

Public Properties Committee Meeting

(BUILDINGS, PROPERTIES/GROUNDS, SIDEWALKS, STREETS/ALLEYWAYS, AND STREET LIGHTS)

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Monday, January 13, 2020 – 6:00 PM

Chairman, Larry Scott ☐

Todd Cantrell ☐

Robert Dreher ☐

AGENDA

Called to Order at:

1. Sealed Bids due to the Village by 9:00 a.m. on Monday, January 13th. Items can be viewed on Village website at <https://www.carbon-cliff.com/recent-news>. Open sealed bids, bid shall be awarded to the highest bidder on Tuesday, January 21st at the Board Meeting. (Items: 2003 exmark zero turn mower, diesel storage tank, diesel storage tank w/stand, and v-box spreader)
2. Energy Efficiency Assessment “Audit” with Illinois Rural Water Association is scheduled for Tuesday, January 14, 2019 at 10:00 a.m.
3. Rock Salt Status – Our current joint purchasing contract is for 250 tons of rock salt to be delivered by June 30, 2020. Must receive at least 80% but may not exceed 120% of contracted amounts. We have currently ordered just over 40 ton. Dan and Nick have talked, and the plan is to order 40 ton the 2nd week of January, February, March, and April until we reach 80% (200 ton). This will allow the cost to be spread out over several months so as not to hurt our budget. In March we will receive paperwork for the 2020-21 season, and we can determine how much salt to order at that time.
4. The Village has had a new security light added to the utility pole outside of Village Hall to help illuminate the parking lot more on the employees’ side of the building. MidAmerican installed this light for free and will only cost \$6.04 a month to have (\$72.48 a year). The Village may consider adding a light to the sheriff’s side of the building as well.
5. From 11/6/19 to 12/9/19 there was no gas usage at Pump House B. After talking to Cummins, they show a service was done on the generator on 11/6/19. It’s possible the service tech turned something off. Dan and Nick investigated on 1/10/20 and found that the generator cycles but does not run a full load test. Cummins will have to come out and set the generator to run a full load test each week when it cycles. Dan and Nick also verified that the meter was running so it’s possible the gas meter reader is not working properly, and MidAmerican may have to replace the meter/reader.
6. Monthly Maintenance Comp Time Report – December 2019.
7. Monthly Maintenance Report – December 2019.
8. Monthly Clerk’s Report – December 2019.
9. Monthly Treasurer’s Report – December 2019.
10. New or Other Business.

11. Adjourn Meeting.

Next Meeting: Monday, February 10, 2020 at 6:00 P.M.

Public Safety Committee Meeting

(FIRE, POLICE, HEALTH, PLANNING, ZONING, INSPECTIONS AND CIVIL DEFENSE)

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Monday, January 13, 2020 – 7:00 PM

Chairman, Alma Neels ☐

Robert Dreher ☐

Larry Scott ☐

AGENDA

Called to Order at:

1. Update on monthly calls from the Rock Island County Sheriff's Office (December 2019).
2. Energy Efficiency Assessment "Audit" with Illinois Rural Water Association is scheduled for Tuesday, January 14, 2019 at 10:00 a.m.
3. The Village has had a new security light added to the utility pole outside of Village Hall to help illuminate the parking lot more on the employees' side of the building. MidAmerican installed this light for free and will only cost \$6.04 a month (\$72.48 a year) to have. The Village may consider adding a light to the sheriff's side of the building as well.
4. From 11/6/19 to 12/9/19 there was no gas usage at Pump House B. After talking to Cummins, they show a service was done on the generator on 11/6/19. It's possible the service tech turned something off. Dan and Nick investigated on 1/10/20 and found that the generator cycles but does not run a full load test. Cummins will have to come out and set the generator to run a full load test each week when it cycles. Dan and Nick also verified that the meter was running so it's possible the gas meter reader is not working properly, and MidAmerican may have to replace the meter/reader.
5. Monthly MUNICES Report – December 2019.
6. Monthly Maintenance Comp Time Report – December 2019.
7. Monthly Maintenance Report – December 2019.
8. Monthly Clerk's Report – December 2019.
9. Monthly Treasurer's Report – December 2019.
10. New or Other Business.
11. Adjourn Meeting.

