

Carbon Cliff Board of Trustees Meeting

1001 Mansur Avenue

Carbon Cliff, Illinois 61239

Tuesday, October 06, 2020 at 7:00 PM

The Village of Carbon Cliff will be following the guidelines as outlined by the IDPH and the IL Governor's Office. Anyone attending this meeting must wear a face covering and be able to keep said covering on the entire duration of the meeting. Seating for the meeting will be spaced out to adhere to social distancing regulations. If you have any symptoms of illness you will not be allowed to attend.

AGENDA

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1. Call To Order
V.P. Bill Hintz Todd Cantrell Leevon Harris
 2. Roll Call
Keith Curry Alma Neels
 3. Pledge
Robert Dreher Larry Scott
 4. Hearing of the Citizens (Please see Rules of Citizen Participation on last page)
 - a.
 5. **Village President's Agenda:**
 - a. Motion to remove Karen L. Hopkins, former Village Clerk, as the listed secretary on all bank accounts, loans, and financial documents associated with Blackhawk Bank & Trust.
 - b. Motion to cancel the Village VISA Credit Card for Karen L. Hopkins, former Village Clerk, with Blackhawk Bank & Trust.
 - c. Motion to authorize Treasurer Nick Gottwalt to execute a Business Visa Credit Card application from Blackhawk Bank & Trust for Carly Neblung with a credit limit of \$2,000.00.
 - d. Motion to appoint Carly Neblung to the Position of Village Clerk & Office Manager.
 - e. Motion to set wages for Office Manager at \$1,610.00 per pay period for the remainder of FY 2020.
 - f. Resolution No. 2020-19, "A Resolution Establishing Authorized Signors as: Bill Hintz; Todd Cantrell; Keith Curry; Leevon Harris; Nick Gottwalt with Carly Neblung as electronic transfers and ACH only for the following Accounts the Village has at Blackhawk Bank & Trust: Payroll; Corporate General Fund; Non-Utility Fund; W/S/G Utility; Corporate General Fund Capital Reserve; Water Fund Capital Reserve; Sewer Fund Capital Reserve; Building Capital Reserve; Hotel Accommodation Tax; Home-Rule Municipal Retailers' Occupation Tax; Home-Rule Roadway Tax Fund; Motor Fuel Tax; W/S/G Utility – Credit Card Payments."
 - g. Motion to acknowledge and ratify a proposal from Engineered Solutions Midwest, Inc (also known as Engineered Fluid, Inc.) in the amount of \$7,950.51 as authorized as an emergency expenditure by DOCAS Nick Gottwalt on 10/1/2020 to "Provide labor and materials to replace and install 2 new VFD's at the Village Treatment Facility #2 (Pump House B)" [*Both VFD's stopped working the end of September, the town is running off of Treatment Facility #1 currently*]
 - h. Motion to approve a quote from Engineered Solutions Midwest, Inc. in the amount of \$27,238.80 to replace the obsolete Programmable Logic Controller (PLC) at Treatment Facility #2. Quote includes at new PLC – Allen Bradley 1400 Ethernet PLC programmed by ESM, AB memory module, AB analog, input, and output cards, 5 port Ethernet switch, HMI – Maple Systems 10" touchscreen programmed by ESM and any necessary miscellaneous conduit, wire and materials as required.

- i. Motion to authorize DOCAS, Nick Gottwalt to execute a renewal with Blue Cross / Blue Shield for the Village Employee's Health Insurance with an annual premium of \$63,339.12 (\$5,278.26 monthly). Current Plan is \$5,819.49 per month so this is a cost savings of \$541.23 per month or \$6,494.76 per year.
- j. Motion to approve a quote from Ferguson Waterworks in the amount of \$2,062.20 for (2) Mach 10 R900I USG 15-1/4 water meters and all needed hardware to be installed at Old Orchard Apartments. Two of the meters up there do not see enough usage to activate the high flow and low flow meters on the compound meter currently installed.
- k. Motion to authorize Village President Bill Hintz to sign off on the Maintenance Expenditure Statements (closeout paperwork) for the Illinois Department of Transportation – Motor Fuel Tax (MFT) years of 2013, 2014, and 2015.

6. **Correspondence:**

- a. Review – Illinois Municipal League, October 2020
- b. Rural Water & Water Pro – Third Quarter 2020, Volume 41, Number 3
- c. Journal & Opflow – American Water Works Association, September 2020
- d. Government Technology – September 2020
- e. “Technical Assistance Bulletin” – Illinois Rural Water Association, September 2020
- f. Rock Island County Soil and Water Conservation District, Fall 2020

7. **Meetings / Conferences:**

- a. IMRF Authorized Agent Workshop (~~Thu, Sept 24~~ – Tue, Oct 20 – Thu, Nov 19 – Tue, Dec 8) Carly Neblung and Nick Gottwalt will be attending

8. **Committee Meetings:**

- a. **Public Properties Committee:**
 - 1. Next Meeting, Wednesday, October 12, 2020, 6:00 p.m. at the Village Hall.
- b. **Public Safety Committee:**
 - 1. Next Meeting, Wednesday, October 12, 2020, 7:00 p.m. at the Village Hall.
- c. **Public Works Committee:**
 - 1. Next Meeting, Tuesday, October 13, 2020, 6:00 p.m. at the Village Hall.
- d. **Administration Committee:**
 - 1. Next meeting, Tuesday, October 13, 2020, 7:00 p.m. at the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the Carbon Cliff Board of Trustees Meetings held on Tuesday, June 2, 2020; Tuesday, June 16, 2020; and Tuesday, July 7, 2020 as presented – approved / filed; and
- b. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Date: September 15, 2020, Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID#1618100014 – Description of Project: Application in accordance with Condition VI.23. – Placed on view for public comment.

10. **Old Business:**

- a. Halloween will be from 5-7 p.m. on October 31, as established by Ordinance. The Rock Island County Sheriff's Department has agreed to pass out candy for the Village as they have in the past.
- b. Hydrant Flushing will begin on Monday, October 5. The schedule can be found on our website at https://www.carbon-cliff.com/documents/212/Hydrant_Flushing_Schedule.pdf

11. **New Business:**

- a. USDA has formally invited the Village to complete a full application for funding in FY 2021 to begin work on the upgrades to the water system at Treatment Facility #1. Upgrades will include the installation of a Reverse Osmosis system to reduce, if not eliminate, the higher than normal radium level in the water from Well #1.

12. Approval Of Bills / Payroll / Transfers / Voided Checks:

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. Motion To Establish Consent Agenda, As Follows:

- 5. a., b., c., d., e., f., g., h., i., j., k. (VILLAGE PRESIDENT'S AGENDA)
- 8. (COMMITTEE MEETINGS)
- 9. a., b. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

14. Motion To Approve The Consent Agenda As Established:

- 5. a., b., c., d., e., f., g., h., i., j., k. (VILLAGE PRESIDENT'S AGENDA)
- 8. (COMMITTEE MEETINGS)
- 9. a., b. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

15. Motion to Continue Meeting / Set Special Meeting / Adjourn.

1st. _____ 2nd. _____

___ Cantrell ___ Curry ___ Dreher ___ Harris ___ Neels ___ Scott

Yes = _____ No = _____ Absent = _____

Meeting adjourned at:

Section 12 **RULES OF CITIZEN PARTICIPATION**

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.

12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."