

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
6:00 p.m.
July 20, 2010

Village President Williams called the meeting to order at 6:09 p.m.

Members present: Brewer, Gast, Hintz, Sanders, Wienandt (arrived at 6:14 p.m.; left at 10:10 p.m.)

Members absent: Neels

Others present: Tom Price, Conservation Design Forum; Jason Navota, Conservation Design Forum; Brent Morlok, Village Engineer – McClure Engineering; Dawn Tubbs, Director of Community & Administrative Services; and Karen L. Hopkins, Village Clerk

Tom Price and Jason Navota with Conservation Design Forum submitted a draft copy of “Village of Carbon Cliff Zoning Code – Section 39 Requirements For Development In Steep Slope And Ravine Areas”. The draft copy of Section 39 was read and discussed with a few changes that still will need to be addressed before the final copy is submitted to the Planning and Zoning Commission.

The new Section 39 is to help stop or slow down erosion of soil for future building on or near steep slopes and ravine areas. The revisions discussed will be made and the draft will go to the Village Attorney and Village Engineer to look over before presenting for approval and passage by the Village authorities.

Update on the Village street projects – 1st Street and Jay Street (Jay Street will be replacing Dennhardt Avenue). The 319 Grant will include 3rd Street, 4th Street, and Dennhardt Avenue.

Village President’s Agenda items discussed:

- Village President Williams had approved emergency expenditures in the amount of \$805.00 for work performed by Tree Savers, for injections to Oak trees located. Maintenance Operators had cut back branches that were currently hanging over the roadway and blocking traffic signs. According to experts Oak trees should only be trimmed in the fall.
- New Telemetry system proposal from Engineered Fluid, Inc. out of Centralia, Illinois would be located at Pump House A in the amount of \$17,385.00. This would allow both Pump Houses and the Water Tower to be controlled from one building (Pump House A).
- McClure Engineering Associates, Inc. will be drafting specifications and solicit request for proposals for a three phase generator and installation to be located at Pump House B (South Water Treatment Facility).
- IDOT Form BLR 14231 Adopted by Ordinance 10-24 on May 18, 2010 will be voided an a new IDOT Form BLR 14231 will be Adopted by Ordinance 10-31. These forms are for the Village’s MFT Projects the total on the form being voided was \$129,658.00 and the new amount will be \$100,127.00.
- Discussed spelling of Sinclair Blvd., Valley View Street, Greenwood Avenue East, the street names are on the plat maps and then on the actual street sign at the corner of each of these roadways. Valley View Street it is felt the plat maps should be changed to Valley View Drive, as it is know at this time. Amended the plat map for Greenwood Avenue East to remove the East, this was originally done on the plat maps with the thought there was going to be an extension of Greenwood Avenue that would be West. Sinclair Blvd. and Dennhardt Avenue, it is felt that the spelling should just be corrected on the signs.

Correspondence items discussed:

- The Village received a letter from Jennifer Moser, Real Estate Administrative Assistant for i wireless. The Village received another check for \$1,200.00 to extend the water tower lease with option dated January 20, 2010 for another 6 months.

Meeting/Conferences items discussed:

- Illinois Tax Increment Association Task Force on TIF Act Meeting will held Wednesday July 21, 2010 11:00 a.m. in Chicago, Village President Williams plans on attending.
- CdFA, Intro to Tax Increment Finance Course and Advanced Tax Increment Finance Course, will be held August 3-4, and August 5-6, 2010 in Washington DC, Village President Williams plans on attending.

Committee Meetings items discussed:

Public Properties Committee:

- The Enhancement Grant Application being prepared by Bi-State Regional Commission with assistance from Conservation Design Forum will include First Street, and will incorporate the following amenities in the application, sidewalks and street trees.

Public Works Committee:

- **Engineered Fluid, Inc.** Bill for the following
 - **Existing North Elevated Water Storage Tank Programming Modifications:** The Telemetry panel at this site shall be revised to reflect the South WTP (WTP 2) RTU. Additionally, the existing panel view shall be modified to monitor the system.
 - **Existing North Water Treatment Plant (WTP 1) (also known as Pump House A or North Water Treatment Plant) Programming Modifications:** The Telemetry panel at this site shall be revised to reflect the South WTP (WTP 2) RTU. The existing panel view shall be modified to allow for monitor and control of the South WTP (WTP 2) and alarms are to be added to the existing alarm dialer reflecting the South Water Treatment Plant (TP 2). Your item 1 net cost, with full freight allowed, no applicable taxes included ...**\$17,385.00**
 - **Item 2 – Existing Starting Equipment Upgrade:** Upgrade of the existing WTP2 starting equipment. The starters will be integrated with the WTP 2 PLC panel. The WTP 2 panel will reflect two (2) 480VAC – 10hp Well IEC Starters, two (2) 480 VAC – 15hp HSP IEC Starters, one (1) 480VAC – 2hp Aerator IEC Starter, the control of 2 on/off Chlorine pumps and 2 fluoride pumps. Required breaker, HOA’s and indication lights will be furnished as required for proper operation. Your item 2 net cost, with full freight allowed, no applicable taxes included **\$9,679.00**
 - **GRAND TOTAL FOR ENGINEERED FLUID, INC. IS \$27,064.00**
- Village President explained he and the Village Attorney are working on reworking the Water / Sewer / & Garbage section of the Village Code Book. One of the new items will be a collection section that will deal the bills and due dates, etc.

