



**Carbon Cliff Board of Trustees Meeting**  
**1001 Mansur Avenue, Carbon Cliff, Illinois**  
**November 16, 2021 @ 7:00 p.m.**

**AGENDA**

**TRUSTEES**

- Todd Cantrell
- Keith Curry
- Robert Dreher
- Leevon Harris
- Alma Neels
- Larry Scott

**VILLAGE PRESIDENT**

- Bill Hintz

1. Call to Order.
2. Roll Call
3. Pledge
4. Hearing of the Citizens – RULES OF CITIZEN PARTICIPATION PRINTED ON LAST PAGE.
5. **Village President’s Agenda**
  - a. Presentation of tentative 2021 levy figures (2021 taxes paid in 2022). Determination of truth in taxation act, and setting of truth in taxation hearing, if needed.
  - b. Motion to set Public Hearing on the Tax Levy for Fiscal Year January 1, 2022, and ending December 31, 2022, for 7:00 p.m. on December 7, 2021, and to give notice of this hearing in publication in the Dispatch at least one week prior to the time of the hearing.
  - c. Motion to approve a contract agreement with IMEG to prepare and record drainage easements and ROW for the Neubauer property on 1<sup>st</sup> Avenue and on 6<sup>th</sup> Street. Scope of work not to exceed \$10,000.00 and shall be completed within 45 days of approval.
  - d. Motion to approve a Second Amendment to Option and Site Lease Agreement with AT&T Wireless, d/b/a New Cingular Wireless to install an emergency generator at the Carbon Cliff Water Tower to be maintained and operated by AT&T. Under the agreement, the Village will increase the monthly rent by \$500.00.
  - e. Motion to adopt Ordinance No. 2021-14 “An Ordinance Deleting Title II, Article 4, Section 15, ‘Parking Rules,’ of the Village Code, and establishing a new Title II, Article 4, Section 15, ‘Parking Rules,’ of the Village Code.” (Adds no parking on school days between 7:00 a.m. to 8:00 a.m. and 2:00 p.m. and 3:00 p.m. on Valley View Drive and Pleasant Avenue)
  - f. Informational - PDC Laboratories have announced new Courier Rate will increase to \$50.00 effective January 1, 2022.
6. **Correspondence:**
  - a. “Tax & Business Alert” – Carpentier, Mitchell, Goddard, & Co. – November 2021
7. **Meetings / Conferences:**
  - a. 8<sup>th</sup> Annual Stormwater Conference, Tuesday, February 22, 2022, at the Stardust in Davenport, Iowa.
  - b. Illinois Association for Floodplain and Stormwater Management, Annual Conference. Tuesday and Wednesday, March 8 & 9, 2022 at the Bloomington-Normal Marriott Hotel & Conference Center. – Nick will attend

8. **Committee Meetings:**

a. *Public Properties Committee:*

1. Next Meeting, Monday, December 13, 2021, 6:00 P.M. At the Village Hall.

b. *Public Safety Committee:*

1. Next Meeting, Monday, December 13, 2021, 7:00 P.M. At the Village Hall.

c. *Administration Committee:*

1. Motion to approve our renewal with Lohman Companies for Employee Health Insurance coverage from December 1, 2021, to November 30, 2022. Rate increased 3.54% (\$2,103.60), this is Lohman's lowest client increase in the Quad Cities. New Annual Premium is \$61,516.56 (4 employees and one retired employee).
2. Committee wanted to discuss with the full Board changing the village zoning ordinance to allow for chickens in residential neighborhoods. Motion to move forward.
3. Next Meeting, Tuesday, December 14, 2021, 6:00 P.M. At the Village Hall.

d. *Public Works Committee:*

1. Next Meeting, Tuesday, December 14, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the November 2, 2021, Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. Monthly Comp Time Report for October 2021 as Presented – Approved / filed
- c. Monthly Maintenance Report for October 2021 as Presented – Approved / filed
- d. Minutes of the November 8, 2021, Public Properties Committee Meeting as Presented – Approved / filed
- e. Minutes of the November 8, 2021, Public Safety Committee Meeting as Presented – Approved / filed
- f. Minutes of the November 9, 2021, Administration Committee Meeting as Presented – Approved / filed
- g. Minutes of the November 9, 2021, Public Works Committee Meeting as Presented – Approved / filed
- h. Financial reports for the Month of October 2021 as Presented – Approved / filed
- i. MUNICES quarterly report for the months of July, August, and September 2021 as Present – Approved / filed

10. **Old Business:**

- a. DOCAS Nick Gottwalt has requested updated quotes from Lakewood and Tri-City on the purchase and installation of a generator at the Village Hall. Currently generators are 14-15 weeks out due to COVID.

11. **New Business:**

- a. Chad with ION contacted Nick Friday, November 12<sup>th</sup> to let us know the Furnace is out in Pump House B and that they have contacted Kale to come out. Kale will be out to look at it on Monday, they last repaired the furnace in 2017.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
  - Payroll and Associated Transfers for November 10, 2021
  - Accounts Payable (Bills) and Associated Transfers for November 17, 2021
  - Bank Balances as of November 16, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

- |     |                                    |   |
|-----|------------------------------------|---|
| 5.  | b., c., d., e.                     | (Village President's Agenda)                  |
| 8.  |                                    | (Committee Meetings)                          |
| 9.  | a., b., c., d., e., f., g., h., i. | (Minutes, Reports, Public Notices)            |
| 10. |                                    | (Old Business)                                |
| 11. |                                    | (New Business)                                |
| 12. | a.                                 | (Bills, Payroll, Transfers and Voided Checks) |

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell \_\_\_ Curry \_\_\_ Dreher \_\_\_ Harris \_\_\_ Neels \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

14. **Motion to Approve the Consent Agenda as Established:**

5. b., c., d., e.

(Village President's Agenda)

8.

(Committee Meetings)

9. a., b., c., d., e., f., g., h., i.

(Minutes, Reports, Public Notices)

10.

(Old Business)

11.

(New Business)

12. a.

(Bills, Payroll, Transfers and Voided Checks)

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell \_\_\_ Curry \_\_\_ Dreher \_\_\_ Harris \_\_\_ Neels \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell \_\_\_ Curry \_\_\_ Dreher \_\_\_ Harris \_\_\_ Neels \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

**Meeting Adjourned At:**

**Section 12 RULES OF CITIZEN PARTICIPATION**

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.
- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
  - b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g., board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
  - c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."