President  
  
\_\_\_\_\_  
Village Clerk