

Todd Cantrell Trustee

Keith Curry

Trustee

Robert Dreher Trustee

Leevon Harris

Trustee

Alma Neels Larry Scott Trustee

Trustee

MINUTES

Regular Meeting of the Carbon Cliff Board of Trustees

Carbon Cliff Village Hall 1001 Mansur Avenue, Carbon Cliff, Illinois 61239 Tuesday, April 3, 2018 – 7:00 PM

Village President Bill Hintz called them meeting to order at 7:01p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, Alma Neels, Larry Scott

Members Absent: Leevon Harris

Others Present: Chris Hicks, Dispatch / Argus Reporter; Loren Rains, Village Engineer with IMEG (formerly McClure Engineer Associates, Inc.; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S); Ken Claus with Pillar Equipment Silvis Illinois; & Ben Allen Village Collector/Deputy Clerk

Village President's Agenda items discussed:

- President Hintz made a motion to acknowledge and ratify corrections to motions from the March 20, 2018 Meeting. Motion #1 Motion by Trustee Keith Curry; second by Trustee Todd Cantrell -Board Establishing the Consent Agenda; Motion #2 Motion by Trustee Alma Neels; second by Trustee Leevon Harris - Approving the Consent Agenda as Establish item 5. a. from: approve the purchase of a (John Deere) 317G compact Track Loader with optional 72" Rotary Cutter, 72" Angle Broom, 60" Frame with 48" Forks and a Severe Duty Door (all hardware included). To updating purchase to a John Deere 2018 JD 325GXT-Yanmar Turbocharged 0 hours of usage total cost of \$51,811.00, attachments not included or purchased at this time.
- A second motion being made to acknowledge and ratify Karen L. Hopkins, Village Clerk / Budget Manager; signing Martin Equipment's Customer Purchase Order for John Deere 2018 JD 325GXT - Yanmar Turocharged with Village President Bill Hintz's prior approval. Total cost is \$51,811.00; no trade-in on new equipment; no attachments on this purchase contact; includes as part of the package a 5 year / 2,000 Hr PT+GYD Warranty; pricing is based on NJPA (National Joint Powers Alliance).
- A motion to authorize Village Clerk Hopkins and Village Director Gottwalt to spend up to \$500.00 for the purchase of donuts, cookies, beverages and other assorted items for the upcoming Open House. (Donuts will be purchased from Donut Delight, all other items will be purchased through Hy-Vee, Silvis)
- The last motion is to acknowledge and ratify a purchase by Village Clerk, Karen Hopkins on March 20, • 2018, of six water meters (LF ⁵/₈ x ³/₄ T10 MTR V4 R900i USG) from Ferguson Waterworks in the amount of \$1,589.75.

Meetings / Conferences:

• D.O.C.A.S, Nick Gottwalt will be attending the Illinois Tax Increment Association (ITIA) Spring 2018 Conference, April 4-6, 2018 at the Drury Inn & Suites, Mt. Vernon, Illinois. Registration Fee \$325, Hotel Rate \$129 per night, Fuel Estimate \$325, Food Estimate \$150.

Committee Meetings:

a. Public Properties Committee:

- 1. Discussed the drive around notes from March 12, submitted by Loren Rains, IMEG. Todd Cantrell brought up at the end of 5th Street the pooling of water in the ditch and needing to get the ditches dug out so the water can flow properly. Alma Neels brought up 10th Avenue needing to be either paved or chipped & sealed. Loren mentioned at the approximate cost would be between 20 to 30k to strip and sealcoat 10th Avenue. At the same time 6th Street was brought up and the thought was maybe they could be done at the same time. He said he needed to look into the easement of the approaching farm field and see about footage etc. MFT funds could possibly be used this will be discussed at the Public Properties Meeting April 9, 2018. Next Meeting, Monday, April 9, 2018, 6:00 p.m. at the Village Hall.
- b. Public Safety Committee:
 - 1. Next Meeting, Monday, April 9, 2018, 7:00 p.m. at the Village Hall.
- c. Public Works Committee:
 - 1. Next Meeting, Tuesday, April 10, 2018, 6:00 p.m. at the Village Hall.
- d. Administration Committee:
 - 1. Next meeting, Tuesday, April 10, 2018, 7:00 p.m. at the Village Hall.