Next Meeting: Monday, February 10, 2020 at 7:00 P.M.

Public Works Committee Meeting

(WATER, SEWER, GARBAGE AND CABLE TV)

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, January 14, 2020 – 6:00 PM

Chairman, Keith Curry ☐

Leevon Harris ☐

Alma Neels ☐

AGENDA

Called to Order at:

1. Energy Efficiency Assessment “Audit” with Illinois Rural Water Association is scheduled for Tuesday, January 14, 2019 at 10:00 a.m.
2. From 11/6/19 to 12/9/19 there was no gas usage at Pump House B. After talking to Cummins, they show a service was done on the generator on 11/6/19. It’s possible the service tech turned something off. Dan and Nick investigated on 1/10/20 and found that the generator cycles but does not run a full load test. Cummins will have to come out and set the generator to run a full load test each week when it cycles. Dan and Nick also verified that the meter was running so it’s possible the gas meter reader is not working properly, and MidAmerican may have to replace the meter/reader.
3. Monthly Collectors Report – December 2019.
4. Monthly Maintenance Comp Time Report – December 2019.
5. Monthly Maintenance Report – December 2019.
6. Monthly Clerk’s Report – December 2019.
7. Monthly Treasurer’s Report – December 2019.
8. New or Other Business.
9. Adjourn Meeting.

Next Meeting: Tuesday, February 11, 2020 at 6:00 P.M.

Administration Committee Meeting

(FINANCE, INSURANCE, POLICY, ORDINANCES, AND LICENSE)

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, January 14, 2020 – 7:00 PM

Chairman, Leevon Harris ☐

Todd Cantrell ☐

Keith Curry ☐

AGENDA

Called to Order at:

1. Energy Efficiency Assessment “Audit” with Illinois Rural Water Association is scheduled for Tuesday, January 14, 2019 at 10:00 a.m.
2. Discuss updates to the Village’s “Drug & Alcohol Policy”. Review two draft policies for approval or recommended changes, additions, etc.
3. Rock Salt Status – Our current joint purchasing contract is for 250 tons of rock salt to be delivered by June 30, 2020. Must receive at least 80% but may not exceed 120% of contracted amounts. We have currently ordered just over 40 ton. Dan and Nick have talked, and the plan is to order 40 ton the 2nd week of January, February, March, and April until we reach 80% (200 ton). This will allow the cost to be spread out over several months so as not to hurt our budget. In March we will receive paperwork for the 2020-21 season, and we can determine how much salt to order at that time.
4. Request to authorize Clerk Hopkins to open a credit account with Sexton Ford for future oil changes, truck inspections, and repairs.
5. From 11/6/19 to 12/9/19 there was no gas usage at Pump House B. After talking to Cummins, they show a service was done on the generator on 11/6/19. It’s possible the service tech turned something off. Dan and Nick investigated on 1/10/20 and found that the generator cycles but does not run a full load test. Cummins will have to come out and set the generator to run a full load test each week when it cycles. Dan and Nick also verified that the meter was running so it’s possible the gas meter reader is not working properly, and MidAmerican may have to replace the meter/reader.
6. Review updated contract with Access Systems (Copier Machine Maintenance Company)
7. The two cellphones issued to the RIC Sheriff’s deputies through Verizon have been disconnected and the one landline phone to the old Maintenance Building has been disconnected through Call One.
8. Consideration of a Stormwater Management Ordinance – This is a long extensive ordinance that we will review again in a few months. Copies included in packet for review.
9. Monthly Maintenance Comp Time Report – December 2019.
10. Monthly Maintenance Report – December 2019.
11. Monthly Clerk’s Report – December 2019.
12. Monthly Treasurer’s Report – December 2019.

13. New or Other Business.

14. Adjourn Meeting.

Next Meeting: Tuesday, February 11, 2020 at 7:00 P.M.