

**Carbon Cliff Board of Trustees Meeting**  
**1001 Mansur Avenue, Carbon Cliff, Illinois**  
**July 20, 2021 @ 7:00 p.m.**

**AGENDA**

**TRUSTEES**

- Todd Cantrell
- Keith Curry
- Robert Dreher
- Leevon Harris
- Alma Neels
- Larry Scott

**VILLAGE PRESIDENT**

- Bill Hintz

1. Call to Order.
2. Roll Call
3. Pledge
4. Hearing of the Citizens – RULES OF CITIZEN PARTICIPATION PRINTED ON LAST PAGE.
5. **Village President’s Agenda**
  - a. Chad McCleary with Ion Environmental Solutions will be present to discuss his proposal to become the daily Operator for Carbon Cliff’s Water Treatment System.
  - b. Motion to approve a quote from USA Blue Book in the amount of \$1,194.32 to purchase two Stenner Peristaltic Pumps and one set of replacement tubing. One pump will replace a non-Stenner pump in Pump House B and the other will serve as a backup in the event one of our other pumps fails. This is at the recommendation of our Water Operator and IL-EPA.
  - c. Motion to approve a quote from Kunes Auto Group in the amount of \$5,400.00 (includes parts & labor) to repair/replace the following: Front and Rear pads and rotors, e-brake shoe (rusted and damaged), reverse alarm, carrier bearing, blower motor, driver’s door switch. This is for the 2009 F- 550.
  - d. Village President Bill Hintz and DOCAS Nick Gottwalt have purchased the following domains to help navigate residents and individuals looking for the village to our website. The Village now owns: [www.CarbonCliff.com](http://www.CarbonCliff.com), [www.CarbonCliff.net](http://www.CarbonCliff.net), and [www.CarbonCliff.org](http://www.CarbonCliff.org). Domains were purchased through godaddy.com and will auto-renew after ten years. We are also working on getting a unified email addresses such as [name@carboncliff.com](mailto:name@carboncliff.com) for our employees and village officials.
6. **Correspondence:**
  - a.
7. **Meetings / Conferences:**
  - a. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
  - b. American Water Works Association “Illinois Section” presents WaterCon 2021, August 9-12, 2021.
  - c. Illinois Municipal League’s 108<sup>th</sup> Annual Conference, September 23-25, 2021, Chicago, Illinois. VP Hintz, Trustee Harris, Clerk Neblung, and DOCAS Gottwalt will attend.
  - d. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.

8. **Committee Meetings:**

a. *Public Properties Committee:*

- 1. FYI – Illinois DOT Business Logo Signing Program (Gas, Food, Lodging, Camping, and 24-Hour Pharmacy) along State Highways. Application fee is \$100.00, non-refundable. Annual Rental fee is based upon number of signs and locations. Approximately \$300.00 per sign.
- 2. Next Meeting, July 12, 2021, 6:00 P.M. At the Village Hall.

b. *Public Safety Committee:*

- 1. Next Meeting, July 12, 2021, 7:00 P.M. At the Village Hall.

c. *Administration Committee:*

- 1. Next Meeting, July 13, 2021, 6:00 P.M. At the Village Hall.

d. *Public Works Committee:*

- 1. Next Meeting, July 13, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the July 6, 2021, Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. Maintenance Comp Time Report for the Month of June 2021 as Presented – Approved / filed
- c. Minutes of the July 12, 2021, Public Properties Committee Meeting as Presented – Approved / filed
- d. Minutes of the July 12, 2021, Public Safety Committee Meeting as Presented – Approved / filed
- e. Minutes of the July 13, 2021, Administration Committee Meeting as Presented – Approved / filed
- f. Minutes of the July 13, 2021, Public Works Committee Meeting as Presented – Approved / filed

10. **Old Business:**

- a.

11. **New Business:**

- a.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
  - Payroll and Associated Transfers for July 21, 2021
  - Accounts Payable (Bills) and Associated Transfers for July 21, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

- 5. b., c. (Village President’s Agenda)
- 8. (Committee Meetings)
- 9. a., b., c., d., e., f. (Minutes, Reports, Public Notices)
- 10. (Old Business)
- 11. (New Business)
- 12. a. (Bills, Payroll, Transfers and Voided Checks)

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell    \_\_\_ Curry    \_\_\_ Dreher    \_\_\_ Harris    \_\_\_ Neels    \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

14. **Motion to Approve the Consent Agenda as Established:**

5. b., c.

(Village President's Agenda)

8.

(Committee Meetings)

9. a., b., c., d., e., f.

(Minutes, Reports, Public Notices)

10.

(Old Business)

11.

(New Business)

12. a.

(Bills, Payroll, Transfers and Voided Checks)

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell \_\_\_ Curry \_\_\_ Dreher \_\_\_ Harris \_\_\_ Neels \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_ Cantrell \_\_\_ Curry \_\_\_ Dreher \_\_\_ Harris \_\_\_ Neels \_\_\_ Scott

Yes = \_\_\_\_\_ No = \_\_\_\_\_ Absent = \_\_\_\_\_

**Meeting Adjourned At:**

**Section 12 RULES OF CITIZEN PARTICIPATION**

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers, or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering, or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials, or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.
- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
  - b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g., board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
  - c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."