New Business Discussed:

• Todd Cantrell brought up that at the end of 5th Street the water valve cap keeps popping out. He suggests cold patching it in or sealing it somehow to keep it form popping out as he has replaced it several times and is afraid someone is going to slice a tire or something on it.

Motion #1 by Curry to establish the Consent Agenda, as follows:

Village President's Agenda:

- **a.** A motion to acknowledge and ratify from the March 20, 2018 Board Meeting approving the consent agenda as establish item 5. A from: approve the purchase of a (John Deere) 317G compact Track Loader with optional 72" rotary cutter, 72" Angle Broom, 60" frame with 48" Forks and a Severe Duty Door (all hardware included). To updating purchase to a John Deere 2018 JD 325GXT-Yanmar Turbocharged 0 hours of usage total cost of \$51,811.00 attachments not included or purchased at this time.
- b. Acknowledge and ratify Karen L. Hopkins, Village Clerk/Budget Manager; signing Martin Equipment's Customer Purchase Order for John Deere 2018 JD325GXT -Yanmar Turbocharged with Village President Bill Hintz's prior approval. Total cost is \$51,811.00; no trade-in on new equipment; no attachments on this purchase contact; includes as part of the package a 5 year / 2,000 Hr PT+GYD Warranty; pricing is based on NJPA (National Joint Powers Alliance).
- c. A motion to authorize Village Clerk Hopkins and Village Director Gottwalt to spend up to \$500.00 for the purchase of donuts, cookies, beverages and other assorted items for the upcoming Open House. (Donuts will be purchased from Donut Delight, all other items will be purchased through Hy-Vee, Silvis)
- d. A motion to acknowledge and ratify a purchase by Village Clerk, Karen Hopkins on March 20, 2018, of six water meters (LF ⁵/₈ x ³/₄ T10 MTR V4 R900i USG) from Ferguson Waterworks in the amount of \$1,589.75.

Second by Scott. Motion carried by the following roll call vote; Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes 5-yes, 0-no, 1-absent

Motion #2 by Curry to approve the Consent Agenda as established:

5. a., b., c., d. – Village President's Agenda

12. a. – Bills / Payroll / Transfers & Voided Checks

BILLS, PAYE	ROLL, TRANS	FERS FOR M	EETING DATE O	4/03/18	

	Description			Amount		
04/04/18	Payroll - Bi-Weekly, Monthly & Q	uarterly	\$	12,919.51		
04/04/18			\$	2,471.75		
04/04/18	Bills		\$	57,513.16		
04/02/18	Blackhawk Bank (Merchant's Serv)	Auto pay	\$	53.38	*	W/S/G Credit Card Account - Monthly fee for credit card payments month of March 2018
04/04/18	VCC Non Utility	CK #25014	\$	17.11	*	Home Rule Roadway Fuel Fund - 4% accounting fee Casey's Feb. 2018
04/04/18	VCC Non Utility	CK #3533	\$	50.19	*	Hotel Tax Fund - 4% accounting fee Comfort Inn Hotel Tax for Feb. 2018
					*	
					*	
					*	
	Total bills & Transfers		\$	72,904.42		
					*	Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
RANSFERS	5:					
	INTERFUND TRANSFERS:					
N/A	Blackhawk Bank w/s/g to Sewer Capital F			N/A		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues
N/A	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F	eserve Fund		N/A		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues
N/A 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C	eserve Fund Capital Fund	\$	N/A 1,250.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct.
N/A 04/04/18 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca	leserve Fund Capital Fund pital Reserve	\$	N/A 1,250.00 500.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve
N/A 04/04/18 04/04/18 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Stormwate	eserve Fund Capital Fund pital Reserve r Capital Reserve	\$ \$	N/A 1,250.00 500.00 500.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve
N/A 04/04/18 04/04/18 04/04/18 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca	eserve Fund Capital Fund pital Reserve r Capital Reserve	\$ \$	N/A 1,250.00 500.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capitl Reserve
N/A 04/04/18 04/04/18 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Stormwate	eserve Fund Capital Fund pital Reserve r Capital Reserve ty Capital Reserve	\$ \$	N/A 1,250.00 500.00 500.00 300.00 N/A		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capital Reserve Transfer to East Lawn Water for bills paid in Feb. 2018
N/A 04/04/18 04/04/18 04/04/18 04/04/18	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Stormwate Blackhawk Bank Non Utility to Public Safe	eserve Fund Capital Fund pital Reserve r Capital Reserve ty Capital Reserve r Assoc. (ACH)	\$ \$	N/A 1,250.00 500.00 500.00 300.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capitl Reserve
N/A 04/04/18 04/04/18 04/04/18 04/04/18 N/A	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Public Safe Blackhawk Bank Non Utility to Public Safe Blackhawk Bank W/s/c to East Lawn Water	Reserve Fund Capital Fund pital Reserve r Capital Reserve ty Capital Reserve r Assoc. (ACH) unicipal Sales Tax	\$ \$ \$	N/A 1,250.00 500.00 500.00 300.00 N/A		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capital Reserve Transfer to East Lawn Water for bills paid in Feb. 2018
N/A 04/04/18 04/04/18 04/04/18 04/04/18 04/04/18 N/A N/A	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Public Safe Blackhawk Bank Non Utility to Public Safe Blackhawk Bank N/S/G to East Lawn Water Blackhawk Bank Non Utility to Home Rule M	Reserve Fund Capital Fund pital Reserve r Capital Reserve ty Capital Reserve r Assoc. (ACH) unicipal Sales Tax	\$ \$ \$	N/A 1,250.00 500.00 500.00 300.00 N/A N/A		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capitl Reserve Transfer to East Lawn Water for bills paid in Feb. 2018 Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sis Tax REC#32099 3/
N/A 04/04/18 04/04/18 04/04/18 04/04/18 04/04/18 N/A N/A	Blackhawk Bank w/s/g to Sewer Capital F Blackhawk Bank w/s/g to Water Capital F Blackhawk Bank Non Utility to Corp Gen C Blackhawk Bank Non Utility to Building Ca Blackhawk Bank Non Utility to Public Safe Blackhawk Bank Non Utility to Public Safe Blackhawk Bank N/S/G to East Lawn Water Blackhawk Bank Non Utility to Home Rule M	teserve Fund Capital Fund pital Reserve r Capital Reserve r Assoc. (ACH) unicipal Sales Tax thawk Bank Non Uti	\$ \$ \$	N/A 1,250.00 500.00 300.00 N/A N/A 25.00		Interfund Operating Trans to Capital Res Acct. for Feb. 2018 collected revenues Interfund Operating Trans to Capital Res Acct. Interfund Operating Trans to Building Capital Reserve Interfund Operating Trans to Stormwater Capital Reserve Interfund Operating Trans to Public Safety Capitl Reserve Transfer to East Lawn Water for bills paid in Feb. 2018 Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sis Tax REC#32099 3/

VOID CHECH	K(S): Blackhawk Bank & Trust P				
Date	Payroll Fund - Payable to:	Check No.	Amount		Remarks for voiding
	NONE				
VOID CHECH	K(S): Blackhawk Bank & Trust Pa	ayroll Checking	g Account		
Date	Payroll Checking - Payable to	Check No.	Amount		Remarks for voiding
	NONE				
VOID CHECH	K(S): Blackhawk Bank & Trust Co	orporate Gene	ral Checking Acc	ount	
Date	Corp General Checking - Payable to	Check No.	Amount		Remarks for voiding
	NONE				
VOID RECEI	PT(S):				
	NONE				

Second by Neels. Motion carried by the following roll call vote: Cantrell-yes; Curry-yes; Dreher-yes; Neels- yes; Scott- yes 5-yes, 0-no, 1-absent

Motion #3 by Scott to adjourn. Second by Neels. Motion carried by the following roll call vote: Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes 5-yes, 0-no, 1-absent

Meeting adjourned at 7:42 p.m.

Ben R. Allen Deputy Clerk