Administration Committee:

- Discussed the Financial Scope Analysis Bond Comparison – Tax Exempt vs. Taxable with Federal Subsidy from Brad Townsend, Ehlers & Associates, Inc.
- The advantage to using Build America Bonds as an alternative to using General Obligation bonds needs further analysis.

New Business items discussed:

- Grants are available with Trees Forever, due by August 15, 2010, for municipalities under 5,000 in population from Western Illinois residents toward planting trees to help with the Elmer Ash Borer.
- Village will request copies from East Moline and Moline for their new swimming pool codes about fences, etc.
- Discussed adding a animal control to Code Book, about how many animals, etc.
- Garages at the Park would not be eligible for rebuilding or repairing with TIF Funds.

Motion #1 Motion by Gast to establish Consent Agenda, as follows:

6. Village President's Agenda:

- b. Acknowledge and ratify the motion made by Neels and seconded by Sanders at the 7/6/10 Village of Carbon Cliff Board Meeting to authorize Conservation Design Forum, Elmhurst, IL. to include Denhardt Avenue, 3rd Street and 4th Street as the streets for the 319 Grant for the Village of Carbon Cliff Green Streets Project.
- c. Authorize the emergency expenditure of tree injection services for Oak trees located in Merry Oaks subdivision at a cost of \$805.00. Work to be performed by Tree Savers, Illinois City, IL.
- d. Adopt Ordinance # 10-29, "An Ordinance To Authorize The Execution Of The Telemetry Proposal With Engineered Fluid, Inc., Centralia, Illinois."
- e. Adopt Ordinance # 10-30, "An Ordinance To Authorize Execution Of A Contract Agreement Between The Village Of Carbon Cliff, Illinois, And McClure Engineering Associates, Inc., For A Proposal For Professional Services For Drafting Specifications, And Solicit Request For Proposals, For The Installation Of A Three Phase Generator At The South Water Treatment Facility."
- f. Adopt Ordinance # 10-31, "An Ordinance To Void I-DOT Form BLR 14231 'Municipal Estimate Of Maintenance Costs;' Adopted By Ordinance # 10-24 On May 18, 2010, Executed June 10, 2010; And To authorize Execution Of A New I-DOT Form BLR 14231 'Municipal Estimate Of Maintenance Costs.' "

9. Committee Meetings:

a. Public Properties Committee:

1. Adopt the "Blanket Replacement" Program for street sign replacement throughout the Village of Carbon Cliff.
2. Include the following street in the Enhancement Grant Application to be prepared by Bi-State Regional Commission with assistance from Conservation Design Forum, Elmhurst, IL: First Street, and to incorporate the following amenities in the application: sidewalks and street trees.

c. Public Works Committee:

1. Authorize the purchase of 20 meters (5/8" x 3/4" T10 meter gallon pro 6 WL) water meters from Ferguson Water Works at a cost of \$1,830.00.
2. Accept the proposal from Engineered Fluid, Inc., to build a new control panel for the well and aerator located at the North Water Treatment Plant.

10. Minutes / Reports / Public Notices:

- a. Minutes of the Public Properties Committee Meeting of July 12, 2010; as presented; and amended – Approved/filed;
- b. Minutes of the Public Safety Committee Meeting of July 12, 2010; as presented; and amended - Approved/filed;
- c. Minutes of the Public Works Committee Meeting of July 13, 2010; as presented – Approved/filed; and
- d. Minutes of the Administration Committee Meeting of July 13, 2010; as presented – Approved/filed; and
- e. Village of Carbon Cliff Water Collector’s Report for 6/20/10.

13. Approval of Bills / Payroll / Transfers / Voided Checks:

Motion to approve Bills/Payroll/Transfers/Voided Checks

Date	Description		Amount	
07/21/10	Payroll-Bi-Weekly		\$ 9,373.29	
07/21/10	Board Liab.-Bi-Weekly		\$ 1,827.66	
07/21/10	Payroll - Comp Cash Out		\$ 367.60	Comp Cash Out for Mike Whittington 20 hrs per 06/15/10 Board Meeting
07/21/10	Board Liab. - Comp Cash Out		\$ 74.00	Comp Cash Out for Mike Whittington 20 hrs per 06/15/10 Board Meeting
07/21/10	Bills - 3rd week of July 2010		\$ 8,249.19	
07/28/10	Bills - 4th week of July 2010		\$ 2,127.06	
				*
07/21/10	Blackhawk Bank & Trust Visa	CK #2207	\$ 59.96	* Non Home Rule - Misc. Visa purchases Solar lighting for the entrance signs.
07/21/10	Conservation Design Forum	CK #2208	\$ 2,920.00	* Non Home Rule - Engineering service for Carbon Cliff Green Streets
07/21/10	IL EPA	CK #2209	\$ 1,000.00	* Non Home Rule - NPDES Permit Fees 07/01/10 to 06/30/11
07/28/10	McClure Engineering Assoc. Inc.	CK #2210	\$ 112.00	* Non Home Rule - Engineering service for Carbon Cliff Green Streets
07/28/10	McClure Engineering Assoc. Inc.	CK #2202	\$ 5,410.20	* MFT - 2010 MFT Project Engineering Services 5/18/10 to 06/26/10
	Total bills & Transfers	\$ 22,018.80	
				* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.

TRANSFERS:

Transfers from IL Funds				
07/21/10	Corp.General Money Market to TNB Non Utility		\$24,595.10	Transfer for higher interest (From the IL Funds to THE National Bank) CK #1147
07/21/10	MFT Money Market to TNB MFT Fund		\$3,350.45	Transfer for higher interest (From the IL Funds to THE National Bank) CK #1132
07/21/10	Non Home Rule Money Market to TNB Non Home Rule		\$2,511.40	Transfer for higher interest (From the IL Funds to THE National Bank) CK #1044
07/21/10	TIF #1 Money Market to TNB TIF #1		\$78,107.75	Transfer for higher interest (From the IL Funds to THE National Bank) CK #3431
07/23/10	EPAY WSG Money Market to TNB WSG		\$793.11	Transfer for higher interest (From the IL Funds to THE National Bank) ACH Electron
Transfers from THE National Bank				
07/21/10	THE National Bank w/s/g to Sewer Capital Reserve Fur	\$	735.00	Interfund Operating Trans to Capital Res Acct.
07/21/10	THE National Bank w/s/g to Water Capital Reserve Fur	\$	735.00	Interfund Operating Trans to Capital Res Acct.
07/21/10	THE National Bank Non Utility to Corp Gen Capital Func	\$	735.00	Interfund Operating Trans to Capital Res Acct.
07/21/10	THE National Bank Non Utility to Fire Capital Reserve F	\$	735.00	Interfund Operating Trans to Capital Res Acct.
n/a	IE National Bank W/S/G to East Lawn Water Assoc. (AC	n/a		Transfer to East Lawn Water for bills paid in May 2010
n/a	THE National Bank W/S/G to TIF II (ACH)	n/a		ACH to pay IGA So. Water Treatment Plant

VOID CHECK(S) & OR/RECEIPT(S):

Date	Payable to / Bank & Account Name	Amount	Remarks for voiding
	NONE		
VOID RECEIPT(S):			
	NONE		

Second by Sanders. Motion carried by the following roll call vote:
 Brewer-yes; Gast-yes; Hintz-yes; Sanders-yes
 4-yes, 0-no, 2-absent

The Regular Board Meeting of the Village of Carbon Cliff Board of Trustees – July 20, 2010

Motion #2 Motion by Brewer to establish Consent Agenda, as follows:
Village President's Agenda – 6.b; c; d; e; f
Committee Meetings – 9.a.1.; a.2; c.1.; c.2.
Bills, Payroll, Transfer and Voided Checks – 13.a.
Second by Hintz. Motion carried by the following roll call vote:
Brewer-yes; Gast-yes; Hintz-yes; Sanders-yes
4-yes, 0-no, 2-absent

Motion #3 Motion by Gast to adjourn meeting. Second by Hintz.
Motion carried by the following roll call vote:
Brewer-yes; Gast-yes; Hintz-yes; Sanders-yes
4-yes, 0-no, 2-absent

Meeting adjourned at 10:45 p.m.

Karen L. Hopkins
Village Clerk

APPROVED AS PRESENTED / AMENDED

On September 7, 2010.



Village President



Village Clerk